

## NOTICE OF MEETING

### HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 365

The Board of Directors of Harris County Municipal Utility District No. 365 will hold a regular meeting on Thursday, December 21, 2023, at 12:00 p.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, San Jacinto Conference Room, Houston, Texas 77027, to discuss and, if appropriate, act upon the following items:

**CONSENT AGENDA:** The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event, the item will be removed and placed on the Regular Agenda.

1. Approve minutes.
2. Financial and bookkeeping matters, including payment of the bills, review of investments.
3. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
4. Operator's report of District water, sanitary sewer, and stormwater facilities, including billings, repairs and maintenance.

#### **REGULAR AGENDA:**

5. Public comment.\*
6. Approve audit for fiscal year end August 31, 2023.
7. Additional bookkeeping matters, including:
  - a. approve Director per diems; and
  - b. Travel Reimbursement Guidelines and Director Expenses for the Association of Water Board Directors winter conference.
8. Adopt Resolution Establishing Policy Regarding Payment of Director Per Diems.
9. Additional operating matters, including:
  - a. authorize operator to send uncollectable accounts to collection agency; and
  - b. discuss water smart application.
10. Hearing on termination of water service to delinquent customers and authorize termination of service.
11. Additional tax assessment and collection matters, including review delinquent tax roll and write off accounts, as appropriate.
12. Review and, if appropriate, approve request from Harris County Municipal Utility District No. 364 for approval of construction plans for recreational trail modifications within easement areas owned by the District.

13. Recreational and landscape matters, including:
  - a. approve pay estimates, change orders, and final acceptance, as appropriate;
  - b. trail, detention and common area maintenance, signage, water fountains, and interactive fountain;
  - c. fencing repairs and replacement;
  - d. tree installation, maintenance, and removal; and
  - e. Scout projects, including bike tool station.
14. Engineering matters, including:
  - a. utility availability requests;
  - b. design, plan approval, advertisement for bids, contract award, approval of pay estimates and change orders, materials and field testing, permitting, storm water quality management plans, storm water pollution prevention plans, and other necessary actions relating to facilities, including:
    - i. Reclaimed Water Distribution System Phase I; and
    - ii. joint channel and drainage repairs;
  - c. proposal for inspection and maintenance of cathodic protection system at Water Well No. 2;
  - d. proposal for feasibility study regarding potential water plant improvements;
  - e. deeds, easements, and encroachments;
  - f. unauthorized outfall;
  - g. update on bond application no. 5;
  - h. smart meters; and
  - i. other engineering matters.
15. Water conservation and drainage matters, including conservation and drainage grants.
16. Additional reclaimed water system matters, including Non-Potable Water User Agreement.
17. Communication matters, including:
  - a. report from Communications Committee, updates to District website, and take appropriate action; and
  - b. adopt Amended and Restated Resolution Establishing Communication Committee and Policy, if appropriate.
18. Review and update Eminent Domain Report to the Texas Comptroller.

\*An opportunity for the public to address the Board for items on or not on the agenda. There will be no deliberation from the Board on public comments.

Harris County Municipal Utility District No. 365 reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Government Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session.

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made. 1146765

19. January 2024 meeting schedule.
20. Accept resignation of Director Myers.



  
Attorney for the District

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