

MINUTES  
EMERALD FOREST UTILITY DISTRICT

November 28, 2023

The Board of Directors (the "Board") of Emerald Forest Utility District (the "District") met in special session, open to the public, on the 28th day of November, 2023, at the offices of Baxter & Woodman, Inc., 11450 Compaq Center West Drive, Suite 660, Houston, TX 77070, outside the boundaries of the District, and the roll was called of the members of the Board:

Bobby G. Dillard	President
Robert M. Kimball	Vice President
William B. Schmidt	Secretary
Donald F. Brooks	Assistant Vice President
DeWayne High	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Deanna Brooks, resident of the District; Sergeant William Greer of the Harris County Sheriff's Office ("HCSO"); Scott Barr of Regional Water Corporation ("RWC"); Sherry Grant of Baxter & Woodman, Inc. ("B&W"); and Jennifer Ramirez of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

SECURITY SERVICES REPORT

The Board reviewed the October 2023 security services report from the HCSO, a copy of which is attached. Sergeant Greer updated the Board on the status of security in the District.

ENGINEER'S REPORT

Ms. Grant reviewed the engineer's report, a copy of which is attached.

The Board reviewed correspondence from the AIMS Companies, the parent company of T. Gray Utility & Rehab Co., LLC ("T. Gray"), regarding payment for Pay Estimate No. 11 for the Woodedge Village sanitary sewer and manhole rehabilitation project, a copy of which is attached. Ms. Grant reminded the Board that T. Gray reported that the check for Pay Estimate No. 11 was fraudulently cashed by an unknown person. Ms. Ramirez stated that the District's bookkeeper filed a fraud

affidavit with the District's bank, but the fraud investigation is still ongoing. Discussion ensued and no action was taken by the Board.

#### SURFACE WATER, CHLORAMINE CONVERSION, AND CHLORINE DISINFECTION CONVERSION

Ms. Grant reported that B&W provided comments to the District's attorney on the response letter to the North Harris County Regional Water Authority ("NHCRWA") regarding the request for payment for the District's portion of Project 28F. She stated that a copy of the final response letter sent to the NHCRWA on November 16, 2023, is attached to the engineer's report.

#### FM 1960 LIFT STATION NO. 5

Ms. Grant updated the Board on the status of the FM 1960 lift station no. 5 project, as reflected in her report. She stated that the contractor is still working on the punch list items. Ms. Grant did not have any Pay Estimates or Change Orders from Persons Services Corporation for the Board's approval.

#### FM 1960 WATER AND SANITARY SEWER EXTENSION

Ms. Grant updated the Board on the status of the FM 1960 water and sanitary sewer extension project, as reflected in her report. She stated that the contractor has completed the remaining punch list items and B&W is working on preparing the close out documents. Ms. Grant did not have any Pay Estimates or Change Orders from D.L. Elliott Enterprises, Inc. for the Board's approval.

#### CYPRESS NORTH HOUSTON ROAD (LOUEDD ROAD) WIDENING

There was no discussion on this agenda item.

#### FEASIBILITY STUDIES, PLAN REVIEWS, AND UTILITY AVAILABILITY REQUESTS

Ms. Grant updated the Board on the status of the pending plan reviews, service requests, and feasibility studies, as reflected in her report.

#### CYPRESS GLEN SANITARY SEWER REPAIR PROJECT

Ms. Grant updated the Board on the status of the sanitary sewer and manhole rehabilitation project for Cypress Glen, as reflected in her report. Ms. Grant did not have any Pay Estimates or Change Orders from Texas Pride Utilities, LLC for the Board's approval.



UPDATES TO EMERGENCY PREPAREDNESS PLAN ("EPP") AND EMERGENCY RESPONSE PLAN ("ERP")

Ms. Grant stated that B&W provided a draft of the District's updated EPP and ERP for the directors' and consultants' review.

DEEDS, EASEMENTS, AND/OR CONSENTS TO ENCROACHMENT

There was no discussion on this agenda item.

FIVE-YEAR CAPITAL IMPROVEMENT PLAN ("CIP")

Ms. Grant stated that the next quarterly update to the CIP will be presented at the January special meeting.

OTHER ENGINEERING MATTERS

Ms. Grant stated that the District has not received a response from the Texas Commission on Environmental Quality to the District's response letter regarding the letter the District received regarding the failure to submit compliance documentation for a Notice of Violation Letter dated September 9, 2019.

Ms. Grant updated the Board on the preparation of the service line inventory for the Lead and Copper Rule compliance program.

Ms. Grant reported that Robert Appelt of the Environmental Protection Agency is no longer assigned to the Jones Road Superfund site, and the new representative, Lauren Guidry-Leach, was unable to attend today's meeting. She stated that she will coordinate with Ms. Guidry-Leach on attending a future meeting to discuss the District potentially providing water service to properties located within the Jones Road ground water plume boundary.

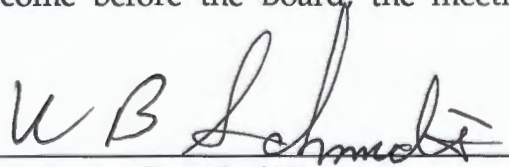
OPERATIONS REPORT, INCLUDING CUSTOMER CORRESPONDENCE

Mr. Barr reviewed the Greens Bayou E. coli report acknowledging samples taken in November, 2023, a copy of which is attached.

There being no further matters to come before the Board, the meeting was adjourned.

(SEAL)



  
Secretary, Board of Directors

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