

## NOTICE OF MEETING

### EMERALD FOREST UTILITY DISTRICT

The Board of Directors of Emerald Forest Utility District will hold a regular meeting on Monday, December 11, 2023, at 2:30 p.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, in the Colorado Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. Approve minutes of November 13, and November 28, 2023 meetings.
3. Website and communication matters.
4. Garbage collection and recycling matters.
5. Tax assessment and collections matters, including delinquent tax collections and matters regarding termination of water and sewer service to delinquent tax accounts, installment agreements, and placement of aged personal property taxes on reserve list.
6. Financial and bookkeeping matters, payment of the bills, review of investments, and transfer of funds.
7. Travel Reimbursement Guidelines and Director Expenses for the Association of Water Board Directors winter conference.
8. Review and update Eminent Domain Report to the Texas Comptroller.
9. Operation of District facilities, billings, repairs, and maintenance, including the following:
  - a. hearing on termination of water and sewer service to delinquent customers and for rate order violations and authorize termination of service.
10. Update on preparation of bond application.
11. Engineering matters, including authorize design, approve plans and specifications, authorize advertisement or solicitation of bids, review bids and award contracts, approve letter financing agreements, approve pay estimates and change orders, authorize final acceptance of projects, and direct engineer to notify insurance company, as appropriate, for the following:
  - a. surface water, chloramine conversion, and bleach disinfection conversion;
  - b. FM 1960 lift station no. 5;
  - c. FM 1960 water and sanitary sewer extension;
  - d. Cypress North Houston Road (LouEdd Road) widening;
  - e. feasibility studies, plan reviews, and utility availability requests;
  - f. Cypress Glen sanitary sewer repair project;
  - g. updates to Emergency Preparedness Plan and Emergency Response Plan;
  - h. deeds, easements, and/or consents to encroachment; and
  - i. other engineering matters.

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

12. Approve Annexation Agreement.
13. Approve Development Financing Agreement.
14. Accept Waiver of Special Appraisal.
15. Approve Third Addendum to Water Supply and Waste Disposal Contract with Cy-Fair ISD.
16. Attorney's report.



/s/ Katie Sherborne

Attorney for the District

**Emerald Forest Utility District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney about Pending or Contemplated Litigation), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), and Section 551.076 (Deliberations about Security Devices).**