

**CHELFORD CITY MUNICIPAL UTILITY DISTRICT
OF
HARRIS AND FORT BEND COUNTIES, TEXAS**

TO: THE BOARD OF DIRECTORS OF CHELFORD CITY MUNICIPAL UTILITY DISTRICT OF HARRIS AND FORT BEND COUNTIES, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Chelford City Municipal Utility District will hold a special meeting, open to the public, on **THURSDAY, 4 JANUARY, 2024, at 6:30 p.m.**, at the Chelford City Regional Wastewater Treatment Facility Administration and Maintenance Building, **15027 Alief-Clodine Road, Houston, Texas**, outside the boundaries of the District. **Guests attending the meeting via teleconference, please dial 877-746-4263 and enter Guest Code 2854531.** The Board will consider and act on the following matters:

1. Questions and comments from residents of the District (8-minute limit);
2. Approval of the minutes of the meetings of 4 December 2023 and 5 December 2023;
3. Tax Assessor/Collector's Report, including:
 - (a) approve payments from the District's tax account;
 - (b) review status of actions for the collection of taxes, penalties, and interest due to the District and take any necessary action;
4. Bookkeeper's Report, including:
 - (a) authorize payment of the bills of the District and of the Mission Bend Integrated Water System (the "Integrated Water System");
 - (b) review investments of the District's funds;
 - (c) review status of deposits for special projects;
 - (d) review accounts receivable and true-up for same;
 - (e) review items requested to be researched from previous meeting(s);
 - (f) consider renewal of Agreement for Services for Bookkeeper for the District;
5. Engineer's Report, including:
 - (a) review of the District's Five-Year Plan;
 - (b) status of Geographical Information System;
 - (c) review of requests for service from the District;
 - (d) status of request for service to 17.857-acre tract (NRP Group/Westpark Houston MF LP);
 - (e) review report on inspection of detention ponds in the District;
 - (f) status of the Integrated Water System;
 - (g) status of water plant conversion to chloramine disinfection;
 - (h) status of proposed Bellaire Boulevard Sidewalk Addition;
 - (i) status of televised inspection of storm sewer lines – Phase 1 (Chief Solutions, Inc.);

- (j) status of televised inspection of sanitary sewer lines – Phase 1 (TB Environmental, Inc.);
- (k) status of proposed replacement of water lines in the District and authorize actions deemed necessary;
- (l) discuss revised Lead & Copper Rule (EPA), including status of service line inventory;
- (m) status of Bond Application Report No. 7;
- (n) review status of projects at the Chelford City Regional Wastewater Treatment Facility (RWTF), including:
 - (1) pressure tank for NPW system (Sustanite Support Services);
 - (2) thickener (odor reduction);
 - (3) discuss possible withdrawal from RWTF (City of Houston);
 - (4) 4160-Volt to 480-Volt electrical conversion for P/D Blower Replacement (Clarion Electrical, LLC);
 - (5) replacement of turbo blowers (Sustanite Support Services);
 - (6) review of RWTF Five-Year Plan;
 - (7) return activated sludge pump offset issue;
 - (8) Mission Bend Municipal Utility District No. 2 Magnolia Park access request;
 - (9) review monthly consultants' memorandum;
 - (10) review of completed projects and warranty expiration dates;

6. Old business, including:

- (a) discuss items considered by the Mission Bend Greenbelt Association;
- (b) status of the Phase II Small MS4 General Permit and Storm Water Management Program;

7. New business, including:

- (a) review audit report for the District for the fiscal year ended 30 September 2023 and authorize filing of same with the Texas Commission on Environmental Quality and other agencies as required;
- (b) annual review of Investment Policy and Investment Strategies of the District, including review of authorized brokers;
- (c) adopt Resolution Evidencing Review of Investment Policy and Investment Strategies;
- (d) review and approve engagement letter for compliance services with Arbitrage Compliance Specialists;

8. Operator's Report, including:

- (a) review of maintenance list for the District;
- (b) report on operations of the District's facilities, including authorization for any necessary maintenance or repairs;
- (c) authorize termination of services for nonpayment of invoices from the District and review requests for extensions and adjustments;
- (d) review information about resolution of any customer issues raised at previous Board of Directors meetings;
- (e) report on replacement of water meters;
- (f) report on sidewalk installations;

9. Attorney's Report, including:
 - (a) authorize preparation and submittal of continuing disclosure of information as covenanted in the District's Bond Resolutions (due 30 March 2024);
 - (b) status of eminent domain reporting to the Texas Comptroller (due 1 February 2024);
 - (c) discuss request for Water Line and Meter Easement (West Harris County Regional Water Authority);
 - (d) Detention Pond and Drainage System Agreement(s);
10. Convene in executive session pursuant to Texas Government Code, Chapter 551, to discuss matters only relating to pending or contemplated litigation, personnel matters, real estate transactions, or security, if necessary;
11. Action related to matters discussed during executive session; and
12. Schedule future meetings as required (next meeting date 5 February 2024).

W. Dickinson Yale, Jr.

W. Dickinson Yale, Jr.
Chelford City Municipal Utility District
of Harris and Fort Bend Counties, Texas
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Notice: After at least 50 qualified electors are residing in a district, on written request of at least five of those electors, the board shall designate a meeting place and hold meetings within the district if it determines that the meeting place used by the district deprives the residents of a reasonable opportunity to attend district meetings. On the failure to designate the location of the meeting place within the district, five electors may petition the Texas Commission on Environmental Quality (TCEQ) to designate a location. If it determines that the meeting place used by the district deprives the residents of a reasonable opportunity to attend district meetings, the TCEQ may designate a meeting place inside or outside the district which is reasonably available to the public and require that the meetings be held at such place. After the next election, the board may designate different meeting places, including one located outside the boundaries of the district.