

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**
December 14, 2023

THE STATE OF TEXAS §

COUNTY OF HARRIS §

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 58 §

The Board of Directors of Harris County Municipal Fresh Water Supply District No. 58 met in regular session, open to the public, at its regular meeting place inside the boundaries of the District on December 14, 2023; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Harry Haupt	President
O.J. Armstrong	First Vice President/Asst. Secretary
Steve Fields	Second Vice President
Ed Cooke	Secretary
Larry Stefaniak	Treasurer

All members of the Board of Directors were present except Director Cooke.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Josh Maas of M. Marlon Ivy & Associates, Inc.; Chad Abram of IDS Engineering; and a District resident.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

1. PUBLIC COMMENTS. A resident addressed the Board regarding drainage issues.

2. APPROVAL OF AUDIT FOR FISCAL YEAR ENDED JUNE 30, 2023. The Board reviewed a draft of the audit for the fiscal year ended June 30, 2023 from Fox, Byrd & Company.

Following a full discussion, it was moved by Director Armstrong and seconded by Director Fields that the audit for the fiscal year ended June 30, 2023 be approved, which motion carried unanimously, 4-0.

3. MINUTES OF MEETING. The next item to come before the Board of Directors was the review and approval of the minutes of the meeting of November 9, 2023. Following a discussion, it was moved by Director Stefaniak and seconded by Director Fields that the minutes of the meeting of November 9, 2023 be approved, which carried unanimously, 4-0.

4. MANAGEMENT AND SECURITY REPORT. The Board reviewed the Security Report.

5. OPERATOR'S REPORT. Josh Maas presented the monthly operations report for the month of November, a copy of which is attached as Exhibit "A". He reported the District has 655 water connections. He noted the Sewage Treatment Plant was compliant with its permit for the month, operating at 15% of capacity. Accountability for the water system was 90.28%.

Following further discussion, it was moved by Director Fields and seconded by Director Stefaniak that the operator's report be approved, which motion carried unanimously, 4-0.

6. ENGINEER'S REPORT. Director Haupt reviewed the Engineer's Report, a copy of which is attached hereto as Exhibit "B". Mr. Abram discussed the Rehabilitation of the Sanitary Sewer System Phases 1B and 2. He reported that they are awaiting a complete submittal of the post construction videos for review. Mr. Abram stated that they will schedule a final inspection upon completion of the review.

Mr. Abram discussed the Whitefeather culverts and swales around the Pro Shop. He reported that they met with the contractor on site on November 3, 2023 to review the status of the

vegetation. Mr. Abram stated that once vegetation is established in the disturbed areas, they will recommend final payment and close out the contract.

Mr. Abram next discussed the Golf Course Drainage Swales project. He reported that excavation is underway.

Mr. Abram reported that they are tentatively scheduled to begin the next annual review of the Emergency Preparedness Plan in May 2024.

Mr. Abram informed the Board that the renewed Wastewater Treatment Plant discharge permit was issued on November 14, 2023. He stated that the permit will expire on November 14, 2028.

Mr. Abram stated that they are prepared for further discussion of the Wastewater Treatment Plant Inspection Program in the first quarter of 2024.

Mr. Abram discussed the Water Plant Inspection Program. He reported that they completed the last general facility inspection at Water Plant No. 1B, including the exterior inspection of all the tanks and full interior inspection of Ground Storage Tank No. 1 and Hydropneumatic Tank No. 1 in November 2023. He stated that overall, the facility is in good operating condition. Mr. Abram recommended performing a full interior recoating of Ground Storage Tank No. 1, a full interior and exterior recoating of Hydropneumatic Tank No. 1, and exterior recoating of all above ground piping and equipment within the next two to three years.

Mr. Abram also reported that they completed a general facility inspection of Water Plant No. 2, including an exterior inspection of all the tanks and full interior inspection of Ground Storage Tank No. 2 in November 2023. He stated that overall, the facility is in good operating condition. Mr. Abram recommended performing a full exterior recoating of Hydropneumatic Tank

Nos. 1 and 2, a full interior coating of Ground Storage Tank No. 2, and exterior recoating of all above ground piping and equipment within the next two years.

Following further discussion, it was moved by Director Stefaniak and seconded by Director Fields that the engineer's report be approved, which motion carried unanimously, 4-0.

7. TAX ASSESSOR'S REPORT AND DELINQUENT TAX REPORT. Director Stefaniak presented the tax report for the month of November 2023, a copy of which is attached as Exhibit "C". The report reflected the District has collected 6.75% of its 2023 taxes and 97.89% of its 2022 taxes.

Following a discussion, it was moved by Director Fields and seconded by Director Armstrong that the report be approved, along with the checks on the tax account, which motion carried unanimously, 4-0.

8. TREASURER'S REPORT. Director Stefaniak reviewed the report, a copy of which is attached as Exhibit "D". The Board reviewed the checks, investments, and financial statements. Director Stefaniak reviewed the profit and loss statement, the balance sheet and the general ledger for the general fund, the debt service fund, and the capital projects fund.

Following further discussion, it was moved by Director Armstrong and seconded by Director Fields that the Treasurer's report, and those checks as listed thereon be approved, which motion passed unanimously, 4-0.

9. REVIEW OF INVESTMENT POLICY. Mr. Richardson explained an annual review of the Investment Policy is required by the Public Funds Investment Act. He stated there are no recommended changes. Following a discussion, it was moved by Director Stefaniak and seconded by Director Armstrong to approve the Order Reviewing and Confirming Investment

Policy with the updated brokers list, which motion carried unanimously, 4-0. A copy of said Order is attached as Exhibit “E”.

10. ADJOURNMENT/ OTHER BUSINESS. There being no further business, a motion was made, seconded, and unanimously carried, that the meeting be adjourned.

PASSED, ADOPTED and APPROVED this 11th day of January, 2024.


Secretary

