

**CHELFORD CITY MUNICIPAL UTILITY DISTRICT  
OF  
HARRIS AND FORT BEND COUNTIES, TEXAS**

TO: THE BOARD OF DIRECTORS OF CHELFORD CITY MUNICIPAL UTILITY DISTRICT OF HARRIS AND FORT BEND COUNTIES, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Chelford City Municipal Utility District will hold a regular meeting, open to the public, on **MONDAY, 4 MARCH, 2024, at 6:30 p.m.**, at the Chelford City Regional Wastewater Treatment Facility Administration and Maintenance Building, 15027 Alief-Clodine Road, Houston, Texas, outside the boundaries of the District. **Guests attending the meeting via teleconference, please dial 877-746-4263 and enter Guest Code 2854531.** The Board will consider and act on the following matters:

1. Questions and comments from residents of the District (8-minute limit);
2. Approval of the minutes of the meetings of 29 January 2024, 5 February 2024, and 6 February 2024;
3. Tax Assessor/Collector's Report, including:
  - (a) approve payments from the District's tax account;
  - (b) review status of actions for the collection of taxes, penalties, and interest due to the District and take any necessary action;
4. Bookkeeper's Report, including:
  - (a) authorize payment of the bills of the District and of the Mission Bend Integrated Water System (the "Integrated Water System");
  - (b) review investments of the District's funds;
  - (c) review status of deposits for special projects;
  - (d) review accounts receivable and true-up for same;
  - (e) review items requested to be researched from previous meeting(s);
  - (f) consider renewal of Agreement for Services for Bookkeeper for the District;
  - (g) amend budget for the fiscal year ending 30 September 2024;
5. Engineer's Report, including:
  - (a) review of the District's Five-Year Plan;
  - (b) status of Geographical Information System;
  - (c) review of requests for service from the District;
  - (d) status of construction for the 17.857-acre tract (NRP Group/Westpark Houston MF LP);
  - (e) review report on inspection of detention ponds in the District;
  - (f) status of the Integrated Water System;
  - (g) status of water plant conversion to chloramine disinfection;
  - (h) status of Bellaire Boulevard Sidewalk Addition;
  - (i) status of rehabilitation of storm sewer lines;
  - (j) status of rehabilitation of sanitary sewer lines;

- (k) discuss revised Lead & Copper Rule (EPA), including status of service line inventory;
  - (l) status of Bond Application Report No. 7;
  - (m) review status of projects at the Chelford City Regional Wastewater Treatment Facility (RWTF), including:
    - (1) pressure tank for NPW system (Sustanite Support Services);
    - (2) thickener (odor reduction);
    - (3) discuss possible withdrawal from RWTF (City of Houston);
    - (4) 4160-Volt to 480-Volt electrical conversion for P/D Blower Replacement (Clarion Electrical, LLC);
    - (5) replacement of turbo blowers (Sustanite Support Services);
    - (6) review of RWTF Five-Year Plan;
    - (7) return activated sludge pump offset issue;
    - (8) Mission Bend Municipal Utility District No. 2 Magnolia Park access request;
    - (9) review monthly consultants' memorandum;
    - (10) review of completed projects and warranty expiration dates;
6. Old business, including:
- (a) discuss items considered by the Mission Bend Greenbelt Association;
  - (b) status of the Phase II Small MS4 General Permit and Storm Water Management Program;
7. New business;
8. Operator's Report, including:
- (a) review of maintenance list for the District;
  - (b) report on operations of the District's facilities, including authorization for any necessary maintenance or repairs;
  - (c) authorize termination of services for nonpayment of invoices from the District and review requests for extensions and adjustments;
  - (d) review information about resolution of any customer issues raised at previous Board of Directors meetings;
  - (e) report on replacement of water meters;
9. Attorney's Report, including:
- (a) status of submittal of continuing disclosure of information as covenanted in the District's Bond Resolutions (due 30 March 2024);
  - (b) status of submittal of special purpose district database report to the Texas Comptroller (due 1 April 2024);
  - (c) discuss request for Water Line and Meter Easement (West Harris County Regional Water Authority);
10. Convene in executive session pursuant to Texas Government Code, Chapter 551, to discuss matters only relating to pending or contemplated litigation, personnel matters, real estate transactions, or security, if necessary;
11. Action related to matters discussed during executive session; and

12. Schedule future meetings as required (next meeting date 1 April 2024).



(SEAL)

*W. Dickinson Yale, Jr.*

W. Dickinson Yale, Jr.  
Chelford City Municipal Utility District  
of Harris and Fort Bend Counties, Texas  
Coats Rose, P.C.  
9 Greenway Plaza, Suite 1000  
Houston, Texas 77046