

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 355

January 5, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 355 (the "District") met in regular session, open to the public, on the 5th day of January, 2024, at the offices of Allen Boone Humphries Robinson LLP ("ABHR"), 3200 Southwest Freeway, Suite 2400, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Kurt A. Baerenstecher	President
Claude A. Zackary	Vice President
Jon Elmendorf	Secretary
Letha P. Slagle	Assistant Secretary
Christopher J. Mudd	Assistant Vice President

and all of the above were present except Director Zackary, thus constituting a quorum.

Also present for all or part of the meeting were Jim Loughead of Lakes of Parkway Homeowners Association ("LOP HOA"); Lauren Lough, Vice President of Onsite Management for LOP HOA; Brian Kruger of FORVIS, LLP; Josh Hargrave of Brown & Brown Lone Star Insurance Services, Inc.; Patty Rodriguez of Bob Leared Interests, Inc.; Rahi Patel of Municipal Accounts & Consulting, L.P. ("MAC"); Luis Cebrian of Champions Hydro-Lawn, Inc.; Andy Mersmann of BGE, Inc. ("BGE"); and Greer Pagan and Justine M. Cherne of ABHR.

PUBLIC COMMENTS

Mr. Loughead addressed the Board regarding LOP HOA matters.

APPROVE MINUTES

The Board considered approving the minutes of its December 1, 2023, regular meeting. Following review and discussion, Director Slagle moved to approve the minutes as written. Director Elmendorf seconded the motion, which passed unanimously.

APPROVE AUDIT FOR FISCAL YEAR END SEPTEMBER 30, 2023

Mr. Krueger reviewed a draft audit for fiscal year end September 30, 2023. After review and discussion, Director Elmendorf moved to approve the audit, subject to final comments from the Board and consultants, and direct that the audit be filed appropriately and retained in the District's official records. Director Mudd seconded the motion, which passed unanimously.

RENEWAL OF INSURANCE POLICIES

Mr. Hargrave reviewed a renewal proposal for the District's insurance policies for coverage under The Texas Municipal League Intergovernmental Risk Pool in the amount of \$6,569.00. Mr. Hargrave responded to Board members' questions regarding the proposed insurance coverages. Following review and discussion, Director Elmendorf moved to approve the renewal proposal for the District's insurance policies as presented. Director Mudd seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report and invoices for payment. A copy of the tax assessor/collector's report, including a list of checks presented for approval, is attached. Ms. Rodriguez reported that as of December 31, 2023, 46.6% of the District's 2023 taxes were collected. Following review and discussion, Director Elmendorf moved to approve the tax assessor/collector's report and payment of the invoices as presented. Director Slagle seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Mr. Patel presented the bookkeeper's report and invoices for payment and responded to Board inquiries. A copy of the bookkeeper's report, including a list of checks presented for approval, is attached. Discussion ensued. Following discussion, the Board requested that the net total operating balance be corrected in the monthly bookkeeper's report. Additionally, the Board authorized Directors Baerenstecher and Elmendorf to meet with MAC to discuss the cash flow analysis included in the monthly bookkeeper's report. Following additional review and discussion, Director Slagle moved to approve the bookkeeper's report. Director Elmendorf seconded the motion, which passed unanimously.

ANNUAL DISCLOSURE STATEMENTS

The Board concurred to defer this item.

ANNUAL REPORT REGARDING POST-ISSUANCE COMPLIANCE POLICY

Mr. Pagan reported on the District's compliance activities during the prior calendar year related to bond financings. He stated that no corrective action is required at this time.

DETENTION AND DRAINAGE FACILITIES MAINTENANCE

Mr. Cebrian reviewed a Detention and Drainage Facilities Report and reported on maintenance items. A copy of the report is attached. Discussion ensued regarding

LOP HOA's replacement of the brick wall with a wood fence along the Teal Cove Swale, including LOP HOA's plan for reestablishing grass growth to pre-construction conditions in the swale and the District's scheduled spring overseeding of its swales. Mr. Cebrian stated that re-grading work will need to be performed for any areas in the swale containing standing water. Mr. Loughead stated that he believes LOP HOA has the District's specifications for replanting St. Augustine grass along the fence line.

Discussion ensued regarding the District's drainage system and ensuring that the Harris County Flood Control Drainage District's ("HCFCD") drainage channel is maintained by HCFCD.

ENGINEERING MATTERS

Mr. Mersmann reported on efforts to solicit bids directly from manufacturers that have the technological expertise to perform the proposed construction of the Lakes of Parkway Irrigation Pump Station 200 Replacement Project. He stated that bids for the project are due on January 30, 2024, and they are anticipated to be ready for review at the Board's February regular meeting. Discussion ensued regarding the project.

Mr. Mersmann presented a revised map of Lakes of Parkway indicating ownership and maintenance responsibilities for common areas within the District.

WATER CONSERVATION PROJECT, PHASE III

Discussion ensued regarding damage to irrigation lines by AT&T's contractor.

CONTRACT MATTERS

The Board concurred to defer this item.

2024 DIRECTORS ELECTION

Mr. Pagan discussed procedures related to the 2024 Directors Election. He reviewed a Resolution Designating an Agent of the Secretary of the Board During the 2024 Directors Election Period. Following review and discussion, Director Elmendorf moved to adopt a Resolution Designating an Agent of the Secretary of the Board During the 2024 Directors Election Period appointing Justine M. Cherne as the agent of the Secretary of the Board to perform the duties of the District's Directors Election, authorize the agent to post the related notice as required, and direct that the resolution be filed appropriately and retained in the District's official records. Director Mudd seconded the motion, which passed unanimously.

Mr. Pagan reported on requirements to post a Notice of Deadline to File Applications for Place on the Ballot for the 2024 Directors Election. Following review

and discussion, Director Elmendorf moved to authorize the Secretary's agent to post the notice as required. Director Mudd seconded the motion, which passed unanimously.

Mr. Pagan stated that the District may need to contract with Harris County to conduct the District's 2024 Directors Election. After discussion, Director Elmendorf moved to contract with Harris County to administer the District's election. Director Mudd seconded the motion, which passed unanimously.

Mr. Pagan reviewed an Order Calling Directors Election. Following review and discussion, Director Elmendorf moved to adopt the Order Calling Directors Election, subject to finalization, and direct that the order be filed appropriately and retained in the District's official records. Director Mudd seconded the motion, which passed unanimously.

Mr. Pagan discussed that a Notice of Election may be required to be posted or published and provided to the County Clerk and Voter Registrar of Harris County. Following discussion, Director Elmendorf moved to authorize the Secretary's agent to post or publish and provide to the County Clerk and Voter Registrar a Notice of Election, if required, and to direct that the notice be filed appropriately and retained in the District's official records. Director Mudd seconded the motion, which passed unanimously.

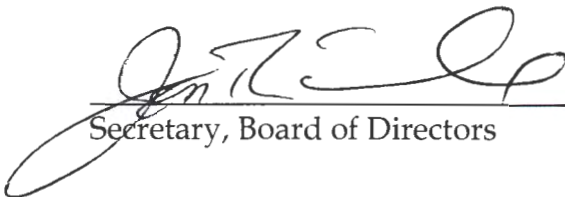
MEETING SCHEDULE

The Board concurred to hold its next regular meeting on February 2, 2024.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

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