

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

January 11, 2024

THE STATE OF TEXAS §

COUNTY OF HARRIS §

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 58 §

The Board of Directors of Harris County Municipal Fresh Water Supply District No. 58 met in regular session, open to the public, at its regular meeting place inside the boundaries of the District on January 11, 2024; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Harry Haupt	President
O.J. Armstrong	First Vice President/Asst. Secretary
Steve Fields	Second Vice President
Ed Cooke	Secretary
Larry Stefaniak	Treasurer

All members of the Board of Directors were present.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Josh Maas of M. Marlon Ivy & Associates, Inc.; and Chad Abram of IDS Engineering.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

1. PUBLIC COMMENTS. Director Haupt stated that the City of Houston Groundwater Reduction Plan fees are driving water rates up.

2. MINUTES OF MEETING. The next item to come before the Board of Directors was the review and approval of the minutes of the meeting of December 14, 2023. Following a

discussion, it was moved by Director Stefaniak and seconded by Director Fields that the minutes of the meeting of December 14, 2023 be approved, which carried unanimously, 5-0.

3. MANAGEMENT AND SECURITY REPORT. The Board reviewed the Security Report.

4. OPERATOR'S REPORT. Josh Maas presented the monthly operations report for the month of December, a copy of which is attached as Exhibit "A". He reported the District has 656 water connections. He noted the Sewage Treatment Plant was compliant with its permit for the month, operating at 18% of capacity. Accountability for the water system was 93.92%.

Mr. Maas reviewed the summary of the smoke testing performed in the District.

Following further discussion, it was moved by Director Fields and seconded by Director Armstrong that the operator's report be approved, which motion carried unanimously, 5-0.

5. ENGINEER'S REPORT. Director Haupt reviewed the Engineer's Report, a copy of which is attached hereto as Exhibit "B". Mr. Abram discussed the Rehabilitation of the Sanitary Sewer System Phases 1B and 2. He reported that they are awaiting a complete submittal of the post construction videos for review. Mr. Abram stated that they will schedule a final inspection upon completion of the review.

Mr. Abram discussed the Whitefeather culverts and swales around the Pro Shop. He reported that they visited the site on December 26, 2023, and confirmed the establishment of vegetation in disturbed areas. Mr. Abram added that they await the request for final payment from the contractor.

Mr. Abram reported that they are tentatively scheduled to begin the next annual review of the Emergency Preparedness Plan in May 2024.

Mr. Abram stated that they are prepared for further discussion of the Wastewater Treatment Plant Inspection Program in the first quarter of 2024.

Mr. Abram reported that inspections of the Groundwater Storage Tank No. 1, Hydropneumatic Tank Nos. 1 and 2 at Water Plant No. 2 are currently underway.

Following further discussion, it was moved by Director Armstrong and seconded by Director Stefaniak that the engineer's report be approved, which motion carried unanimously, 5-0.

6. TAX ASSESSOR'S REPORT AND DELINQUENT TAX REPORT. Director Stefaniak presented the tax report for the month of December 2023, a copy of which is attached as Exhibit "C". The report reflected the District has collected 25.803% of its 2023 taxes and 98.24% of its 2022 taxes.

Following a discussion, it was moved by Director Armstrong and seconded by Director Fields that the report be approved, along with the checks on the tax account, which motion carried unanimously, 5-0.

7. DELINQUENT TAX PENALTY. Chris Richardson presented to the Board a Resolution Authorizing Delinquent Tax Penalty, a copy of which was attached as Exhibit "D". Mr. Richardson explained the Resolution allows the District to attach the collection penalty on personal property accounts beginning April 1, and to real property accounts, July 1. Following further discussion, it was moved by Director Stefaniak and seconded by Director Fields that the Resolution Authorizing Delinquent Tax Penalty be approved, which motion carried unanimously, 5-0.

8. TREASURER'S REPORT. Director Stefaniak reviewed the report, a copy of which is attached as Exhibit "E". The Board reviewed the checks, investments, and financial

statements. Director Stefaniak reviewed the profit and loss statement, the balance sheet and the general ledger for the general fund, the debt service fund, and the capital projects fund.

Following further discussion, it was moved by Director Armstrong and seconded by Director Fields that the Treasurer’s report, and those checks as listed thereon be approved, which motion passed unanimously, 5-0.

9. ANNUAL SPECIAL PURPOSE DISTRICT PUBLIC INFORMATION DATABASE FILING. The Board considered authorizing the annual Special Purpose District Public Information Database filing. Mr. Richardson explained new legislation, SB 625, requires an annual filing. Following further discussion, it was moved by Director Stefaniak and seconded by Director Cooke to authorize the District’s annual Special Purpose District Public Information Databases filing, which motion carried unanimously, 5-0.

10. ADJOURNMENT/ OTHER BUSINESS. There being no further business, a motion was made, seconded, and unanimously carried, that the meeting be adjourned.

PASSED, ADOPTED and APPROVED this 8th day of February, 2024.


Secretary

