

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113

Minutes of Meeting of Board of Directors

February 13, 2024

The Board of Directors ("Board") of Harris County Water Control and Improvement District No. 113 ("District") met on February 13, 2024, at 14707 Dale Hollow Lane, Cypress, Texas, 77429, pursuant to the duly posted notice of said meeting with a quorum of directors present as follows:

Ken Atchison, President
Carolyn Maniscalco, Vice President
Darren Hoyland, Secretary
Scott McCorkle, Director
David Robicheaux, Director

and the following absent:

None.

Also in attendance were Mr. Scott Shelnett of Municipal Operations & Consulting, Inc.; Ms. Michelle Guerrero of Bob Leared Interests; Mr. Christopher T. Burke of Burke Engineering, LLC; and Mr. Douglas McNeil, attorney for the District.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board opened the floor for public comment. Hearing no public comments, the President continued the meeting.

2. The Board considered the minutes of the meeting of January 9, 2024, and upon motion by Director McCorkle, seconded by Director Robicheaux, the Board voted unanimously to approve the minutes as presented.

3. Ms. Michelle Guerrero presented the tax assessor-collector's report reflecting the District's 2022 taxes are 99.30% collected and the District's 2023 taxes are 92.78% collected. She presented four checks for the Board's review and approval and two wire transfers were made. After discussion, upon motion by Director Hoyland, seconded by Director McCorkle, the Board voted unanimously to approve the tax assessor-collector's report.

4. The Board then considered the Order Levying Additional Penalty for Delinquent Taxes. The Board reviewed the penalties for consideration. After discussion, upon motion by Director Hoyland, seconded by Director McCorkle, the Board voted unanimously to approve the Order as presented.

5. The attorney then discussed with the Board the requirements of Texas Local Government Code Chapter 203, Subchapter D (Senate Bill 625). The law requires districts to annually provide certain records and information concerning the District's finances and tax rates to the Texas Comptroller of Public Accounts. The information includes the name of the

District, the names of the Board members, any employees, addresses, websites if applicable, names of certain consultants, the total amount of bonds authorized by District voters, the aggregate principal amount of bonds issued, the tax rate, and audited financial information. After discussion, upon motion by Director Hoyland, seconded by Director Robicheaux, the Board voted unanimously to authorize the attorney to prepare and file the required report by the April 1, 2024 deadline.

6. The Board then considered the Resolution Affirming Identity Theft Prevention Program. The District's operator informed the Board there have been no known incidents of identity theft and no changes are needed to the program at this time. After discussion, upon motion by Director Hoyland, seconded by Director Maniscalco, the Board voted unanimously to approve the Resolution as presented.

7. The Board then considered the Order for Election of Directors. After discussion, upon motion by Director Hoyland, seconded by Director Robicheaux, the Board voted unanimously to approve the Order as presented.

8. Mr. Scott Shelnutt presented the operator's report which reflected 421 total connections in the District. Collections for the month were at \$34,739.54 with current billings at \$31,536.14. The report showed water accountability at 82.76% during the period. Total water plant pumpage for the prior month was 3,180,000 gallons. There were no permit violations reported at the wastewater treatment plant.

Mr. Shelnutt reviewed the status of ongoing and completed projects with the Board. He noted one sanitary sewer line was repaired. Finally, Mr. Shelnutt reviewed the accounts on the District's January delinquent list, which are scheduled for cutoff on February 27, 2024, and Mr. Shelnutt suggested one delinquent account be moved to the District's list of uncollectible accounts. After discussion, upon motion by Director Hoyland, seconded by Director Robicheaux, the Board voted unanimously to approve the operator's report and move the discussed delinquent account onto the District's list of uncollectible accounts.

9. Mr. Chris Burke presented the engineer's report. Upon motion by Director Hoyland, seconded by Director McCorkle, and the Board voted unanimously to approve the engineer's report.

10. The Board then reviewed the bookkeeper's report which reflected the District's operating fund contained \$2,467,150.22, the construction fund contained \$106,241.65, and the bond fund contained \$119,689.38. Upon motion by Director Hoyland, seconded by Director Robicheaux, the Board approved the bookkeeper's report and approved payment of the checks listed thereon.

There being no further business to come before the Board, the meeting was adjourned.

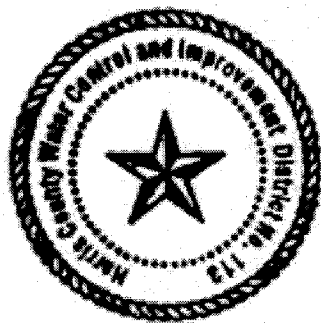
Secretary 


**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113
AMENDED NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned District will hold a public meeting at **14707 Dale Hollow Lane, Cypress, Texas**. The meeting will be held at **7:00 p.m. on Tuesday, February 13, 2024**.

The subject of the meeting is to consider and act on the following:

1. Public Comment
2. Minutes of the January 9, 2024 meeting
3. Tax assessor/collector's report; status of tax collections; payment of expenses from tax account
4. Order Levying Additional Penalty for Delinquent Taxes
5. Annual report to Texas Comptroller pursuant to Senate Bill 625 (Texas Local Government Code, Chapter 203, Subchapter D)
6. Annual Review of FTC Identity Theft Red Flag Policy
7. Order for Election of Directors
8. Operator's report; status of operation of District facilities; authorize maintenance and repairs, as necessary; customer correspondence; termination of service to delinquent accounts; amend Drought Contingency Plan as needed
9. Engineer's report; review and authorize proposed maintenance and repairs; approve award of construction contracts; approve change orders, pay estimates, and advertisement for bids, as necessary; status of District facilities; Capital Improvement Plan, authorize additional design and construction as appropriate
10. Bookkeeper's report; payment of bills; investment of District Funds





Douglas C. McNiel
Attorney for the District

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113

AVISO DE LA REUNIÓN PÚBLICA

Se notifica por el presente a todos los miembros del público interesados que la Junta Directiva del Distrito mencionado en el título realizará una asamblea pública en 14707 Dale Hollow Lane, Cypress, Condado de Harris, Texas, 77429.

La asamblea se celebrará a las 7:00 p.m., el 13 de febrero de 2024.

El asunto a tratar en la asamblea será considerar y actuar sobre lo siguiente:

Adoptar una Orden para convocar una Elección de Directores

THÔNG BÁO CUỘC HỌP CÔNG KHAI

Theo đây xin thông báo cho tất cả các thành viên cộng đồng quan tâm về việc Ban Giám Đốc của cơ quan ghi trên sẽ tổ chức một cuộc họp công khai tại 14707 Dale Hollow Lane, Cypress, Quận Harris, Texas, 77429.

Phiên họp sẽ được tổ chức vào 7:00 p.m. sáng/chiều vào, ngày 13 tháng 2 Năm 2024.

Chủ đề của cuộc họp là xem xét và thực thi nội dung sau đây:

Thông Qua Lệnh Yêu Cầu Tổ Chức Cuộc Bầu Cử Các Giám Đốc

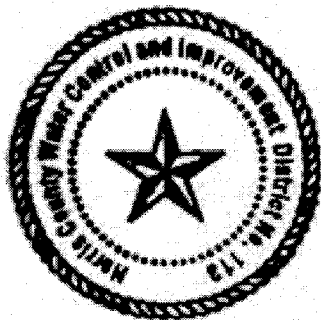
公眾會議通知

茲此通知所有相關公眾人士，本區董事會將於 14707 Dale Hollow Lane, Cypress, Harris 縣, Texas, 77429. 召開一次公眾會議。

會議將於 2024 年 2 月 13 日 7:00 p.m. 舉行。

本次會議的主題將是審議並執行以下事項：

採納關於召集董事選舉的命令



Douglas C. McNeil
Attorney for the District