

**CHELFORD CITY MUNICIPAL UTILITY DISTRICT  
OF  
HARRIS AND FORT BEND COUNTIES, TEXAS**

TO: THE BOARD OF DIRECTORS OF CHELFORD CITY MUNICIPAL UTILITY DISTRICT OF HARRIS AND FORT BEND COUNTIES, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Chelford City Municipal Utility District will hold a regular meeting, open to the public, on **MONDAY, 1 APRIL, 2024, at 6:30 p.m.**, at the Chelford City Regional Wastewater Treatment Facility Administration and Maintenance Building, **15027 Alief-Clodine Road, Houston, Texas**, outside the boundaries of the District. **Guests attending the meeting via teleconference, please dial 877-746-4263 and enter Guest Code 2854531.** The Board will consider and act on the following matters:

1. Questions and comments from residents of the District (8-minute limit);
2. Approval of the minutes of the meetings of 4 March 2024 and 5 March 2024;
3. Tax Assessor/Collector's Report, including:
  - (a) approve payments from the District's tax account;
  - (b) review status of actions for the collection of taxes, penalties, and interest due to the District and take any necessary action;
4. Bookkeeper's Report, including:
  - (a) authorize payment of the bills of the District and of the Mission Bend Integrated Water System (the "Integrated Water System");
  - (b) review investments of the District's funds;
  - (c) review status of deposits for special projects;
  - (d) review accounts receivable and true-up for same;
  - (e) review items requested to be researched from previous meeting(s);
  - (f) consider renewal of Agreement for Services for Bookkeeper for the District;
  - (g) amend budget for the fiscal year ending 30 September 2024, if necessary;
5. Engineer's Report, including:
  - (a) review of the District's Five-Year Plan;
  - (b) status of Geographical Information System;
  - (c) review of requests for service from the District;
  - (d) status of construction for the 17.857-acre tract (NRP Group/Westpark Houston MF LP);
  - (e) review report on inspection of detention ponds in the District;
  - (f) status of the Integrated Water System;
  - (g) status of water plant conversion to chloramine disinfection;
  - (h) status of Bellaire Boulevard Sidewalk Addition;
  - (i) status of rehabilitation of storm sewer lines (Allteam Solutions, LLC);

- (j) review cost estimate for televised inspection of storm sewer lines – Phase 2;
  - (k) status of rehabilitation of sanitary sewer lines – Phase 1 (Insituform Technologies, LLC);
  - (l) discuss revised Lead & Copper Rule (EPA), including status of service line inventory;
  - (m) status of Bond Application Report No. 7;
  - (n) review status of projects at the Chelford City Regional Wastewater Treatment Facility (RWTF), including:
    - (1) pressure tank for NPW system (Sustanite Support Services);
    - (2) discuss possible withdrawal from RWTF (City of Houston);
    - (3) 4160-Volt to 480-Volt electrical conversion for P/D Blower Replacement (Clarion Electrical, LLC);
    - (4) replacement of turbo blowers (Sustanite Support Services);
    - (5) review of RWTF Five-Year Plan;
    - (6) return activated sludge pump offset issue;
    - (7) Mission Bend Municipal Utility District No. 2 Magnolia Park access request;
    - (8) review monthly consultants' memorandum;
    - (9) review of completed projects and warranty expiration dates;
  - (o) review and approve Standby Generator Industrial Maintenance, Inspection and Load Bank Service Agreement;
6. Old business, including:
- (a) discuss items considered by the Mission Bend Greenbelt Association;
  - (b) status of the Phase II Small MS4 General Permit and Storm Water Management Program;
7. New business, including review and discuss current policy for the purchase of equipment by directors;
8. Operator's Report, including:
- (a) review of maintenance list for the District;
  - (b) report on operations of the District's facilities, including authorization for any necessary maintenance or repairs;
  - (c) authorize termination of services for nonpayment of invoices from the District and review requests for extensions and adjustments;
  - (d) review information about resolution of any customer issues raised at previous Board of Directors meetings;
  - (e) report on replacement of water meters;
9. Attorney's Report, including:
- (a) status of submittal of continuing disclosure of information as covenanted in the District's Bond Resolutions (due 30 March 2024);
  - (b) status of submittal of special purpose district database report to the Texas Comptroller (due 1 April 2024);
  - (c) status of request for Water Line and Meter Easement (West Harris County Regional Water Authority);

- (d) Consider Resolution Authorizing Application to the TCEQ for Approval of Project and Bonds;
10. Convene in executive session pursuant to Texas Government Code, Chapter 551, to discuss matters only relating to pending or contemplated litigation, personnel matters, real estate transactions, or security, if necessary;
  11. Action related to matters discussed during executive session; and
  12. Schedule future meetings as required (next meeting date 6 May 2024).



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