

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 166  
Minutes of Meeting of Board of Directors  
March 15, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 166 (the "District") met in regular session, open to the public on March 15, 2024, in accordance with the duly posted Notice of Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Richard Love, President  
Nano Cox, Vice President  
Bill Grzanka, Secretary  
Lisa Mendel, Assistant Secretary  
Thomas C. Knickerbocker, Assistant Secretary

all of whom were present at the meeting, thus constituting a quorum.

Also attending the meeting were Mirna Bonilla-Odums of Inframark, LLC ("Inframark"); Odett Newman of Bob Leared Interests, Inc. ("BLI"); Eve Blakemore of IDS Engineering Group ("IDS"); Putri Tesalonika of Municipal Accounts & Consulting, L.P. ("MA&C"); Christina Love, a member of the public, and Katie Blasio and Kris Eddlemon of Schwartz, Page & Harding, L.L.P. ("SPH").

The President called the meeting to order and declared it open for such business as might regularly come before the Board.

### **PUBLIC COMMENTS**

The Board began by opening the meeting for public comments. There being no comments offered by the members of the public present, the Board continued to the next item of business.

### **MINUTES**

The Board considered the minutes of its meeting held on February 16, 2024. After discussion, Director Love moved that the minutes of the February 16, 2024, Board meeting be approved, as written. Director Grzanka seconded the motion, which unanimously carried.

### **CONTINUING DISCLOSURE REPORT**

Ms. Blasio advised that McCall, Parkhurst & Horton, LLP, the District's disclosure counsel, prepared and filed the District's continuing disclosure report prior to the March 31, 2024, deadline.

## **TAX ASSESSOR-COLLECTOR REPORT**

Ms. Newman presented to and reviewed with the Board the tax assessor-collector report for the month of February 2024, including the disbursements presented therein for payment from the District's tax account. A copy of the report is attached hereto as **Exhibit A**. After discussion, Director Cox moved that the tax assessor-collector report be approved and that the disbursements identified in the report be authorized for payment from the District's tax account. Director Mendel seconded said motion, which unanimously carried.

## **DELINQUENT TAX COLLECTIONS ATTORNEYS' REPORT**

Ms. Blasio next presented the District's delinquent tax report dated March 15, 2024, from Perdue, Brandon, Fielder, Collins & Mott, L.L.P., a copy of which is attached as **Exhibit B**. No action was taken by the Board at this time.

## **BOOKKEEPER'S REPORT**

Ms. Tesalonika addressed the Board and advised that she would be the District's representative on behalf of MA&C going forward. She then presented to and reviewed with the Board the Bookkeeper's Report, dated March 15, 2024, including the disbursements presented for payment. A copy of the report is attached hereto as **Exhibit C**. Following discussion, it was moved by Director Grzanka that the Bookkeeper's Report be approved, and that the disbursements identified in the report be approved for payment. Director Knickerbocker seconded the motion, which unanimously carried.

## **UNCLAIMED PROPERTY REPORT**

As the next order of business, the Board considered authorizing the District's consultants to research unclaimed property and to authorize MA&C to prepare an Unclaimed Property Report as of March 1, 2024. After discussion, Director Mendel moved that the District's Operator, Tax Assessor-Collector and Bookkeeper be authorized to research their records to determine whether or not there is any unclaimed property for the appropriate period and that the District's bookkeeper be authorized to prepare an unclaimed property report, if necessary, for the Board's consideration, approval and filing with the State Comptroller prior to July 1, 2024. Director Cox seconded said motion, which unanimously carried.

## **ENGINEERING REPORT**

Ms. Blakemore next presented to and reviewed with the Board the Engineering Report prepared by IDS relative to the status of various projects within the District, a copy of which report is attached hereto as **Exhibit D**. She advised that the Harris County Flood Control District ("HCFCD") is pursuing partnerships to complete flood risk reduction projects across Harris County, and that HCFCD has requested that the District send a letter of support to the U.S. House Appropriations Committee regarding community project funding for fiscal year 2025. Following discussion, Director Mendel moved that the Board approve execution of a letter of support by the

President on behalf of the Board and the District, subject to review and approval of same by SPH. Director Cox seconded the motion, which unanimously carried.

### **UTILITY COMMITMENT(S)**

Ms. Blasio next reported that the District has not received any new requests for utility commitments.

### **DETENTION AND DRAINAGE FACILITIES REPORT**

The Board deferred review of a detention and drainage facilities report.

### **OPERATIONS AND MAINTENANCE REPORT**

Ms. Bonilla-Odums presented to and reviewed with the Board the Operations and Maintenance Report for the month of February 2024, a copy of which is attached hereto as **Exhibit E**. She requested that Inframark be authorized to transfer two (2) delinquent accounts listed on the Operations and Maintenance Report totaling \$195.02 to Collections Unlimited for collection purposes. After discussion on the matter, Director Grzanka moved that the Board authorize Inframark to transfer said accounts as listed on Inframark's report to Collections Unlimited for collection purposes. Director Cox seconded the motion, which unanimously carried.

Ms. Bonilla-Odums next discussed a complaint received from a customer of the District. She advised that the District experienced a temporary loss of water pressure while on interconnect, and that the customer was upset they did not receive communication from the District with regard to the temporary loss in pressure. Following discussion, no action was taken by the Board at this time.

Ms. Bonilla-Odums next presented to and reviewed with the Board correspondence related to a contractual CPI adjustment of the rates charged by Inframark, a copy of which included with the Operations and Maintenance Report, effective as of March 19, 2024. The Board discussed amending the District's Rate Order to adjust fees to recover the increase in costs associated with Inframark's rate increase. Following discussion, Director Grzanka moved that the Board approve (i) Inframark's rate adjustment and authorize the President to execute the letter agreement, and (ii) amendment of the District's Rate Order, a copy of which is attached hereto as **Exhibit F**. Director Cox seconded the motion, which unanimously carried.

### **CRITICAL LOAD STATUS**

Ms. Blasio next reported that Section 13.1396, Texas Water Code, requires that a district must annually submit to each electric distribution utility and each retail electric utility provider, on forms reasonably required by each entity, its facilities which qualify for critical load status and various emergency contact information, in lieu of providing such information to the county judge of each county in which the district has critical load facilities. After discussion on the matter, Director Mendel moved that the District's operator and/or engineer be authorized to make such

filing on behalf of the District. Director Grzanka seconded the motion, which carried unanimously.

### **REPORT BY REPUBLIC SERVICES, INC.**

Ms. Blasio advised that pursuant to communications with Ms. Nussa, there were no service issues to report to the Board on behalf of Republic.

### **DEVELOPERS' REPORT(S)**

The Board noted that no representatives of any District developers were in attendance at the meeting.

### **SUPPLEMENTAL AGENDA**

The Board considered cancellation of the Directors Election called for May 4, 2024. Ms. Blasio advised that, in accordance with Subchapter C, Chapter 2 of the Texas Election Code, the District may cancel the Directors Election if each candidate whose name is to appear on the ballot and/or has registered as a write-in candidate is unopposed as of 5:00 p.m. on February 20, 2024. In such case, the Board may declare the unopposed candidates to be elected. In that regard, there was presented to the Board a certificate of the Secretary declaring all candidates unopposed. Ms. Blasio then presented and reviewed the Order Declaring Candidates Elected, attached hereto as **Exhibit G**. After discussion, Director Knickerbocker moved that the Order be adopted by the Board declaring Richard Love and Lisa Mendel elected Directors of the District, each to serve a term of four years or until a successor is duly elected or appointed, that the President be authorized to execute and the Secretary to attest same on behalf of the Board and the District, and that the Directors Election called for May 4, 2024, be cancelled. Director Cox seconded said motion, which unanimously carried.

### **ATTORNEY'S REPORT**

The Board next considered the attorney's report. Ms. Blasio advised that she had nothing to report regarding legal matters other than those items which were previously addressed in the meeting.

### **EXECUTIVE SESSION**

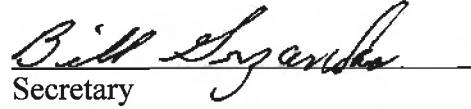
The Board determined it would not be necessary to enter into Closed Session pursuant to Texas Government Code, Section 551.071.

### **FUTURE AGENDA ITEMS**

The Board next considered items for placement on future agendas. No specific agenda items, other than routine and ongoing matters, were requested.

**ADJOURNMENT**

There being no further business to come before the Board, upon motion made by Director Grzanka, seconded by Director Cox and unanimously carried, the meeting was adjourned.

  
Secretary

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LIST OF EXHIBITS TO MINUTES

- Exhibit A Tax Assessor Collector's Report
- Exhibit B Delinquent Tax Report
- Exhibit C Bookkeeper's Report
- Exhibit D Engineer's Report
- Exhibit E Operations and Maintenance Report
- Exhibit F Rate Order
- Exhibit G Order Declaring Candidates Elected