

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 147

March 13, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 147 (the "District") met in regular session, open to the public, on the 13th day of March, 2024, at 777 North Eldridge Parkway, Suite 500, Houston, Texas 77079 outside the boundaries of the District, and the roll was called of the members of the Board:

David E. Bugyi	President
Kay L. Pugh	Vice President
Michelle Miller	Secretary
Lynea Gallagher	Assistant Secretary
Kirt Rimpela	Assistant Vice President/Treasurer

and all of the above were present, thus constituting a quorum.

Also attending the meeting were Jolie Craft of Vogler & Spencer Engineering, Inc. ("V&S"); Patty Rodriguez of Bob Leared Interests, Inc. ("BLI"); Angela Riley of District Data Services, Inc. ("District Data"); Randy Davila of Inframark Water & Infrastructure Services ("Inframark"); and Whitney Higgins and Kerri Houck of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the February 14, 2024, regular meeting. After review and discussion, Director Gallagher moved to approve the minutes of the February 14, 2024, regular meeting, as submitted. Director Miller seconded the motion, which passed unanimously.

COMMENTS FROM THE PUBLIC

Director Bugyi offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, Director Bugyi moved to the next agenda item.

RENEWAL OF DISTRICT'S INSURANCE POLICIES

The Board discussed the upcoming insurance renewal.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Riley reviewed the bookkeeper's report, including the District's investments, a budget comparison, and a list of checks presented for approval, a copy of which is attached. Ms. Riley reviewed an amended budget for fiscal year end September 30, 2024, and discussion ensued.

The Board discussed attendance at the Association of Water Board Directors ("AWBD") spring seminar.

Following review and discussion, Director Gallagher moved to (1) approve the bookkeeper's report and authorize payment of the District's bills; (2) amend the budget, as discussed; and (3) authorize any interested Directors to attend the AWBD spring seminar. Director Pugh seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report, including the list of top delinquent taxpayers, a copy of which is attached. Discussion ensued. After review and discussion, Director Gallagher moved to approve the tax assessor/collector's report and payment of the tax bills. Director Miller seconded the motion, which passed unanimously.

REPORT ON LIST OF COMMERCIAL BUSINESSES WITHIN THE DISTRICT

Ms. Rodriguez updated the Board on commercial businesses in the District.

SALE OF SERIES B GROUNDWATER CREDITS

Ms. Higgins reported that no inquiries were received regarding the sale of Series B groundwater credits.

OPERATION OF DISTRICT FACILITIES; HEARING ON TERMINATION OF WATER AND SEWER SERVICE

The Board discussed work performed by Inframark throughout the District.

The Board reviewed the operator's report, a copy of which is attached, including the status of District maintenance and repair items.

Mr. Davila reviewed seven abandoned accounts with an outstanding balance in excess of \$25.00, and requested authorization to turn over the seven accounts to the collection agency to pursue collection.

The Board discussed the message on the monthly utility bill. Mr. Davila stated that the current message is the notice regarding reporting leaks, debris, and water conservation. Following discussion, the Board concurred to add the notice regarding keeping meter lids free of debris and reporting leaks.

Mr. Davila reviewed a leak detection summary from the recently completed leak detection survey and discussion ensued.

Ms. Higgins reviewed the Critical Load Spreadsheet for the District's facilities. She stated that the District's engineer, bookkeeper, and operator have reviewed the Critical Load Spreadsheet.

Ms. Higgins stated that the Texas Commission on Environmental Quality ("TCEQ") rules require that the District review and adopt an Amended and Restated Drought Contingency Plan in 2024, prior to May 1st. Ms. Higgins reviewed an Amended and Restated Drought Contingency Plan with the Board.

The Board discussed high utility users for the month. The Board then considered terminating utility service to customers with delinquent accounts. Mr. Davila reviewed a list of delinquent customers and noted the customers appearing on the termination list were given proper notice and an opportunity to explain, contest, or correct the utility service bills and show reason why utility service should not be terminated for reason of nonpayment, all as required by the District's Rate Order.

Following review and discussion, Director Gallagher moved to (1) approve the operator's report; (2) authorize Inframark to turn over the seven accounts with an outstanding balance in excess of \$25.00 to the collection agency; (3) authorize filing of the Critical Load Spreadsheet; (4) adopt an Order Adopting Amended and Restated Drought Contingency Plan; Providing for Implementation and Enforcement Thereof; Providing Penalties for Violations; and Containing Other Provisions Related to the Subject; (5) direct that the Critical Load Spreadsheet and Drought Contingency Plan be filed appropriately and retained in the District's official records; and (6) authorize termination of service to the delinquent accounts presented if payment is not received prior to scheduled termination since none of the residents on the termination list were either present at the meeting or presented any statement on the matter, in accordance with procedures set forth in the District's Rate Order. Director Pugh seconded the motion, which passed unanimously.

DISCUSS EMERGENCY MESSAGING SYSTEM, AND AUTHORIZE ACTION, IF NECESSARY

There was no discussion on this item.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY MATTERS

There was no discussion on this item.

ENGINEER'S REPORT

The Board reviewed the engineer's report, a copy of which is attached.

Ms. Craft updated the Board on the status of Chelford City Regional Wastewater Treatment Plant ("CCRWTP") operations and maintenance.

Ms. Craft updated the Board on the Phase 5 sanitary sewer rehabilitation.

Ms. Craft reported that a new washeteria is opening in the District.

Ms. Craft updated the Board on the status of a Notice of Violation from the TCEQ. She stated that the TCEQ approved the exception request on February 28, 2024 with a condition to submit an updated water chemical analysis.

Ms. Craft stated that the GIS system will be updated monthly.

Ms. Craft updated the Board on the Capital Improvements Plan for 2024.

Ms. Craft discussed the Environmental Protection Agency's revised lead and copper rule. She stated that a complete service line inventory is due in October 2024 and noted that V&S is beginning to gather the required reports.

Ms. Craft reported that a request was sent to Harris County Flood Control District to repair or replace a rusted outfall pipe adjacent to Reflection Park and noted that repair is scheduled for early 2025.

Ms. Craft discussed pavement that is settling on Vineyard Drive and stated that Harris County will be replacing several areas of pavement on and near Vineyard Drive.

Following review and discussion, Director Gallagher moved to approve the engineer's report. Director Miller seconded the motion, which passed unanimously.

MAINTENANCE OF PARK AND RECREATIONAL FACILITIES, INCLUDING REFLECTION PARK

The Board discussed the maintenance of Reflection Park and reviewed a bid summary for landscape improvements, a copy of which is attached. Following review and discussion, Director Gallagher moved to (1) approve landscape improvements with Texscape Services for a cost of \$10,393.07; (2) approve annual maintenance services with Texscape Services for an annual cost of \$11,137.50; and (3) approve painting and

pressure washing with Ski-Bo's for a cost of \$4,000.00. Director Pugh seconded the motion, which passed unanimously.

DIRECTOR EMAIL ADDRESSES

Director Bugyi reported that Off Cinco has changed email domains for the Directors District email addresses. Ms. Higgins noted that Off Cinco will provide additional information at a future meeting.

ATTORNEY'S REPORT

There was no discussion on this item.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING CORRESPONDENCE AND/OR REPORTS RECEIVED DURING THE MONTH

The Board discussed CCRWTP meetings.

2024 DIRECTORS ELECTION

Ms. Higgins discussed procedures related to the 2024 Directors Election. She presented a Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors executed by the Board Secretary stating that the District received two candidate applications for the two director positions for the May 4, 2024, Directors Election.

Ms. Higgins presented an Order Cancelling Election and Declaring Unopposed Candidates Elected to Office (the "Order Cancelling") stating that the May 4, 2024, Directors Election is cancelled and that the unopposed candidates, Kay Pugh and Kirt Rimpela, are declared elected to office to serve from the May 4, 2024, Directors election until the May 6, 2028, Directors Election. She reviewed the posting requirements for the Order Cancelling.

Following review and discussion, Director Miller moved to (1) accept the Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors; (2) adopt the Order Cancelling Election and Declaring Unopposed Candidates Elected to Office, authorize the Secretary's agent to post the Order Cancelling, as required; and (3) direct that the Certificate and Order Cancelling be filed appropriately and retained in the District's official records. Director Gallagher seconded the motion, which passed unanimously.

CONSULTANT REVIEW OF ATTORNEY

The Board conducted a review of the Attorney.

There being no further business to come before the Board, the meeting was adjourned by agreement.



A handwritten signature in black ink, appearing to be "M. M. M.", written over a horizontal line.

Secretary, Board of Directors

ACTION LIST

1. Engineer will speak with Harris County regarding pavement settling on Vineyard Drive.
2. The Board will consider landscaping improvements with Harris County Municipal Utility District No. 120 in August, 2024.
3. Director Bugyi will obtain proposals for tile work at Reflection Park.
4. Bookkeeper will research investment accounts for the CCRWTP meetings and will report back next month.

LIST OF ATTACHMENTS TO MINUTES

	Page <u>No.</u>
Bookkeeper's report.....	2
Tax assessor/collector's report	2
Operator's report.....	2
Engineer's Report	4
Bid summary	4