

MINUTES  
GRAND OAKS MUNICIPAL UTILITY DISTRICT OF MONTGOMERY COUNTY

March 26, 2024

The Board of Directors (the "Board") of Grand Oaks Municipal Utility District of Montgomery County, Texas (the "District"), met in regular session, open to the public, on the 26th day of March, 2024, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Joel R. Scott	President
Brandon Buell	Vice President
Rick Nommensen	Secretary
John Hammond	Assistant Vice President
Jeff Inabnit	Assistant Secretary

and all of the above were present except Director Hammond, thus constituting a quorum.

Also present at the meeting were Barbara Nussa of Republic Services, Inc.; Doug Jeffery of TNG Utility Corporation ("TNG"); Debbie Arellano of Bob Leared Interests; Diego Burgos of Quiddity Engineering, LLC ("Quiddity"); Perry Miller of Champions Hydro-Lawn ("Champions"); Brenda Garcia of Municipal Accounts & Consulting, L.P.; and Whitney Higgins and Kathryn Blanton of Allen Boone Humphries Robinson LLP ("ABHR").

COMMENTS FROM THE PUBLIC

There were no comments from the public.

MINUTES

The Board considered approving the minutes of the February 27, 2024, regular meeting. After consideration, Director Nommensen moved to approve the minutes of the February 27, 2024, regular meeting, as presented. Director Buell seconded the motion, which passed unanimously.

GARBAGE SERVICE MATTERS

Ms. Nussa reported that the District has not received any inquiries or calls regarding garbage collection.

Director Scott joined the meeting.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Garcia presented the bookkeeper's report, including the investment report and bills presented for payment, a copy of which is attached. Following review and

discussion, Director Nommensen moved to approve the bookkeeper's report and payment of the bills. Director Buell seconded the motion, which passed unanimously.

#### TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Arellano reviewed the tax assessor/collector's monthly report for the previous month, including bills presented for payment, copies of which are attached. She stated that the District's 2023 taxes were 96.3% collected as of February 29, 2024.

Following review and discussion, Director Buell moved to approve the tax assessor/collector's report and the checks presented for payment. Director Inabnit seconded the motion, which passed unanimously.

#### OPERATOR'S REPORT; HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE

Mr. Jeffery reviewed the operator's report, a copy of which is attached.

Mr. Jeffrey presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification in accordance with the District's Rate Order, prior to the meeting, of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Mr. Jeffrey reported that the Texas Commission on Environmental Quality ("TCEQ") will be conducting an inspection throughout the District.

Following review and discussion, Director Nommensen moved to (1) approve the operator's report; and (2) authorize termination of delinquent accounts, in accordance with the District's Rate Order, and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Buell seconded the motion, which passed unanimously.

#### REVIEW DROUGHT CONTINGENCY PLAN AND ADOPT ORDER ADOPTING AMENDED AND RESTATED DROUGHT CONTINGENCY PLAN

The Board discussed the District's current Drought Contingency Plan, no action was taken.

#### REVIEW CRITICAL LOAD SPREADSHEET AND AUTHORIZE FILING

Ms. Higgins reviewed the Critical Load Spreadsheet for the District's facilities. She stated that the District's bookkeeper, engineer, and operator have reviewed and approved the Critical Load Spreadsheet. Following review and discussion, Director Buell moved to authorize annual filing of the Critical Load Spreadsheet and direct that the

Critical Load Spreadsheet be filed appropriately and retained in the District's official records. Director Scott seconded the motion, which passed unanimously.

#### DRAINAGE AND DETENTION FACILITY MAINTENANCE MATTERS

Mr. Miller reviewed the drainage and detention facility report, a copy of which is attached. Following discussion, Director Buell moved to authorize Champions to remove graffiti on the sloped paving, in an amount not to exceed \$1,000.00. Director Scott seconded the motion, which passed unanimously.

#### ENGINEER'S REPORT

Mr. Burgos reviewed the engineer's report, a copy of which is attached.

Mr. Burgos updated the Board on the status of work in Glen Oaks, Section 3, including an update on work related to pavement damage along Butternut Oak Lane. He reported that Quiddity reviewed a proposal for repairs, submitted by Choctaw Construction Services ("Choctaw Construction") and that the developer has requested a revised proposal.

Mr. Burgos updated the Board on the status of construction of paving facilities to serve Glen Oaks, Section 5, noting there are no pay estimates for the Board's approval. He reported that Choctaw Construction, the contractor, has completed roundabout modifications and that Quiddity has requested a reinspection of the paving improvements by Montgomery County.

Mr. Burgos updated the Board on the District's bond application report no. 4, stating that the TCEQ declared the application administratively complete on March 19, 2024.

Mr. Burgos stated that Quiddity will coordinate with TNG and ABHR to complete the updates to the District's Emergency Preparedness Plan.

Mr. Burgos provided an update regarding the Lead Service Line Inventory, stating that Quiddity has begun preparation.

#### REPORT REGARDING DEVELOPMENT IN THE DISTRICT

The Board discussed development matters in the District.

#### CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE

The Board did not convene in executive session.

#### DISTRICT MEETING SCHEDULE

The Board concurred to hold the next regular meeting on April 23, 2024.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



  
Secretary, Board of Directors

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