

**WOOD TRACE MUNICIPAL UTILITY DISTRICT NO. 1,
OF MONTGOMERY COUNTY, TEXAS
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the above-captioned District will hold a regular public meeting at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas 77056, said address being a meeting place of the District. The meeting will be held on Wednesday, May 8, 2024, at 1:00 p.m.

The Board shall consider and/or act on the following matters:

1. Public comments;
2. Approval of minutes of the meeting of the Board of Directors held April 10, 2024;
3. Acceptance of Qualification Statements, Bonds, Oaths of Office, Affidavits of Current Director, and Elections Not to Disclose Certain Information for Directors Braband, Berenger, and Ricke;
4. Election of officers of Board of Directors;
5. Approval of District Registration Form relative to election of Directors;
6. Authorize preparation and maintenance of a local government officers list in connection with conflict of interest disclosure requirements;
7. Discuss training requirements for Directors pursuant to the Texas Open Meetings Act and the Texas Public Information Act, and the procedures for compliance with same;
8. Discuss conflicts disclosure statement reporting requirements memorandum for Directors;
9. Bookkeeper's Report, including financial investment reports and authorizing the payment of invoices presented;
10. Approval of Unclaimed Property Report(s) as of March 1, 2024 and authorize bookkeeper and tax assessor-collector to file Report(s) with State Comptroller prior to July 1, 2024;
11. Adoption of Resolution Authorizing Use of Surplus Funds and Interest Earned on Construction Funds from the District's Series 2022 and 2023 Bonds;
12. Tax Assessor-Collector's Report, including authorizing payment of invoices presented and approving moving of accounts to uncollectible roll;
13. Report and legal action taken by the District's delinquent tax collections attorney, including authorizing foreclosure proceedings, installment agreements, and the filing of proofs of claim;
14. Engineering Report, including:
 - (a) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of a contract for the construction of facilities within the District, and/or ratification of same, and authorize acceptance of TEC Form 1295, including:

- i) Coe and Wright Roads Waterline Extension; and
 - ii) Drainage Outfall repairs;
 - (b) Status of construction contracts, including the approval of any pay estimates, change orders and/or acceptance of facilities for operation and maintenance purposes, including:
 - i) Expansions of Wastewater Treatment Plant and Lift Station No. 1 by Gilleland Smith Construction, Inc.;
 - ii) Roadway Repairs by Beyer Construction, LLC; and
 - iii) Water Supply Plant No. 1 Phase 4 by Gilleland Smith Construction, Inc.;
 - (c) Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District;
 - (d) Acceptance of conveyances of facilities;
 - (e) Status of Decker Lake Dam, Decker Dry Detention Dam and Goodson Branch Dam safety repairs pursuant to TCEQ Dam Safety Inspection Reports and authorize any action necessary in connection with same, including:
 - i) Status of Emergency Action Plan and Operation and Maintenance Plan for Decker Lake Dam filed with the TCEQ on behalf of the District; and
 - (f) Status of preparation of Bond Application Report in connection with the District's Series 2024 Park Bonds; adoption of Order Authorizing Application to TCEQ for Approval of Project and Bonds;
- 15. Storm Water Management Program;
- 16. Developer's Report;
- 17. Report from Environmental Allies, including authorizing the repair and maintenance of District facilities;
- 18. Operator's Report, including:
 - (a) Authorizing the repair and maintenance of District facilities;
 - (b) Compliance with District's water and waste discharge permits;
 - (c) Appeals of District charges;
 - (d) Refer accounts for collection and approve write-offs;
 - (e) Review and approval of Consumer Confidence Report and authorize distribution to consumers; and
 - (f) Review correspondence received from the San Jacinto River Authority ("SJRA") regarding refund to SJRA Groundwater Reduction Plan participants;
- 19. Issuance of utility commitments;
- 20. Attorney's Report, including review and discuss memorandum regarding use of social media by public officials; and

21. Matters for possible placement on future agendas.



SCHWARTZ, PAGE & HARDING, L.L.P.

By:


Bryan T. Yeates

Attorneys for the District

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.

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