

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113

Minutes of Meeting of Board of Directors

April 9, 2024

The Board of Directors (“Board”) of Harris County Water Control and Improvement District No. 113 (“District”) met on April 9, 2024, at 12903 Cricket Hollow Lane, Cypress, Texas, 77429, pursuant to the duly posted notice of said meeting with a quorum of directors present as follows:

Ken Atchison, President
Carolyn Maniscalco, Vice President
Scott McCorkle, Director
David Robicheaux, Director

and the following absent:

Darren Hoyland, Secretary.

Also in attendance were Mr. Scott Shelnett of Municipal Operations & Consulting, Inc.; Ms. Michelle Guerrero of Bob Leared Interests; Mr. Christopher T. Burke of Burke Engineering; and Mr. Douglas McNiel, attorney for the District.

The President called the meeting to order and declared it open for such business as might properly come before it. Director Robicheaux was appointed as Secretary pro tempore.

1. The Board opened the floor for public comment. Hearing no public comments, the President continued the meeting.

2. The Board considered the minutes of the meeting of March 12, 2024, and upon motion by Director Robicheaux, seconded by Director McCorkle, the Board voted unanimously to approve the minutes as presented.

3. Ms. Michelle Guerrero presented the tax assessor-collector’s report reflecting the District’s 2023 taxes are 96.757% collected. Ms. Guerrero presented six checks for the Board’s review and approval and two wire transfers was made. After discussion, upon motion by Director Maniscalco, seconded by Director McCorkle, the Board voted unanimously to approve the tax assessor-collector’s report.

4. The Board then reviewed auditor continuance letter prepared by McCall Gibson Swedlund Barfoot PLLC, the District’s auditor. No objections were raised in regard to the continuation of the District’s audit contract.

5. The Board then considered the Order Adopting Drought Contingency Plan. After discussion, upon motion by Director Maniscalco, seconded by Director Robicheaux, the Board voted unanimously to approve the Order as presented.

6. The Board considered an electricity pricing report prepared by Ameresco, Inc. After discussion, upon motion by Director Robicheaux, seconded by Director McCorkle,

the Board authorized the attorney to sign a contract with Shell/MPT2 for a term of 60 months at a rate of \$0.06854 not to exceed \$0.070.

7. Mr. Scott Shelnutt presented the operator's report which reflected 421 total connections in the District. Collections for the month were at \$32,772.71 with current billings at \$31,352.35. The report showed water accountability at 81.05% during the period. Total water plant pumpage for the prior month was 3,681,000 gallons. There were no permit violations reported at the wastewater treatment plant.

Mr. Shelnutt reviewed the status of ongoing and completed projects with the Board. He discussed the ongoing valve replacement project. Mr. Shelnutt suggested one delinquent account be moved to the District's list of uncollectible accounts. Lastly, the operator presented the District's draft Annual Drinking Water Quality Report. After the report is finalized, the operator will include a URL link to the report on the water bills. After discussion, upon motion by Director Maniscalco, seconded by Director Robicheaux, the Board voted unanimously to approve the operator's report, move the discussed delinquent account onto the District's list of uncollectible accounts and approved the draft Annual Drinking Water Quality Report.

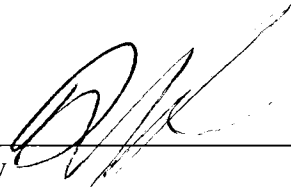
8. Mr. Christopher T. Burke presented the engineer's report. Mr. Burke requested authorization to bid the sanitary sewer system phase 1C and 2C repairs. He provided an update on the design of the North Harris County Regional Water Authority's surface water lines. Upon motion by Director Maniscalco, seconded by Director McCorkle, and the Board voted unanimously to approve the engineer's report and authorized the engineer to bid the sanitary sewer system phase 1C and 2C repairs.

9. The Board then reviewed the bookkeeper's report which reflected the District's operating fund contained \$2,437,540.27, the construction fund contained \$103,804.25, and the bond fund contained \$120,546.22. Upon motion by Director McCorkle, seconded by Director Maniscalco, the Board approved the bookkeeper's report and approved payment of the checks listed thereon.

10. The Board then reviewed the draft budget for Fiscal Year Ending May 31, 2024. The District's consultants discussed the recommendations they had made to the District's bookkeeper in the preparation of the Budget. The Board agreed to further review the budget and approve it at the District's May meeting.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

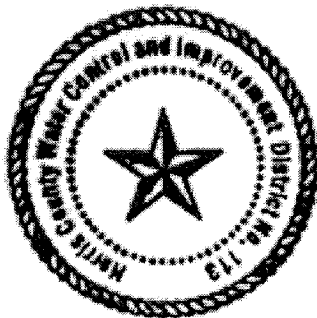



**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned District will hold a public meeting at **12903 Cricket Hollow Lane, Cypress, Texas**. The meeting will be held at **7:00 p.m. on Tuesday, April 9, 2024**.

The subject of the meeting is to consider and act on the following:

1. Public Comment
2. Minutes of the March 12, 2024 meeting
3. Tax assessor/collector's report; status of tax collections; payment of expenses from tax account
4. Review Auditor Continuance Letter
5. Order Adopting Drought Contingency Plan
6. Review Electricity Providers
7. Operator's report; status of operation of District facilities; authorize maintenance and repairs, as necessary; customer correspondence; termination of service to delinquent accounts; amend Drought Contingency Plan as needed
8. Engineer's report; review and authorize proposed maintenance and repairs; approve award of construction contracts; approve change orders, pay estimates, and advertisement for bids, as necessary; status of District facilities; Capital Improvement Plan, authorize additional design and construction as appropriate
9. Bookkeeper's report; payment of bills; investment of District Funds
10. Review Draft Budget for Fiscal Year Ending May 31, 2025





Douglas C. McNiel
Attorney for the District