

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**
April 11, 2024

THE STATE OF TEXAS §
COUNTY OF HARRIS §
HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 58 §

The Board of Directors of Harris County Municipal Fresh Water Supply District No. 58 met in regular session, open to the public, at its regular meeting place inside the boundaries of the District on April 11, 2024; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Harry Haupt	President
O.J. Armstrong	First Vice President/Asst. Secretary
Steve Fields	Second Vice President
Ed Cooke	Secretary
Larry Stefaniak	Treasurer

All members of the Board of Directors were present except Directors Armstrong and Fields.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Josh Maas of M. Marlon Ivy & Associates, Inc.; Chad Abram and Isabella Londrigan of IDS Engineering; Captain Ganey of the Harris County Precinct No. 3 Constable's Office; and Leonard Schweinle of the Property Owner's Association.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

1. PUBLIC COMMENTS. Leonard Schweinle informed the Board that two bids were sought for the playground equipment. He also stated that the Property Owner's Association has asked for a topographic survey of the area near the parking lot of the Golf Course. Mr.

Schweinle added that they are looking to add a digital gate. He stated that they want to “abide by the State and Federal rules”.

Director Haupt reported that the AED Defibrillator machine is now located in the hall behind the meeting room.

2. MINUTES OF MEETING. The next item to come before the Board of Directors was the review and approval of the minutes of the meeting of March 14, 2024. Following a discussion, it was moved by Director Stefaniak and seconded by Director Cooke that the minutes of the meeting of March 14, 2024 be approved, which carried unanimously, 3-0.

3. MANAGEMENT AND SECURITY REPORT. Captain Ganey reviewed the Security Report.

4. OPERATOR’S REPORT. Josh Maas presented the monthly operations report for the month of March, a copy of which is attached as Exhibit “A”. He reported the District has 656 water connections. He noted the Sewage Treatment Plant was compliant with its permit for the month, operating at 25% of capacity. Accountability for the water system was 92.74%.

Mr. Maas reported that there will be crews out for the “clean-out caps”. He added that they will also be repairing leaks identified by the smoke testing.

Following further discussion, it was moved by Director Stefaniak and seconded by Director Cooke that the operator’s report be approved, which motion carried unanimously, 3-0.

5. REVIEW OF IDENTITY THEFT PREVENTION PROGRAM. Mr. Richardson informed the Board the District’s Identity Theft Prevention Program requires annual reporting and review by the Plan Administrator, which is the District’s operator. Mr. Richardson stated the operator indicated there are no changes needed. Mr. Richardson presented the Order Reviewing and Confirming Identity Theft Prevention Program for the Board’s approval, a copy of which is attached as Exhibit “B”.

Following further discussion, it was moved by Director Stefaniak and seconded by Director Cooke that the Order Reviewing and Confirming Identity Theft Prevention Program be approved, which motion carried unanimously, 3-0.

6. REVIEW EMERGENCY PREPAREDNESS PLAN. Mr. Richardson presented for approval the Order Reviewing Emergency Preparedness Plan and Authorizing Submittal of Critical Load Information, a copy of which is attached as Exhibit "C". Mr. Richardson recommended the Board authorize the operator to update the critical load information with its electrical transmission and retail providers.

Following discussion by the Board it was moved by Director Cooke and seconded by Director Stefaniak to approve the Order Reviewing Emergency Preparedness Plan and Authorizing Submittal of Critical Load Information, which motion passed, 3-0.

7. REVIEW OF DROUGHT CONTINGENCY/WATER CONSERVATION PLAN. The Board reviewed the District's Drought Contingency and Water Conservation Plans. Mr. Richardson explained the Texas Administration Code requires five-year updates so the District will need to review and confirm the Drought Contingency and Water Conservation Plans by May 1, 2024. On motion by Director Cooke, seconded by Director Stefaniak, and unanimously carried, the Board reviewed and confirmed the Drought Contingency and Water Conservation Plans, a copy of the Resolution Reviewing and Confirming Drought Contingency and Water Conservation Plans is attached as Exhibit "D".

8. ENGINEER'S REPORT. Chad Abram introduced Isabella Londrigan to the Board. He next reviewed the Engineer's Report, a copy of which is attached hereto as Exhibit "E".

Mr. Abram discussed the Golf Course Drainage Swales project. He presented the as-built analysis for the Board's review.

Mr. Abram reported that they have completed their annual review of the Emergency Preparedness Plan. He requested authorization to file the updated Emergency Preparedness Plan with the TCEQ.

Mr. Abram discussed the need for the rehabilitation of the Water Plant Nos. 1 and 2 facilities. He reported that Ground Storage Tank No. 1 and Hydropneumatic Tank No. 1 at Water Plant No. 1 need recoating. Mr. Abram also reported at Water Plant No. 2 that Hydropneumatic Tank No. 1 needs to be replaced, Hydropneumatic No. 2 needs recoating and Ground Storage Tank Nos. 1 and 2 need rehabilitation and recoating.

Mr. Abram next discussed the Water Distribution System Replacement projects. He presented a Summary of Costs for the Board's review. Mr. Abram stated that the projects will require \$18.4 million in bonds.

Following further discussion, it was moved by Director Stefaniak and seconded by Director Cooke that the engineer's report be approved, and to authorize the engineer to file the updated Emergency Preparedness Plan with the TCEQ, which motion carried unanimously, 3-0.

9. TAX ASSESSOR'S REPORT AND DELINQUENT TAX REPORT. Director Stefaniak presented the tax report for the month of March 2024, a copy of which is attached as Exhibit "F".

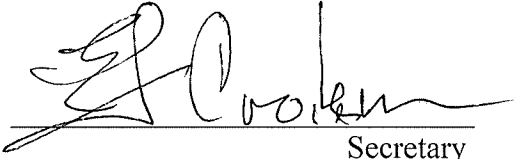
Following a discussion, it was moved by Director Cooke and seconded by Director Haupt that the report be approved, along with the checks on the tax account, which motion carried unanimously, 3-0.

10. TREASURER'S REPORT. Director Stefaniak reviewed the report, a copy of which is attached as Exhibit "G". The Board reviewed the checks, investments, and financial statements. Director Stefaniak reviewed the profit and loss statement, the balance sheet and the general ledger for the general fund, the debt service fund, and the capital projects fund.

Following further discussion, it was moved by Director Cooke and seconded by Director Haupt that the Treasurer's report, and those checks as listed thereon be approved, which motion passed unanimously, 3-0.

11. **ADJOURNMENT/ OTHER BUSINESS.** There being no further business, a motion was made, seconded, and unanimously carried, that the meeting be adjourned.

PASSED, ADOPTED and APPROVED this 9th day of May, 2024.


Secretary

