

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 183
Minutes of Meeting of Board of Directors
March 26, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 183 (the "District") met in regular session, open to the public on March 26, 2024, in accordance with the duly posted notice of public meeting, and the roll was called of the duly constituted officers and members of said Board of Directors, as follows:

Rudy Alvarado, President
Anthony (Jerry) Langley, Vice President
Chad Vowell, Secretary
Robert Pollard, Assistant Secretary
Daniel Mushen, Assistant Secretary

all of whom were present, except Director Langley, thus constituting a quorum.

Also present was Chad Walker and Cameron Silvernail of Quiddity Engineering, LLC ("Quiddity"); Derek Davenport of McLennan & Associates ("McLennan"); Michelle Guerrero of Bob Leared Interests, Inc. ("Leared"); Corey Andujar of Si Environmental, LLC ("SE"); and Gina Free and Sabrina Johnston of Schwartz, Page & Harding, L.L.P. ("SPH").

Following the roll call, the meeting was called to order and declared open for such business as might regularly come before the Board.

PUBLIC COMMENTS

The Board began by opening the meeting for public comments. The Board deferred consideration of comments from the public, as none were presented.

APPROVAL OF MINUTES

The Board next considered approval of the minutes of the Board meeting held on February 27, 2024. Following discussion, Director Mushen moved that the minutes of the February 27, 2024 meeting be approved, as written. Director Vowell seconded said motion, which unanimously carried.

OPERATIONS AND MAINTENANCE REPORT

Mr. Andujar presented to and reviewed with the Board the Operations and Maintenance Report for the month of February 2024, a copy of which is attached hereto as **Exhibit A**. A discussion ensued in connection with certain delinquent accounts with past due balances in excess of \$500.00. Mr. Andujar responded to the Board's questions in connection with SE's calculation of minimum payments due from the District's customers in order to avoid termination. The Board requested that SE provide additional information regarding same at the Board's next meeting. The Board further requested that an item be included on next month's agenda to discuss amending the

District's Rate Order to address certain issues pertaining to delinquent accounts, including deposits. Following discussion, the Board concurred to authorize the termination of delinquent accounts in accordance with the District's Rate Order.

Mr. Andujar next advised the Board of the status of SE's investigation into the cause(s) of the District's recent water accountability issues, including the main line break in the District that was discovered and repaired. A lengthy discussion ensued regarding the various factors which contributed to said accountability issues. Following discussion, the Board requested that SE prepare a detailed report regarding said contributing factors, including specific information on any repairs or adjustments made to the West Harris County Regional Water Authority ("WHCRWA") equipment, for review at its next Board meeting. The Board then requested that SE provide a copy of SE's policies and procedures for inspecting sensors at the District's facilities and investigating issues when they are discovered.

Mr. Pollard entered the meeting during the Operations and Maintenance Report.

Mr. Andujar exited the meeting following his report.

BOOKKEEPER'S REPORT AND INVESTMENT REPORT

Mr. Davenport then presented to and reviewed with the Board the Bookkeeper's Report, dated March 26, 2024, a copy of which is attached hereto as **Exhibit B**, including the disbursements presented for payment from the District's various accounts, and the District's Investment Report for the period ended February 29, 2024, a copy of which is included with the Bookkeeper's Report. Following discussion, Director Alvarado moved that (i) the Bookkeeper's Report be approved, (ii) the disbursements identified therein be approved for payment, except check no. 11300, which was voided, and (iii) the Investment Report for the reporting period ended February 29, 2024, be approved, and the District's Investment Officer be authorized to execute same on behalf of the Board and the District. Director Mushen seconded said motion, which unanimously carried.

UNCLAIMED PROPERTY

The Board considered authorizing the preparation of an Unclaimed Property Report as of March 1, 2024. After discussion on the matter, Director Vowell moved that the District's consultants be authorized to research the District's accounts to determine whether the District has unclaimed property and the District's Bookkeeper and/or Tax Assessor-Collector be authorized to prepare such report for the Board's approval. Director Pollard seconded said motion, which unanimously carried.

PRESENTATION REGARDING EVO REPORT PROGRAM

Ms. Free advised the Board that a representative of Municipal Financial Services ("MFS") was not able to attend the meeting. She reminded the Board that the EVO Metrics Report and the EVO Financial Transparency Report were presented at last month's Board meeting. A discussion

ensued regarding said Reports and the District's financial condition. It was noted that no action was required of the Board in connection with said Report at this time.

TAX ASSESSOR-COLLECTOR'S REPORT

Ms. Guerrero then reviewed the Tax Assessor-Collector's Report for the month of February 2024, a copy of which is attached hereto as **Exhibit C**, including the disbursements presented for payment. After discussion, Director Mushen moved that the Tax Assessor-Collector's Report be approved and the disbursements identified in the Report be approved for payment. Director Vowell seconded said motion, which unanimously carried.

DELINQUENT TAX COLLECTIONS ATTORNEY'S REPORT

The Board deferred consideration of a Delinquent Tax Collections Attorney's Report after noting that no report was received from Perdue, Brandon, Fielder, Collins & Mott, L.L.P., the District's Delinquent Tax Collections Attorney.

STATUS OF REVIEW OF WATER CONSERVATION PLAN AND DROUGHT CONTINGENCY PLAN

The Board considered the status of the review of the District's Water Conservation Plan ("WCP") and Drought Contingency Plan("DCP"). In connection therewith, Ms. Free advised the Board that the WCP and DCP are under review by the District's consultants.

ENGINEER'S REPORT

Mr. Walker next presented to and reviewed with the Board the Engineer's Report dated March 22, 2024, a copy of which is attached hereto as **Exhibit D**, relative to the status of various projects within the District, and discussed the matters contained therein. He then advised the Board of a request received from Harmony Public Schools for water and sanitary sewer service for the potential development of a 17.404 acre tract at 5325 Barker Cypress Road, a copy of which is included with the Engineer's Report. In connection therewith, Mr. Walker requested that the Board authorize Quiddity to perform an annexation feasibility study. Following discussion, Director Vowell moved that the Engineer's Report and all action items listed therein be approved, as recommended by Quiddity, including: (i) authorization for Quiddity to proceed with the design of the Windsong Phase I Waterline Rehabilitation project in accordance with the scope memorandum and preliminary cost estimate, a copy of which is attached to the Engineer's Report; (ii) approval of Pay Estimate No. 3 & Final in the amount of \$6,846.30, from Aranda Industries, LLC for the 2022 Sanitary Sewer Line Extension to serve the Shops at Barker; (iii) authorization for the President to execute the construction contract between the District and CSI Consolidated LLC dba AIMS Companies ("CSI Consolidated") for the Phase III Sanitary Sewer Cleaning and Televising Project, subject to verification by SPH of worker's compensation insurance coverage for CSI Consolidated; (iv) authorization for Quiddity to proceed with the solicitation of bids for the 2023 Water Plant No. 1 Improvements project; (v) authorization for Quiddity to proceed with the Annual Water Plant Inspection in accordance with the scope memorandum and preliminary cost estimate, a copy of which is attached to the Engineer's Report; (vi) authorization for Quiddity to proceed

with review of the District's Emergency Preparedness Plan; and (vii) authorization for Quiddity to proceed with an annexation feasibility study as discussed, subject to receipt of a \$10,000 deposit from Harmony Public Schools. Director Pollard seconded said motion, which carried unanimously.

Mr. Walker then advised the Board that the Security Subcommittee has obtained a proposal from Coreveillance for video monitoring services at Water Plant No. 1 and Remote Water Well No. 2 at a cost of \$7,980 per year. He further advised the Board that the Security Subcommittee approved a proposal from NT Security to replace one security camera at each site to better assist with the video monitoring services at a cost of \$354.00. Following discussion, Director Vowell moved to approve the agreement between the District and Coreveillance, subject to final review and approval by SPH. Director Mushen seconded said motion, which carried unanimously.

UTILITY COMMITMENT LETTERS

The Board deferred the issuance of utility commitments, as no new requests for same had been received.

DISCUSSION REGARDING THE PROPOSED ADMINISTRATIVE BUILDING

The Board next considered certain opportunities for cost savings in connection with the construction of the proposed administrative building. Following discussion, the Board concurred to defer any specific action in connection with the proposed administrative building at this time.

SECURITY REPORT

Ms. Free presented the security report to the Board, a copy of which is attached hereto as **Exhibit E**. Director Mushen then requested authorization for the Security Subcommittee to be authorized to coordinate with SE to install new locks at the District's facilities. Following discussion, Director Vowell moved to authorize the Security Subcommittee to coordinate with SE to install new locks at the District's Facilities. Director Pollard seconded said motion, which carried unanimously.

ATTORNEY'S REPORT

The Board next considered the Attorney's Report. In connection therewith, Ms. Free advised the Board that she had nothing additional of a legal nature that was not previously discussed.

FUTURE AGENDA ITEMS

The Board did not request any items be place on future agendas other than those already discussed and regular, on-going items.

ADJOURNMENT

There being no further business to come before the Board, upon motion made by Director Alvarado, seconded by Director Pollard, and unanimously carried, the meeting was adjourned.



Secretary, Board of Directors

(SEAL)

Harris County Municipal Utility District No. 183
EXHIBITS

- Exhibit A Operations and Maintenance Report
- Exhibit B Bookkeeper's Report
- Exhibit C Tax Assessor-Collector Report
- Exhibit D Engineer's Report
- Exhibit E Security Report

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