

MINUTES
NORTHEAST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 1

April 1, 2024

The Board of Directors (the "Board") of Northeast Harris County Municipal Utility District No. 1 (the "District") met in regular session, open to the public, on the 1st day of April, 2024, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Jim Moffatt	President
Keith Jaehne	Vice President
Tonya Nunez	Asst. Vice President
Ellen Crocker	Secretary
Ted Gaylord	Assistant Secretary

and all the above were present except Director Gaylord, thus constituting a quorum.

Also attending the meeting were JC Reno of Storm Water Solutions; Renee Butler of McLennan & Associates, L.P.; Robin Goin of Bob Leared Interests, Inc. ("BLI"); Mike Williams and Ryan Vaughan of Municipal Operations & Consulting, Inc. ("MOC"); Jason Hajduk of IDS Engineering Group; and Greer Pagan and Kerri Houck of Allen Boone Humphries Robinson LLP.

The District established a teleconference line for members of the public to listen to the meeting and address the Board. Attending the meeting by telephone was Jenny Rankin, a resident of the District.

PUBLIC COMMENT

The Board offered any members of the public attending the meeting the opportunity to make a public comment. There being no members of the public requesting to make a public comment, the Board moved to the next agenda item.

MINUTES

The Board considered approving the minutes of the March 4, 2024, regular meeting. After review and discussion, Director Crocker moved to approve the minutes of the March 4, 2024, regular meeting. Director Jaehne seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Butler presented and reviewed the bookkeeper’s report, a copy of which is attached, and presented the District’s bills for payment.

Ms. Butler presented and reviewed a draft of the District’s budget for the fiscal year ending May 31, 2024 and stated that the budget will be adopted at the next meeting.

Following review and discussion, Director Jaehne moved to approve the bookkeeper’s report, including payment of the bills, as presented. Director Nunez seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Goin presented and reviewed the tax assessor/collector’s report with the Board, a copy of which is attached. Following review and discussion, Director Crocker moved to approve the tax assessor/collector’s report and the payment of the bills contained in the tax assessor/collector’s report. Director Jaehne seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES

Mr. Vaughan presented and reviewed the operator’s report, a copy of which is attached. He presented and recommended turning one delinquent account totaling \$1.45 to the District’s collection agency. Following review and discussion, Director Crocker moved to approve the operator’s report. Director Jaehne the motion, which passed unanimously.

CONDUCT ANNUAL REVIEW AND RECEIVE REPORT FROM OPERATOR ON IDENTITY THEFT PREVENTION PROGRAM AND ADOPT IDENTITY THEFT PREVENTION PROGRAM AMENDMENT

Mr. Vaughan presented and reviewed the annual report on the District’s Identity Theft Prevention Program, a copy of which is included in the operator’s report. Mr. Vaughan stated that the annual report indicates no significant incidents of identity theft detection and recommended no changes to the program at this time.

TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS

Mr. Vaughan reviewed the termination list reflecting delinquent water and sewer accounts, a copy of which is attached to the operator’s report. Mr. Vaughan reported the customers on the termination list were mailed written notice prior to today’s meeting in accordance with the District’s Rate Order, notifying them of the opportunity to appear before the Board to explain, contest, or correct the utility service bill and to show the reason why utility service should not be terminated for the reason of nonpayment. The

Board then conducted a hearing on the termination of utility service to other customers. Following review and discussion, Director Crocker moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Jaehne seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Hajduk presented and reviewed the engineer's report, a copy of which is attached, and reviewed the status of construction projects in the District.

Mr. Hajduk updated the Board on the monthly wastewater capacity from Sheldon Road Municipal Utility District and discussion ensued.

Mr. Hajduk reviewed and recommended approval of Change Order No. 2 as a \$0.00 change to the contract with Principal Services, Ltd. ("Principal Services") for Sheldon Ridge, Section 12. The Board determined that Change Order No. 2 is beneficial to the District.

Mr. Hajduk then reviewed and recommended approval of Change Order No. 2 as a \$0.00 change to the contract with ATZ Environmental Solutions, LLC ("ATZ") for the clearing and grubbing to serve Sheldon Ridge, Section 14, future sections, and the Phase IV detention facilities. The Board determined that Change Order No. 2 is beneficial to the District.

After review and discussion, Director Crocker moved to (1) approve the engineer's report; (2) approve Change Order No. 2 as a \$0.00 change to the contract with Principal Services for Sheldon Ridge, Section 12, based upon the Board's finding that the Change Order is beneficial to the District; and (3) approve Change Order No. 2 as a \$0.00 change to the contract with ATZ for the clearing and grubbing to serve Sheldon Ridge, Section 14, future sections, and the Phase IV detention facilities, based upon the Board's finding that the Change Order is beneficial to the District. Director Jaehne seconded the motion, which passed unanimously.

SURPLUS FUNDS

Mr. Hajduk updated the Board on potential surplus funds. The Board then considered adopting a Resolution Authorizing Application to the Texas Commission on Environmental Quality for Use of Surplus Funds. Following review and discussion, Director Crocker moved to adopt the Resolution Authorizing Application to the Texas Commission on Environmental Quality for Use of Surplus Funds. Director Jaehne seconded the motion, which passed unanimously.

REPORT ON DETENTION MAINTENANCE

Mr. Reno reviewed Stormwater Solution’s monthly inspection report, a copy of which is attached.

GARBAGE AND RECYCLING MATTERS

Ms. Rankin discussed concerns regarding bulk trash pick-up in the District.

REPORT REGARDING DEVELOPMENT IN THE DISTRICT

Mr. Pagan and Mr. Hajduk updated the Board on development in the District.

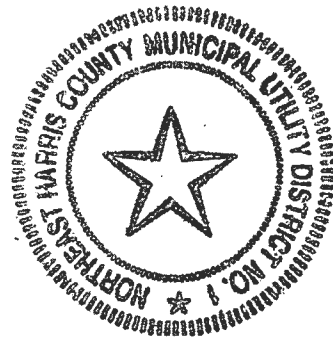
SECURITY MATTERS

There was no discussion on this item.

LANDSCAPING AND PARK MATTERS

There was no discussion on this item.

There being no further business to conduct, the meeting was adjourned.



Ellen Cricker

Secretary, Board of Directors

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