

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 371

Minutes of Meeting of Board of Directors
May 21, 2024

The meeting of the Board of Directors (“Board”) of Harris County Municipal Utility District No. 371 (“District”) met at Saltgrass Steakhouse, 23952 Northwest Freeway, Cypress, Texas 77429 in accordance with the duly posted notice of said meeting, with a quorum of directors present, as follows:

Stephen Jester, President
Brad Davidsen, Vice President
Trisha Bonar, Secretary
Chris Von Wiesenthal, Assistant Vice President

and the following absent:

None

Also present were Mr. Mark Smith and Ms. Tracy Smith, resident of the District; Ms. Demitra Berry, bookkeeper for the District; Ms. Shammari Leon, tax assessor-collector for the District; Mr. Chris Townsend, operator for the District; Mr. Hussain Iftikhar, engineer for the District; Mr. Joe Harper of Storm Water Solutions; Deputy Osbey of the Harris County Sheriff’s Office; and Mr. J. Davis Bonham, Jr., attorney for the District.

The President opened the meeting for such business as might come before it.

1. The Board opened the floor for public comment. Tracy Smith addressed the Board regarding billing concerns, including recent issues with payment of a bill by check using the United States Postal Service. The Board discussed applicable deadlines and recognized the District’s operator who reviewed billing procedures with Ms. Smith. The Board directed the operator to review the account in detail and assist Ms. Smith in accordance with applicable policies and procedures.

2. The Board reviewed the minutes of the meeting held on April 18, 2024. Upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

3. The Board then considered the oaths of office, statements of Directors, conflicts disclosure statements and related documents for the qualification of Directors Von Wiesenthal, Davidsen and Bonar and acknowledged the Directors are qualified to begin a new term of office. Upon motion duly made and seconded and unanimously carried, the documents were approved as presented.

4. The Board then acknowledged the distribution of conflict disclosure questionnaires and forms for completion by all directors.

5. Ms. Berry presented the bookkeeper's report. The Board reviewed the report in detail. Upon motion duly made, seconded and unanimously carried, the Board approved the bookkeeper's report as presented and authorized payment of invoices as reflected therein.

6. Ms. Leon presented the tax assessor-collector's report. 2023 taxes are 98.7% collected. Upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector's report and the checks drawn on the tax fund.

7. The Board recognized Mr. Townsend who presented the operator's report. Water accountability was at 92%. Mr. Townsend reviewed maintenance and repairs in detail. The Board discussed the recent storm event and noted that District facilities remained operational. Then, the operator presented a list of delinquent accounts for service termination and three accounts to be sent to collections. Upon motion duly made, seconded, and unanimously carried, the Board approved the operator's report as presented, approved termination of service as necessary pursuant to the District's Rate Order, and approved accounts for collections.

8. The Board recognized Joe Harper who presented the Master Service Agreement with Stormwater Solutions for the Board's consideration. The Board reviewed the Agreement. Mr. Harper then reviewed the scope of services currently provided to the District. Upon motion duly made, seconded and unanimously carried, the Board approved the Agreement as presented.

9. Mr. Iftikhar then presented the engineer's report. Inframark is set to submit a quote for the replacement of the PLC at the water plant. The engineer has followed up with Claval and is awaiting their advice on a site visit. Inframark has approved the connections to the Golf Course building. The engineer has followed up with the Golf Course representative about dedicating the water meter easement to the District. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the engineer's report as presented.

10. Deputy Osbey addressed the Board regarding recent law enforcement activity in the District.

There being no further business to come before the Board, the meeting was adjourned.



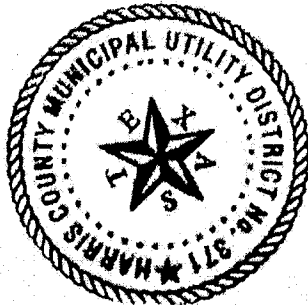
Secretary


**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 371
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested parties that the Board of Directors of the captioned District will hold a public meeting at **Saltgrass Steakhouse, 23952 Northwest Freeway, Houston, Texas 77429.**

The meeting will be held at **6:30 p.m. on Tuesday, May 21, 2024.**

1. Public comments
2. Approve minutes of Board meetings held on April 16, 2024
3. Approve certificates of election; Approve qualifications of newly elected directors; Accept oaths and statements of elected officials; Election of officers
4. Annual Director Conflicts Disclosure Questionnaires
5. Law Enforcement Contract
6. Bookkeeper's report; review invoices and authorize payment of bills; review investment report and approve investment of District funds; Deposit of District Funds
7. Tax assessor-collector's report; status of tax collections; review invoices and authorize payment; status of delinquent taxes; authorize litigation as necessary; consider any taxpayer appeals; approve installment payment agreements, as necessary; Depository Pledge Agreement
8. Operator's report; review active connections and water accountability; status of operation, maintenance and repair of District facilities; consider customer appeals and accounting issues; approve termination of service on delinquent accounts; Hazardous Operations Review; West Harris County Regional Water Authority; Consumer Confidence Report
9. Master Service Agreement with Storm Water Solutions
10. Engineer's report; authorize preparation of plans as appropriate; authorize advertising for bids; award contracts; approve change orders; Greenbelt Drainage
11. Security report
12. Pending business





J. Davis Benham, Jr.
Attorney for the District