

MINUTES
FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 206

May 14, 2024

The Board of Directors (the "Board") of Fort Bend County Municipal Utility District No. 206 (the "District"), met in regular session, open to the public, on the 14th day of May, 2024, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Robin Stoner	President
Amy Rozell	Vice President
Sandra Weider	Secretary
Kathrin Yokubaitis	Assistant Secretary
Cheryl A. Kainer	Assistant Vice President/Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were: Debbie Shelton of Masterson Advisors LLC; Mary Ann Mihills on of Municipal Accounts & Consulting, L.P.; Debbie Arellano of Bob Leared Interests; Ryan Mapes of Si Environmental, LLC (SiEnviro"); Zach Halbert of Champions Hydro-Lawn, Inc. ("Champions"); Danielle Gonzalez of Odyssey Engineering ("Odyssey"); and Hannah Brook and Faye Simonds of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENTS

There were no public comments.

MINUTES

The Board considered approving the regular meeting minutes of April 9, 2024. After review and discussion, Director Weider moved to approve the minutes as presented. Director Stoner seconded the motion, which passed unanimously.

2024 DIRECTORS ELECTION

The Board considered approving a Certificate of Election, reflecting the election of Directors Rozell, Weider, and Yokubaitis to the Board of Directors of the District for a four-year term.

The Board then discussed approving the Sworn Statements and Oaths of Office for Directors Rozell, Weider, and Yokubaitis.

The Board then considered reorganizing the Board of Directors and authorizing filing of an updated District Registration Form with the Texas Commission on Environmental Quality (“TCEQ”), reflecting the terms of the newly elected director.

After review and discussion, Director Stoner moved to: (1) approve the Certificate of Election and the distribution of same to Directors Rozell, Weider, and Yokubaitis, and direct that the Certificate be filed appropriately and retained in the District’s official records; (2) approve the Sworn Statements and Oaths of Office, and direct that the documents be filed appropriately and retained in the District’s official records, and that the Oath of Office be filed with the Secretary of State as required by law; (3) to retain their current positions; and (4) to authorize filing of the updated District Registration Form with the TCEQ and direct that the Form be filed appropriately and retained in the District’s official records. Director Rozell seconded the motion, which passed unanimously.

REORGANIZE BOARD AND ELECT OFFICERS

There was no additional discussion on this item.

AUTHORIZE FILING OF DISTRICT REGISTRATION FORM WITH THE TCEQ

There was no additional discussion on this item.

OPEN MEETINGS ACT AND PUBLIC INFORMATION ACT TRAINING

Ms. Brook discussed the Texas Public Information Act (“TPIA”) and noted that the Texas Legislature has made it explicit that officers and employees of governmental entities are temporary custodians of public information. Ms. Brook distributed a memorandum regarding Texas Open Meetings Act (“TOMA”) and TPIA training requirements, noted that all Directors have previously completed TOMA training, and encouraged the Board of Directors to receive TPIA training as soon as possible and forward their certificate of completion to ABHR for inclusion in the District’s permanent records.

RENEWAL OF DISTRICT’S INSURANCE POLICIES

The Board reviewed a proposal from McDonald & Wessendorff Insurance for renewal of the District’s insurance policies. After review and discussion, Director Rozell moved to approve and authorize execution of the proposal and payment for renewal of the District’s insurance policies, effective July 15, 2024, and direct that the proposal be filed appropriately and retained in the District’s official records. Director Weider seconded the motion, which passed by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Mihills reviewed the bookkeeper’s report and presented checks for payment to the Board, a copy of which is attached.

The Board discussed the District's Travel Reimbursement Guidelines and considered establishing travel guidelines for the upcoming Association of Water Board Directors ("AWBD") summer conference in Fort Worth, Texas.

Following review and discussion, Director Stoner moved to: (1) approve the bookkeeper's report and payment of the bills; and (2) authorize up to four fees of office for attendance at AWBD summer conference, up to three nights at a hotel, and reasonable meals, with reimbursement to be submitted in accordance with the District's Travel Reimbursement Guidelines. Director Yokubaitis seconded the motion, which passed by unanimous vote.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Arellano distributed the tax assessor/collector's monthly report, a copy of which is attached.

After review and discussion, Director Stoner moved to approve the tax assessor/collector's report and the checks presented for payment. Director Rozell seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES; HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT ACCOUNTS

Mr. Mapes distributed and reviewed the operator's report, a copy of which is attached.

Mr. Mapes reported on routine maintenance and repair items in the District.

Mr. Mapes reviewed the District's proposed 2023 Consumer Confidence Report ("CCR"), a copy of which is attached to the operator's report. He stated that the CCR must be provided to District customers and filed with the TCEQ by July 1, 2024.

Mr. Mapes presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Following review and discussion, Director Weider moved (1) to approve the operator's report; (2) to approve the CCR and authorize distribution of the CCR to District customers and filing of the certificate of mailing with the TCEQ; and (3) that because the customers on the termination list were not present at the meeting to address the Board and had not submitted a written statement on the matter, to authorize the District's operator to proceed with termination of utility service for such customers in accordance with the District's Rate Order, and direct that the customer termination list

be filed appropriately and retained in the District's official records. Director Stoner seconded the motion, which passed by unanimous vote.

STORM WATER FACILITIES MAINTENANCE AND OPERATIONS

Mr. Halbert distributed and reviewed the monthly report on storm water facilities maintenance and operations for the District. A copy of the report is attached. He stated that one tree has been damaged in the District.

Mr. Halbert stated that a contractor damaged electrical cables in the District and Champions will back charge the contractor for the damage.

Following discussion, Director Rozell moved to: (1) authorize the report on storm water facilities maintenance and operations; (2) authorize Director Stoner to approve a proposal for a tree replacement in an amount not to exceed \$5,000; and (3) authorize Champions to back charge the contractor for the damage to the District's electrical cables. Director Stoner seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Ms. Gonzalez reviewed the engineer's report, a copy of which is attached. She updated the Board on construction projects underway, as reflected in her report.

Ms. Gonzalez updated the Board on the District's Phase II MS4 Storm Water Management Plan.

Ms. Gonzalez updated the Board on the Emergency Interconnect Agreement between the District and Fort Bend County Municipal Utility District No. 30. She presented and reviewed a letter regarding an easement with CenterPoint.

Ms. Gonzalez stated that bids were received for the water plant maintenance, including water plant no. 1 tank repair. She recommended the Board award the contract to Texas Aquastore, Inc., in the amount of \$32,788.00. The Board concurred that, in its judgment, Texas Aquastore, Inc., was a responsible bidder who would be most advantageous to the District and would result in the best and most economical completion of the project.

Ms. Gonzalez updated the Board on the bond application. Ms. Shelton then provided a schedule for the financing for the District's road bonds.

Following discussion, and based upon the engineer's recommendation, Director Yokubaitis moved to: (1) approve the engineering report; (2) approve the letter regarding an easement with CenterPoint; and (3) award the contract for the water plant maintenance, including water plant no. 1 tank repair to Texas Aquastore, Inc., in the amount of \$32,788.00, subject to receipt of the performance bonds and the certificate(s) of

insurance and endorsements, if any, provided by the contractor. Director Rozell seconded the motion, which passed unanimously.

ATTORNEY'S REPORT

There was no discussion on this agenda item.

CONFIRM DATE AND TIME OF NEXT MEETING

The Board concurred to hold the next regular meeting on June 11, 2024, at 12:30 p.m.

There being no further business to come before the Board, the meeting was adjourned.

/s/ Sandra Weider _____
Secretary, Board of Directors

(SEAL)



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