

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 147

May 8, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 147 (the "District") met in regular session, open to the public, on the 8th day of May, 2024, at 777 North Eldridge Parkway, Suite 500, Houston, Texas 77079 outside the boundaries of the District, and the roll was called of the members of the Board:

David E. Bugyi	President
Kay L. Pugh	Vice President
Michelle Miller	Secretary
Lynea Gallagher	Assistant Secretary
Kirt Rimpela	Assistant Vice President/Treasurer

and all of the above were present, thus constituting a quorum.

Also attending the meeting were Jolie Craft of Vogler & Spencer Engineering, Inc. ("V&S"); Shammarie Leon of Bob Leared Interests, Inc. ("BLI"); Angela Riley of District Data Services, Inc. ("District Data"); Mackenzie Osborne of Inframark Water & Infrastructure Services ("Inframark"); and Whitney Higgins and Kerri Houck of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the April 10, 2024, regular meeting. Discussion ensued regarding the maintenance of Reflection Park. After review and discussion, Director Gallagher moved to approve the minutes of the April 10, 2024, regular meeting, as revised. Director Miller seconded the motion, which passed unanimously.

COMMENTS FROM THE PUBLIC

Director Bugyi offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, Director Bugyi moved to the next agenda item.

2024 DIRECTORS ELECTION

The Board considered approving a Certificate of Election, reflecting the re-election of Kay Pugh and Kirt Rimpela to the Board of Directors of the District each for a four-year term of office.

The Board reviewed the Sworn Statements and Oaths of Office for Directors Pugh and Rimpela.

After review and discussion, Director Gallagher moved that the Board (1) approve the Certificate of Election and the distribution of same to Directors Pugh and Rimpela and direct that the Certificate of Election be filed appropriately and retained in the District's official records; and (2) approve the Sworn Statements and Oaths of Office and direct that the documents be filed appropriately and retained in the District's official records, and that the Oath of Office be filed with the Secretary of State, as required by law. Director Miller seconded the motion, which passed unanimously.

RE-ORGANIZE THE BOARD OF DIRECTORS

The Board concurred to retain their current positions on the Board of Directors.

AUTHORIZE EXECUTION OF DISTRICT REGISTRATION FORM

Ms. Higgins stated the District Registration Form must be filed with the Texas Commission on Environmental Quality ("TCEQ") to show the new slate of officers. After discussion, Director Gallagher moved to authorize ABHR to file the District Registration Form with the TCEQ. Director Miller seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Riley reviewed the bookkeeper's report, including the District's investments, a budget comparison, and a list of checks presented for approval, a copy of which is attached.

Ms. Riley noted additional check nos. 14760 and 14761 each in the amount of \$1,200.00 for Director reimbursements.

Following review and discussion, Director Gallagher moved to approve the bookkeeper's report and authorize payment of the District's bills. Director Pugh seconded the motion, which passed unanimously.

TRAVEL REIMBURSEMENT GUIDELINES AND DIRECTOR EXPENSES FOR THE ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") SUMMER CONFERENCE

The Board discussed the District's Travel Reimbursement Guidelines (the "Guidelines") in connection with the upcoming AWBD summer conference, and discussion ensued. Following discussion, Director Gallagher moved to authorize up to four per diems and advanced payment of the three hotel nights, and \$60.00 a day for

meals for each director attending the AWBD summer conference all to be submitted in accordance with the District's Guidelines. Director Miller seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Leon reviewed the tax assessor/collector's report, including the list of top delinquent taxpayers, a copy of which is attached. Discussion ensued. After review and discussion, Director Gallagher moved to approve the tax assessor/collector's report and payment of the tax bills. Director Miller seconded the motion, which passed unanimously.

REPORT ON LIST OF COMMERCIAL BUSINESSES WITHIN THE DISTRICT

The Board discussed commercial businesses in the District.

SALE OF SERIES B GROUNDWATER CREDITS

Ms. Higgins reported that no inquiries were received regarding the sale of Series B groundwater credits.

OPERATION OF DISTRICT FACILITIES; HEARING ON TERMINATION OF WATER AND SEWER SERVICE

The Board discussed work performed by Inframark throughout the District.

The Board reviewed the operator's report, a copy of which is attached, including the status of District maintenance and repair items.

Ms. Osborne reviewed two abandoned accounts with an outstanding balance in excess of \$25.00, and requested authorization to turn over the two accounts to the collection agency to pursue collection.

The Board discussed the message on the monthly utility bill. Ms. Osborne stated that the current message is the notice regarding keeping meter lids free of debris and reporting leaks. Following discussion, the Board concurred to add the notice regarding hurricane preparedness.

Ms. Osborne reviewed the 2023 Consumer Confidence Report ("CCR") with the Board, a copy of which is attached. She inquired whether the Board would like to continue to electronically disseminate the CCR.

The Board discussed high utility users for the month. The Board then considered terminating utility service to customers with delinquent accounts. Ms. Osborne reviewed a list of delinquent customers and noted the customers appearing on the

termination list were given proper notice and an opportunity to explain, contest, or correct the utility service bills and show reason why utility service should not be terminated for reason of nonpayment, all as required by the District's Rate Order.

Following review and discussion, Director Gallagher moved to (1) approve the operator's report; (2) authorize Inframark to turn over the two accounts with an outstanding balance in excess of \$25.00 to the collection agency; (3) approve the CCR and authorize the operator to deliver the CCR and file the certificate of delivery with the TCEQ; and (4) authorize termination of service to the delinquent accounts presented if payment is not received prior to scheduled termination since none of the residents on the termination list were either present at the meeting or presented any statement on the matter, in accordance with procedures set forth in the District's Rate Order. Director Pugh seconded the motion, which passed unanimously.

DISCUSS EMERGENCY MESSAGING SYSTEM, AND AUTHORIZE ACTION, IF NECESSARY

There was no discussion on this item.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY MATTERS

There was no discussion on this item.

ENGINEER'S REPORT

The Board reviewed the engineer's report, a copy of which is attached.

Ms. Craft updated the Board on the status of Chelford City Regional Wastewater Treatment Plant operations and maintenance.

Ms. Craft updated the Board on the Phase 5 sanitary sewer rehabilitation.

Ms. Craft reported that a new washeteria is opening in the District.

Ms. Craft updated the Board on the status of a Notice of Violation from the Texas Commission on Environmental Quality ("TCEQ") and stated that no further action is required.

Ms. Craft stated that the GIS system will be updated monthly.

Ms. Craft updated the Board on the Capital Improvements Plan for 2024.

Ms. Craft discussed the Environmental Protection Agency's revised lead and copper rule. She stated that a complete service line inventory is due in October 2024 and

noted that V&S is beginning to gather the required reports. Ms. Craft noted that the TCEQ requires these documents be publicly available and discussion ensued.

Ms. Craft reported that a request was sent to Harris County Flood Control District to repair or replace a rusted outfall pipe adjacent to Reflection Park and noted that repair is scheduled for early 2025.

Ms. Craft discussed pavement that is settling on Vineyard Drive and stated that Harris County will be replacing several areas of pavement on and near Vineyard Drive.

Following review and discussion, Director Gallagher moved to approve the engineer's report. Director Rimpela seconded the motion, which passed unanimously.

MAINTENANCE OF PARK AND RECREATIONAL FACILITIES, INCLUDING REFLECTION PARK

The Board discussed the maintenance of Reflection Park.

ATTORNEY'S REPORT

There was no discussion on this item.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING CORRESPONDENCE AND/OR REPORTS RECEIVED DURING THE MONTH

There was no discussion on this item.

CONSULTANT REVIEW OF OPERATOR

The Board concurred to review the operator at the next meeting.

There being no further business to come before the Board, the meeting was adjourned by agreement.


Secretary, Board of Directors



ACTION LIST

1. Tax assessor/collector will research delinquent tax accounts and will report findings to the Board at the next meeting.
2. Operator will bring photos of pending work orders to share with the Board at the next meeting.
3. Operator will look into enlarging the font size on the CCR.
4. Engineer will confirm which specific information is required to be publicly available concerning the Environmental Protection Agency's revised lead and copper rule.
5. Director Bugyi will obtain proposals for tile work at Reflection Park.

LIST OF ATTACHMENTS TO MINUTES

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