

## **SOUTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 1**

Minutes of Meeting of Board of Directors

May 14, 2024

The Board of Directors (“Board”) of Southwest Harris County Municipal Utility District No. 1 (“District”) met at 2727 Allen Parkway, Suite 1100, Houston, Harris County, Texas, on May 14, 2024 in accordance with the duly posted notice of the meeting, with a quorum of directors present, as follows:

Jo Ann W. Miller, Vice President  
Stephanie A. Johnson, Secretary  
Bruce Zaborowski, Director  
Horace Q. Buckley, Director

and the following were absent:

Keith W. Bynam, President.

Also present were Mr. Bob Ideus of Municipal Business Services, Inc.; Mr. Josh Rambo of McCall Gibson Swedlund Barfoot, PLLC; Ms. Michelle Guerrero of Bob Leared Interests; Ms. Dawn Mouton of Inframark; and Mr. James D. Bonham of Smith, Murdaugh, Little, & Bonham, L.L.P.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meeting of April 9, 2024, and upon motion duly made, seconded, and unanimously carried, the Board approved the minutes as presented.

2. The President of the Board executed a Certificate of Election reflecting Directors Horace Q. Buckley and Keith W. Bynam elected by virtue of cancellation of the May 4, 2024 directors election. Directors Buckley and Bynam each executed a Statement of Directors and Oath of Office, as well as Conflicts Disclosure Form and Certificate of Course Completion with respect to Open Meetings Act and Public Information Act training. The Board authorized submission of a revised registration form to the Texas Commission on Environmental Quality to reflect the terms of office of the newly elected directors.

3. The Board then recognized Mr. Bob Ideus who presented the bookkeeper’s report. The Board reviewed invoices presented by the bookkeeper and reviewed a schedule of District investments. The Board also reviewed the general fund budget comparison of actual versus budgeted revenues and expenditures for the fiscal year ending December 31, 2024. After review and discussion, upon unanimous vote, the Board approved the bookkeeper’s report and the checks listed thereon.

4. The Board then recognized Mr. Josh Rambo who presented the audit report for the fiscal year ended December 31, 2023. The Board reviewed the report including the management discussion and analysis and upon unanimous vote, the Board approved the audit report and authorized filing as required by law.

5. The Board then recognized the tax assessor who presented the tax assessor/collector's report reflecting the District's 2023 taxes to be 89.4% collected. The Board reviewed activity in the tax account and the checks presented for the Board's approval. The Board reviewed a schedule of delinquent taxes, and after discussion, upon motion duly made, seconded, and unanimously carried, the Board approved the tax assessor/collector's report and the checks drawn on the tax account. The Board also authorized transfer of a series of delinquent tax accounts to an uncollectable roll.

6. The Board then recognized Ms. Dawn Mouton who presented the operator's report and reviewed with the Board the billing and collections data which appears therein, as well as the repairs and maintenance required to the District's facilities during the previous month. The operator advised that a complaint regarding a sanitary sewer backup has been investigated and found to be a problem on the customer side of the meter. The operator reported that 104.6% of the water pumped during the reporting period had been accounted for and advised that there were no waste discharge permit violations during the reporting period. After further discussion, upon unanimous vote, the Board approved the operator's report and authorized termination of water service to all customers on the delinquent account list in accordance with the District's Rate Order.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary

**SOUTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 1**

**AMENDED NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned district will hold a public meeting at **2727 Allen Parkway, Suite 1100, Houston, Texas 77019.**

The meeting will be held at **11:15 a.m. on Tuesday, May 14, 2024.**

The subject of the meeting is to receive public comment on, consider and act on the following:

1. Minutes of Board of Directors Meeting(s)
2. Approve qualifications of newly elected directors; Public Information Act Training; Conflict of Interest Disclosures; Accept oaths and statements of elected officials
3. Election of officers
4. Bookkeeper's Report; Checks and Invoices; Investment of District Funds; General Fund Budget; Depository Pledge Agreement(s)
5. Audit Report
6. Tax Assessor/Collector's Report; Invoices and Checks; Delinquent Tax Collections; Investment of District Funds; Tax Rate; Tax Exemptions
7. Operator's Report; Operation, Maintenance and Repair of District Facilities; Rate Order; Consumer Confidence Report; Waste Discharge Permit; Customer Appeals; Termination of Service on Delinquent Accounts
8. Engineer's Report; Request for Waste Treatment Service
9. Other Matters: Messaging Service; Insurance; Consultant Contracts; Contract for Electric Power; Audit Report; Critical Load Submission; Application to Texas Commission on Environmental Quality; Water Conservation Plan; Drought Contingency Plan; Continuing Disclosure
10. Public Discussion of Storm Water Management Plan; Documents Related to Storm Water Management Plan and Permit
11. Pending Business



A handwritten signature in black ink, appearing to read "James D. Bonham".

James D. Bonham, Attorney for the District