

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 355

May 3, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 355 (the "District") met in regular session, open to the public, on the 3rd day of May, 2024, at the offices of Allen Boone Humphries Robinson LLP ("ABHR"), 3200 Southwest Freeway, Suite 2400, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Kurt A. Baerenstecher	President
Claude A. Zackary	Vice President
Jon Elmendorf	Secretary
Letha P. Slagle	Assistant Secretary
Christopher J. Mudd	Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present for all or part of the meeting were Kelly Brezger, Jim Loughead, and Maury Dumba of Lakes of Parkway Homeowners Association ("LOP HOA"); Jyotika Chand, General Manager of LOP HOA, via teleconference; Patty Rodriguez of Bob Leared Interests, Inc.; Rahi Patel of Municipal Accounts & Consulting, L.P.; Luis Cebrian of Champions Hydro-Lawn, Inc. ("CHL"); Andy Mersmann of BGE, Inc.; and Katie Carner and Justine M. Cherne of ABHR.

PUBLIC COMMENTS

There were no public comments.

APPROVE MINUTES

The Board considered approving the minutes of its April 5, 2024, regular meeting. Following review and discussion, Director Elmendorf moved to approve the minutes as written. Director Slagle seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report and invoices for payment. A copy of the tax assessor/collector's report, including a list of checks presented for approval, is attached. Ms. Rodriguez reported that as of April 30, 2024, 96.7% of the District's 2023 taxes were collected. She then reviewed a list of eligible uncollectible accounts for transfer to the uncollectible roll. Ms. Rodriguez responded to Board inquiries regarding procedures for collecting delinquent tax bills for LOP HOA. Following review and discussion, Director Zackary moved to approve the tax

assessor/collector's report and payment of the invoices as presented, including the transfer of the eligible uncollectible accounts to the uncollectible roll. Director Elmendorf seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Mr. Patel presented the bookkeeper's report and invoices for payment and responded to Board inquiries. A copy of the bookkeeper's report, including a list of checks presented for approval, is attached. Discussion ensued regarding the District's tax rate, operating reserve, budget, and anticipated capital improvement projects. Following review and discussion, Director Zackary moved to approve the bookkeeper's report. Director Elmendorf seconded the motion, which passed unanimously.

TRAVEL REIMBURSEMENT GUIDELINES

The Board reviewed the District's Travel Reimbursement Guidelines in preparation for the Association of Water Board Directors summer conference.

DETENTION AND DRAINAGE FACILITIES MAINTENANCE

Mr. Cebrian reviewed a Detention and Drainage Facilities Report and reported on maintenance items. A copy of the report is attached. In response to Board inquiries, Mr. Kelly and Mr. Cebrian reported on LOP HOA's plan and coordination with CHL related to reestablishing grass growth to pre-construction conditions in Teal Cove Swale. Following review and discussion, Director Elmendorf moved to approve the Detention and Facilities Report. Director Zackary seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Mersmann reported that the construction contract awarded to Pumps, Motors & Controls, Inc. for the District's Lakes of Parkway Irrigation Pump Station 200 Replacement Project in the amount of \$229,350.00 was ready for execution. He reported that the preconstruction meeting with the contractor is scheduled at 2:00 p.m. on May 7, 2024, at the LOP HOA clubhouse. He stated that delivery of the equipment is anticipated in September or October 2024.

WATER CONSERVATION PROJECT, PHASE III

The Board discussed a proposed project to improve the irrigation system facilities for the common areas in the District to increase water conservation ("Water Conservation Project, Phase III"). Director Slagle reviewed a presentation regarding the proposed project, including preliminary quotes from Waterwise Irrigation, Inc. ("Waterwise"). A copy of the presentation is attached. Director Slagle reviewed the technical recommendations and the preliminary cost for the proposed project in the

amount of \$198,000.00. Mr. Brezger confirmed that LOP HOA approved the technical recommendations on May 2, 2024. Discussion ensued regarding the anticipated amount of water conservation to be achieved by the proposed project. Additional discussion ensued regarding ensuring that LOP HOA would provide continued appropriate maintenance for the improved irrigation system facilities if the project was performed by the District. Following additional review and discussion, Director Elmendorf moved to approve a budget for the proposed Water Conservation Project, Phase III, as presented and discussed, in an amount not to exceed \$200,000, subject to Board review and approval of final quotes from Waterwise. Director Zackary seconded the motion, which passed unanimously.

LOP HOA MATTERS

The Board concurred to defer this item.

MEETING SCHEDULE

The Board concurred to hold its next regular meeting on June 7, 2024.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

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