

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 166
Minutes of Meeting of Board of Directors
May 24, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 166 (the "District") met in special session, open to the public on May 24, 2024, in accordance with the duly posted Notice of Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Richard Love, President
Nano Cox, Vice President
Bill Grzanka, Secretary
Lisa Mendel, Assistant Secretary
Thomas C. Knickerbocker, Assistant Secretary

all of whom were present at the meeting with the exception of Directors Cox and Grzanka, thus constituting a quorum.

Also attending the meeting were Mirna Bonilla-Odums of Inframark, LLC ("Inframark"); Odett Newman of Bob Leared Interests, Inc. ("BLI"); Eve Blakemore of IDS Engineering Group ("IDS"); Putri Tesalonika of Municipal Accounts & Consulting, L.P. ("MA&C"); Barbara Nussa of Republic Services, Inc. ("Republic"); and Eric Lai and Kris Eddlemon of Schwartz, Page & Harding, L.L.P. ("SPH").

The President called the meeting to order and declared it open for such business as might regularly come before the Board.

PUBLIC COMMENTS

The Board began by opening the meeting for public comments. There being no members of the public present, the Board continued to the next item of business.

MINUTES

The Board considered the minutes of its meeting held on April 19, 2024. After discussion, Director Mendel moved that the minutes of the April 19, 2024, Board meeting be approved, as written. Director Knickerbocker seconded the motion, which unanimously carried.

ACCEPTANCE OF QUALIFICATION STATEMENTS, BONDS, OATHS OF OFFICE, ELECTIONS NOT TO DISCLOSE CERTAIN INFORMATION, AND AFFIDAVITS OF CURRENT DIRECTOR

The Board considered the acceptance of Qualification Statements, Bonds, Elections Not to Disclose Certain Information, Oaths of Office, and Affidavits of Current Directors for Directors Love and Mendel. After discussion on the matter, it was moved by Director Knickerbocker,

seconded by Director Mendel, and unanimously carried that the Board approve said Bonds, accept said Qualification Statements, Elections Not to Disclose Certain Information, Oaths of Office, and Affidavits and declare Directors Love and Mendel to be duly elected and qualified Directors of the District.

ELECTION OF OFFICERS

The Board next considered re-organization of the officers of the Board of Directors. The Board concurred to have all officers remain in their current offices.

DISTRICT REGISTRATION FORM

The Board considered approving a District Registration Form (the "Form"). Mr. Lai explained that the Form would be filed with the Texas Commission on Environmental Quality ("TCEQ") to record the Directors' new terms of office. After review and discussion of the Form, Director Mendel moved that SPH be authorized to prepare the Form and submit it to the TCEQ. Director Knickerbocker seconded said motion, which unanimously carried.

PREPARATION AND MAINTENANCE OF LOCAL GOVERNMENT OFFICERS LIST

Mr. Lai advised the Board that, pursuant to Chapter 176 of the Texas Local Government Code, the District is required to maintain a list of Local Government Officers, which includes the members of the Board and the District's Investment Officers, in connection with conflict of interest disclosure requirements. After discussion on the matter, Director Mendel moved that the District update its list of local government officers as required by law. Director Knickerbocker seconded said motion, which unanimously carried.

TAX ASSESSOR-COLLECTOR REPORT

Ms. Newman presented to and reviewed with the Board the tax assessor-collector report for the month of April 2024, including the disbursements presented therein for payment from the District's tax account. A copy of the report is attached hereto as **Exhibit A**. After discussion, Director Mendel moved that the tax assessor-collector report be approved and that the disbursements identified in the report be authorized for payment from the District's tax account. Director Knickerbocker seconded said motion, which unanimously carried.

Ms. Newman also presented to and reviewed with the Board a list of the District's eligible uncollectible accounts, a copy of which is attached to the tax assessor-collector report (**Exhibit A**). She advised that BLI recommends that the accounts be moved to the uncollectible roll. After review and discussion, it was moved by Director Mendel, seconded by Director Knickerbocker and unanimously carried, that the delinquent accounts be moved to the uncollectible roll, as recommended by BLI.

DELINQUENT TAX COLLECTIONS ATTORNEYS' REPORT

The Board deferred review of the delinquent tax collections attorneys' report after noting that said report is presented on a quarterly basis, and that no report had been prepared for this Board meeting.

BOOKKEEPER'S REPORT

Ms. Tesalonika addressed the Board and advised that she would be the District's representative on behalf of MA&C going forward. She then presented to and reviewed with the Board the Bookkeeper's Report, dated May 24, 2024, including the disbursements presented for payment. A copy of the report is attached hereto as **Exhibit B**. Following discussion, it was moved by Director Mendel that the Bookkeeper's Report be approved, and that the disbursements identified in the report be approved for payment, with the exception of check nos. 7617 and 7619, which were voided. Director Knickerbocker seconded the motion, which unanimously carried.

UNCLAIMED PROPERTY REPORT(S)

The Board next considered the approval of Unclaimed Property Report(s) as of March 1, 2024, and authorization for MA&C and/or BLI to file the Report(s) with the State Comptroller prior to July 1, 2024. After discussion on the matter, Director Mendel moved that MA&C and/or BLI be authorized to file their associated Report(s) with the State Comptroller prior to July 1, 2024. Director Knickerbocker seconded said motion, which unanimously carried.

ENGINEERING REPORT

Ms. Blakemore next presented to and reviewed with the Board the Engineering Report dated May 24, 2024 prepared by IDS relative to the status of various projects within the District, a copy of which report is attached hereto as **Exhibit C**. She advised that Joint Water Plant No. 2 ("WP 2") lost power during the recent storm event, and that WP 2 does not currently have a generator onsite. She further advised that Harris County Municipal Utility District No. 276 ("No. 276") has indicated they would like to begin discussing the option of installing a generator at WP 2. Director Knickerbocker advised he would provide Inframark and IDS with contact information for a company that provides certified used generators. Following further discussion, the Board concurred to authorize IDS and/or Inframark to develop specifications of the size and type of generator needed to run WP 2, and contact Director Knickerbocker's contact regarding the costs associated with the purchase of a certified used generator.

In connection with the 12" water line extension project in Kingfield, Section 2, Ms. Blakemore advised that Harris County included a punchlist item to remove and replace the concrete panel located on Dutton Clover Drive. She then presented and reviewed proposals, including a proposal from Beyer Construction, LLC ("Beyer") in the amount of \$34,590 to replace the pavement, and noted it would cost an additional \$8,400 to subgrade the area with stabilized sand. Following discussion, Director Knickerbocker moved to approve the proposal provided by

Beyer, including the punchlist item, in the total amount of \$42,990. Director Mendel seconded the motion, which unanimously carried.

UTILITY COMMITMENT(S)

Mr. Lai next reported that the District has not received any new requests for utility commitments.

DETENTION AND DRAINAGE FACILITIES REPORT

The Board deferred review of a detention and drainage facilities report.

OPERATIONS AND MAINTENANCE REPORT

Ms. Bonilla-Odums presented to and reviewed with the Board the Operations and Maintenance Report for the month of April 2024, a copy of which is attached hereto as **Exhibit D**. No action was taken by the Board at this time.

As the next order of business, the Board considered the approval of the form of Consumer Confidence Report ("CCR") and authorizing the timely distribution of same to customers of the District. After discussion on the matter, Director Mendel moved that such CCR be approved by the Board, subject to the review and approval of same by SPH, and that Inframark be authorized to distribute same to the District's consumers prior to the July 1, 2024, deadline. Director Knickerbocker seconded said motion, which carried unanimously.

REPORT BY REPUBLIC SERVICES, INC.

Ms. Nussa presented a verbal report to the Board in connection with services provided to the District by Republic. She advised that she will bring a proposal to the next meeting for the Board to consider switching to automated side load service with carts to be provided to District residents by Republic, as Republic is no longer providing hand pickup services. No action was taken by the Board at this time.

DEVELOPERS' REPORT(S)

The Board noted that no representatives of any District developers were in attendance at the meeting.

ATTORNEY'S REPORT

The Board next considered the attorney's report. Mr. Lai advised that he had nothing to report regarding legal matters other than those items which were previously addressed in the meeting.

EXECUTIVE SESSION

The Board determined it would not be necessary to enter into Closed Session pursuant to Texas Government Code, Section 551.071.

FUTURE AGENDA ITEMS

The Board next considered items for placement on future agendas. No specific agenda items, other than routine and ongoing matters, were requested.

ADJOURNMENT

There being no further business to come before the Board, upon motion made by Director Mendel, seconded by Director Knickerbocker and unanimously carried, the meeting was adjourned.


Secretary

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LIST OF EXHIBITS TO MINUTES

- Exhibit A Tax Assessor Collector's Report
- Exhibit B Bookkeeper's Report
- Exhibit C Engineer's Report
- Exhibit D Operations and Maintenance Report