

**WOOD TRACE MUNICIPAL UTILITY DISTRICT NO. 1,
OF MONTGOMERY COUNTY, TEXAS
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the above-captioned District will hold a regular public meeting at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas 77056, said address being a meeting place of the District. The meeting will be held on **Wednesday, July 10, 2024, at 1:00 p.m.**

The Board shall consider and/or act on the following matters:

1. Public comments;
2. Approval of minutes of the meeting of the Board of Directors held June 12, 2024;
3. Bookkeeper's Report, including financial investment reports and authorizing the payment of invoices presented;
4. Tax Assessor-Collector's Report, including authorizing payment of invoices presented and approving moving of accounts to uncollectible roll;
5. Report and legal action taken by the District's delinquent tax collections attorney, including authorizing foreclosure proceedings, installment agreements, and the filing of proofs of claim;
6. Engineering Report, including:
 - (a) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of a contract for the construction of facilities within the District, and/or ratification of same, and authorize acceptance of TEC Form 1295, including:
 - i) Coe and Wright Roads Waterline Extension; and
 - ii) Drainage Outfall repairs;
 - (b) Status of construction contracts, including the approval of any pay estimates, change orders and/or acceptance of facilities for operation and maintenance purposes, including:
 - i) Expansions of Wastewater Treatment Plant and Lift Station No. 1 by Gilleland Smith Construction, Inc.;
 - ii) Roadway Repairs by Beyer Construction, LLC; and
 - iii) Water Supply Plant No. 1 Phase 4 by Gilleland Smith Construction, Inc.;
 - (c) Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District;
 - (d) Acceptance of conveyances of facilities;
 - (e) Status of Decker Lake Dam, Decker Dry Detention Dam and Goodson Branch Dam safety repairs pursuant to TCEQ Dam Safety Inspection Reports and authorize any action necessary in connection with same, including:
 - i) Status of Emergency Action Plan and Operation and Maintenance Plan for Decker Lake Dam filed with the TCEQ on behalf of the District; and

- (f) Status of Bond Application Report in connection with the District's Series 2024 Park Bonds;
- 7. Approval of Resolution Authorizing Application to the Texas Commission on Environmental Quality Requesting Approval For Use of Surplus Funds and Interest Earned on Construction Funds in connection with the recreational center;
- 8. Storm Water Management Program;
- 9. Developer's Report;
- 10. Report from Environmental Allies, including authorizing the repair and maintenance of District facilities;
- 11. Operator's Report, including:
 - (a) Authorizing the repair and maintenance of District facilities;
 - (b) Compliance with District's water and waste discharge permits;
 - (c) Appeals of District charges; and
 - (d) Refer accounts for collection and approve write-offs;
- 12. Issuance of utility commitments;
- 13. Memorandum regarding Electronic Storage of District Records; approval of Resolution Adopting Records Retention Schedules and Policies and Procedures for Electronic Storage of District Records;
- 14. Request from Records Management Officer to destroy certain records of the District;
- 15. Attorney's Report; and
- 16. Matters for possible placement on future agendas.



SCHWARTZ, PAGE & HARDING, L.L.P.

By: Bryan T. Yeates S/GMF
 Bryan T. Yeates
 Attorneys for the District

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.