

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 355

June 7, 2024

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 355 (the “District”) met in regular session, open to the public, on the 7th day of June, 2024, at the offices of Allen Boone Humphries Robinson LLP (“ABHR”), 3200 Southwest Freeway, Suite 2400, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Kurt A. Baerenstecher	President
Claude A. Zackary	Vice President
Jon Elmendorf	Secretary
Letha P. Slagle	Assistant Secretary
Christopher J. Mudd	Assistant Vice President

and all of the above were present, except Director Mudd, thus constituting a quorum.

Also present for all or part of the meeting were Kelly Brezger, Jim Loughead, and Maury Dumba of Lakes of Parkway Homeowners Association (“LOP HOA”); Jyotika Chand, General Manager of LOP HOA, via teleconference; Patty Rodriguez of Bob Leared Interests, Inc.; Yaneth Cooper of Municipal Accounts & Consulting, L.P.; Robert Garcia of Champions Hydro-Lawn, Inc. (“CHL”); Andy Mersmann of BGE, Inc.; and Greer Pagan and Alyssa Peruchini of ABHR.

PUBLIC COMMENTS

There were no public comments.

APPROVE MINUTES

The Board considered approving the minutes of its May 3, 2024, regular meeting. Following review and discussion, Director Elmendorf moved to approve the minutes as written. Director Slagle seconded the motion, which passed unanimously.

CERTIFICATE OF ELECTION

The Board considered approving a Certificate of Election, reflecting the election of Kurt Baerenstecher, Jon Elmendorf, and Christopher Mudd to the Board of Directors of the District, each for a four-year term. After review and discussion, Director Zackary moved to approve the Certificate of Election and the distribution of same to Directors Baerenstecher, Elmendorf, and Mudd, and direct that the Certificate of Election be filed appropriately and retained in the District’s official records. Director Slagle seconded the motion, which passed unanimously.

DIRECTORS' SWORN STATEMENTS AND OATHS OF OFFICE

The Board reviewed the Sworn Statements and Oaths of Office for Directors Baerenstecher, Elmendorf, and Mudd. After review and discussion, Director Zackary moved to approve the Sworn Statements and Oaths of Office and direct that the documents be filed appropriately and retained in the District's official records, and that the Oaths of Office be filed with the Secretary of State, as required by law. Director Slagle seconded the motion, which passed unanimously.

REORGANIZE THE BOARD

The Board considered reorganizing officer positions. Following discussion, Director Elmendorf moved to reorganize the Board as follows:

Claude A. Zackary	President
Letha P. Slagle	Vice President
Jon Elmendorf	Secretary
Kurt A. Baerenstecher	Assistant Secretary
Christopher J. Mudd	Assistant Vice President

Director Zackary seconded the motion, which carried unanimously.

DISTRICT REGISTRATION FORM

The Board reviewed an updated District Registration Form, reflecting the terms of the newly elected directors, reorganized officer positions, and current contact information for the District's consultants. Following review and discussion, Director Zackary moved to authorize filing the updated District Registration Form with the Texas Commission on Environmental Quality and direct that the form be retained in the District's official records. Director Slagle seconded the motion, which passed unanimously.

TEXAS PUBLIC INFORMATION ACT ("TPIA") TRAINING

Mr. Pagan discussed the TPIA and noted that the Texas Legislature has made it explicit that officers and employees of governmental entities are temporary custodians of public information. He distributed a memorandum regarding Texas Open Meetings Act ("TOMA") and TPIA training requirements, noted that all Directors have previously completed TOMA training, and encouraged the Board of Directors to receive TPIA training as soon as possible and forward their certificate of completion to ABHR for inclusion in the District's permanent records.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report and invoices for

payment. A copy of the tax assessor/collector's report, including a list of checks presented for approval, is attached. Ms. Rodriguez reported that as of May 31, 2024, 97.5% of the District's 2023 taxes were collected. Following review and discussion, Director Zackary moved to approve the tax assessor/collector's report and payment of the invoices as presented. Director Elmendorf seconded the motion, which passed unanimously.

AUTHORIZE DELINQUENT TAX ATTORNEY TO PROCEED WITH COLLECTION OF DELINQUENT TAXES

Following review and discussion regarding delinquent tax accounts, Director Slagle moved to authorize the District's delinquent tax attorney to proceed with the collection of delinquent taxes. Director Elmendorf seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Cooper presented the bookkeeper's report and invoices for payment and responded to Board inquiries. A copy of the bookkeeper's report, including a list of checks presented for approval, is attached. Discussion ensued regarding the District's tax rate, operating reserve, budget, and anticipated capital improvement projects. Following review and discussion, Director Zackary moved to approve the bookkeeper's report. Director Elmendorf seconded the motion, which passed unanimously.

DETENTION AND DRAINAGE FACILITIES MAINTENANCE

Mr. Garcia reviewed a Detention and Drainage Facilities Report and reported on maintenance items. A copy of the report is attached. The Board discussed the trees and overhang growth along the Summer Leaf swale and requested that CHL continue to monitor this area and update the Board regarding same. Mr. Garcia reviewed a proposal for regrading and re-establishing turf to pre-construction conditions for the Teal Cove swale in the amount of \$23,111.38 and reported that LOP HOA has approved the proposal. Following review and discussion, Director Elmendorf moved to approve the Detention and Facilities Report. Director Zackary seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Mersmann updated the Board on the status of construction of the Irrigation Pump Station 200 Replacement Project, as reflected in the engineer's report, a copy of which is attached. Mr. Mersmann reported that Notice to Proceed was issued for the project on May 15, 2024, and final completion is scheduled within 280 calendar days.

WATER CONSERVATION PROJECT, PHASE III

The Board discussed a proposed project to improve the irrigation system facilities for the common areas in the District to increase water conservation (“Water Conservation Project, Phase III”). Messrs. Brezger and Dumba distributed and reviewed a Water Conservation Plan & Commitment approved by LOP HOA for the Water Conservation Project, Phase III. A copy of the Commitment Letter is attached.

Director Slagle discussed the estimated cost for the Water Conservation Project, Phase III in the amount of \$195,037.47, noting that the final quotes will be added to the District’s existing Service Agreement with Waterwise Irrigation, Inc. (“Waterwise”).

Mr. Pagan reviewed a Water Conservation Agreement between the District and LOP HOA in connection with Water Conservation Project, Phase III.

Following review and discussion, Director Elmendorf moved to (1) approve the final quotes submitted by Waterwise, as presented and discussed; and (2) approve and authorize execution of the Water Conservation Agreement between the District and LOP HOA. Director Zackary seconded the motion, which passed unanimously.

LOP HOA MATTERS

Mr. Brezger reported that he expects to resign as President of LOP HOA in July 2024. The Board thanked Mr. Brezger for his service as President of LOP HOA.

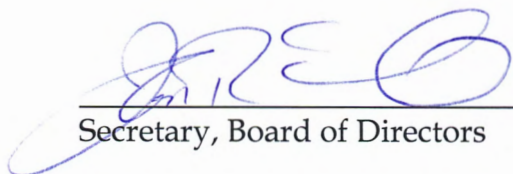
MEETING SCHEDULE

The Board concurred to hold its next regular meeting on July 5, 2024.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

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