# MINUTES HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 500 (Internal)

June 11, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 500 (the "District") met in regular session, open to the public, on the 11th day of June, 2024, at the Lakehouse, 10000 Towne Lake Parkway, Cypress, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Jeffry D. Ottmann President
Joanne E. Quintero Vice President
Jeff P. Collins Secretary

James Spackman Assistant Secretary

Alan Steinberg Asst. Vice President/Asst. Secretary

and all of the above were present except Director Spackman, thus constituting a quorum.

Also present at the meeting were Lydia Morgan, member of the public; Deputy Kimberly Nobles of the Harris County Sheriff's Office ("HCSO"); Michael Crahan of Caldwell Companies; Angel Ruvalcaba of KGA/DeForest Design, LLC; Leslie Cook of RBC Capital Markets; JC Reno of Storm Water Solutions, LLC; Lynn Kurtz of Myrtle Cruz, Inc.; Amanda Benzman of Environmental Development Partners ("EDP"); J.T. Gaden and Kenrick Piercy of EHRA Engineering; Brenda McLaughlin of Bob Leared Interests ("BLI"); and Katie Carner, Allison Leatherwood, and Rachel Wooten of Allen Boone Humphries Robinson LLP.

#### **PUBLIC COMMENTS**

There were no comments from the public.

#### CONSENT AGENDA

Director Ottmann offered Board members the opportunity to remove items from the Consent Agenda for individual discussion. Ms. McLaughlin recommended removal of item 2.d. from the consent agenda. After discussion, Director Quintero moved to approve all items on the Consent Agenda with the exception of item 2.d., and direct that, where appropriate, the documents be filed appropriately and retained in the District's official records, including: (1) the minutes of the May 14, 2024, regular meeting; (2) the bookkeeper's report; (3) the tax assessor's report; (4) the operator's report; and (5) the engineer's report. Director Steinberg seconded the motion, which

passed unanimously. Copies of the bookkeeper's report, tax assessor's report, operator's report, and engineer's report are attached.

#### ITEMS REMOVED FROM THE CONSENT AGENDA

### AUTHORIZE DELINQUENT TAX ATTORNEY TO PROCEED WITH THE COLLECTION OF DELINQUENT TAXES

Ms. McLaughlin reported the Deluxe Nails & Spa is under new ownership and the delinquent 2023 taxes have been paid. She noted that the District's delinquent tax attorney, Perdue, Brandon, Fielder, Collins & Mott, LLP ("Perdue Brandon"), is recommending the 2020-2022 taxes for the Deluxe Nails & Spa account be moved to the uncollectable roll. The Board then considered authorizing the District's delinquent tax attorney, Perdue Brandon, to proceed with the collection of the 2023 delinquent tax accounts as of July 1, 2024.

After discussion, Director Quintero moved to (1) authorize Perdue Brandon to move the 2020-2022 Deluxe Nails & Spa delinquent taxes to the uncollectable roll; and (2) authorize Perdue Brandon proceed with the collection of 2023 delinquent taxes. Director Steinberg seconded the motion, which passed unanimously.

## SECURITY MATTERS, INCLUDING REPORT FROM THE HCSO AND SECURITY COMMITTEE

Director Quintero and Ms. Morgan updated the Board on security matters in Towne Lake.

Ms. Carner reported that the other Towne Lake participants agreed to contribute to the cost of an additional deputy, to be added to the HOA's law enforcement contract with the HCSO.

Ms. Morgan discussed the slate of officers currently assigned to Towne Lake and recommended sending a letter to the HCSO requesting to maintain the current officers. After discussion, Director Collins moved to authorize Ms. Morgan to send a letter to the HCSO requesting to maintain Towne Lake's current patrol officers, subject to final review by Director Quintero. Director Quintero seconded the motion, which passed unanimously.

The Board reviewed the Interlocal Agreement for Law Enforcement Services with Harris County for a term ending September 30, 2025. After review and discussion, Director Quintero moved to approve the Interlocal Agreement for Law Enforcement Services and direct that the Agreement be filed appropriately and retained in the

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District's official records. Director Collins seconded the motion, which passed unanimously.

#### ADDITIONAL FINANCIAL AND BOOKKEEPING MATTERS

Ms. McLaughlin reported that the District's 2024 preliminary assessed value is approximately \$204 million.

#### RENEWAL OF DISTRICT'S INSURANCE POLICIES

Ms. Carner stated that the District has not yet received the insurance renewal proposal from Arthur J. Gallagher & Co. ("AJG").

After discussion, Director Collins moved to delegate authority to Director Quintero to review the insurance renewal proposal from AJG, once available, to determine whether to request that ABHR solicit additional insurance proposals. Director Steinberg seconded the motion, which passed unanimously.

#### ADDITIONAL OPERATIONAL MATTERS

Ms. Benzman updated the Board on the status of installation of electronic smart meters in the District and the status of the sanitary sewer manhole survey.

#### HEARING ON TERMINATION OF WATER AND SEWER SERVICE

There was no discussion on this agenda item.

#### WEST HARRIS COUNTY REGIONAL WATER AUTHORITY MATTERS

There was no discussion on this agenda item.

## ADDITIONAL ENGINEERING MATTERS, INCLUDING APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR BARKER CYPRESS UTILITY EXTENSION PHASE 2 PROJECT

Mr. Gaden updated the Board on the status of construction of the Barker Cypress Utility Extension Phase 2 project. He had no action items from Double D Industries.

#### REPORT REGARDING DEVELOPMENT IN THE DISTRICT

Mr. Crahan updated the Board on the status of development in Towne Lake.

#### DISCUSS ACTION LIST

The Board noted items to be included on the action list.

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There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



Secretary, Board of Directors

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