

MINUTES
FIRST COLONY LEVEE IMPROVEMENT DISTRICT
OF FORT BEND COUNTY, TEXAS

June 21, 2024

The Board of Directors (the "Board") of First Colony Levee Improvement District of Fort Bend County, Texas (the "District") met in regular session open to the public, on the 21st day of June, 2024, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Scott Jacobson	President
Richard E. Sherrill	Vice President/ Assistant Secretary
Debra Coffman	Secretary

and all of the above were present, thus constituting a quorum.

Also attending the meeting were Robin Goin of Bob Leared Interests, Inc. ("BLI"); Carter Burton of Municipal Accounts & Consulting, L.P. ("MAC"); Tyler Werlein of LID Solutions, LLC ("LID Solutions"); Greg Frank of Pape-Dawson Engineers ("Pape-Dawson"); and Angela Lutz and Carli Trojcek of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

Director Jacobson offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comments, Director Jacobson moved to the next agenda item.

MINUTES

The Board considered approving the minutes of the April 5, 2024, regular meeting. Following review and discussion, Director Jacobson moved to approve the minutes of the April 5, 2024, regular meeting, as submitted. Director Sherrill seconded the motion, which passed unanimously.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Goin reviewed the tax assessor/collector's reports for April and May 2024, copies of which are attached. Following review and discussion, Director Jacobson moved to approve the tax assessor/collector report and payment of the tax bills. Director Coffman seconded the motion, which passed unanimously.

COLLECTION OF DELINQUENT TAXES

The Board considered authorizing its delinquent tax attorney, Perdue, Brandon, Fielder, Collins & Mott, LP, to begin collection of delinquent District taxes as of July 1, 2024. Following discussion, Director Jacobson made a motion to authorize the delinquent tax attorney to proceed with collection of delinquent real property tax accounts when appropriate. Director Coffman seconded the motion, which passed unanimously.

MS4 STORM WATER MANAGEMENT PLAN

There was no discussion on this item.

FORT BEND COUNTY COMMISSIONERS COURT

There was no discussion on this item.

DISTRICT WEBSITE

Director Coffman explained to the Board the additional charges related to the Off Cinco invoice. Director Coffman requested the Board authorize her to contact Off Cinco to provide the quarterly email blast information. The Board concurred to authorize Director Coffman to contact Off Cinco and provide the information, as discussed.

AUDIT FOR FISCAL YEAR END JULY 31, 2024

Ms. Lutz requested authorization for McGrath and Co., PLLC to conduct the District's audit for the fiscal year end July 31, 2024. Following review and discussion, Director Coffman moved to authorize the auditor to begin preparation of the District's audit for the fiscal year end July 31, 2024, for an estimated fee of \$11,000 to \$13,000. Director Jacobson seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS; AMEND BUDGET FOR FISCAL YEAR END JULY 31, 2024

Mr. Carter presented the bookkeeper's report, quarterly investment report, and five-year cash flow forecast, and submitted the bills for the Board's review. A copy of the bookkeeper's report is attached.

Following review and discussion, Director Coffman moved to approve the bookkeeper's report and payment of the District's bills. Director Jacobson seconded the motion, which passed unanimously.

ADOPT BUDGET FOR FISCAL YEAR END JULY 31, 2025

Mr. Carter reviewed the proposed budget for the fiscal year ending July 31, 2025, a copy of which is included in the bookkeeper's report. The Board reviewed and discussed certain line items in the proposed budget.

Following review and discussion, Director Coffman adopt the budget for the fiscal year end July 31, 2025, as discussed and revised. Director Jacobson seconded the motion, which passed unanimously.

OPERATOR'S REPORT

Mr. Werlein reviewed the operator's report regarding general mowing, maintenance, weather watch, and turf management, a copy of which is attached. Discussion ensued regarding the perimeter levee tour. Director Coffman stated the Fort Bend County Office of Homeland Security Emergency Operations is holding a Tabletop exercise for levee districts on July 1, 2024, and she will attend. Mr. Werlein stated a representative of LID Solutions would be at the meeting.

After review and discussion, Director Coffman moved to approve the operator's report, as discussed. Director Jacobson seconded the motion, which passed unanimously.

ENGINEER'S REPORT

Mr. Frank reviewed an engineering report, a copy of which is attached. He provided an update on pending construction matters in the District.

Mr. Frank stated the design is underway and he met with the electrical subcontractor to provide plans for the outfall structure upgrades. He stated the hardening of the levee tops is also underway.

Mr. Frank reviewed and presented the Feasibility Analysis for Closure of Oyster Creek Storm Sewer Outfalls, a copy of which is attached. He recommended installing flap gates and raising bank elevations (the "Project"), as detailed in his report. Discussion ensued regarding drainage within the District.

Director Coffman requested a timeframe for completion if the Project was approved. Mr. Frank explained sections of land that are owned by different entities and areas that need to be surveyed. He stated work would be prioritized based on the outcome of the design work.

Following review and discussion, Director Coffman moved to (1) approve the engineering report, as discussed; and (2) authorize Pape-Dawson to begin design work for the Project, including surveying land, for an amount not to exceed \$35,000.00. Director Sherrill seconded the motion, which passed unanimously.

FORT BEND ECONOMIC DEVELOPMENT COUNCIL ("FBEDC") MEETINGS AND UPDATES, NATIONAL FLOOD INSURANCE PROGRAM ("NFIP") LEGISLATION, FLOOD MANAGEMENT CONFERENCES, AND APPROVE ALL REIMBURSEMENTS TO DIRECTORS

The Board reviewed the Fort Bend Levee Coalition (the "Levee Coalition") Transition Overview and Consultant Updates, copies of which are attached. Discussion ensued regarding Levee Coalition meetings being held at the Fort Bend Chamber of Commerce. Director Coffman stated the next Levee Coalition meeting is scheduled for July 9, 2024, from 8:30 a.m. - 9:30 a.m. She encouraged members of the Board to attend.

NATIONAL FLOOD INSURANCE PROGRAM COMMUNITY RATING SYSTEM (the "CRS") AND RISK RATING 2.0

Director Coffman updated the Board regarding her efforts on the NFIP. She requested ABHR coordinate with the City of Sugar Land and Missouri City to provide an update on the CRS.

EMERGENCY ACTION PLANNING ("EAP")

There was no discussion on this agenda item.

PARKS AND RECREATIONAL MATTERS

There was no discussion on this agenda item.

ADOPT RESOLUTION ESTABLISHING OUT-OF-DISTRICT MEETING PLACES

Ms. Lutz presented and reviewed with the Board a Resolution Establishing Additional Out-of-District Meeting Places to establish the Missouri City Recreation and Tennis Center located at 2701 Cypress Point Drive, Missouri City, Texas 77459, as an additional out-of-District meeting place for District meetings. Ms. Lutz noted that, upon adoption, a notice will be published in a local newspaper. Following review and discussion, the Board concurred to take no action.

AGENDA ITEMS FOR NEXT MEETING

The Board discussed agenda items for the next Board meeting and concurred to hold the next regular meeting on August 16, 2024, at 1:30 p.m.

There being no further business to come before the Board, the meeting was adjourned.



A. M. Gayman
Secretary, Board of Directors

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