

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113

Minutes of Meeting of Board of Directors

June 11, 2024

The Board of Directors (“Board”) of Harris County Water Control and Improvement District No. 113 (“District”) met on June 11, 2024, at 12903 Cricket Hollow Lane, Cypress, Texas, 77429, pursuant to the duly posted notice of said meeting with a quorum of directors present as follows:

Ken Atchison, President
Carolyn Maniscalco, Vice President
Scott McCorkle, Director
David Robicheaux, Director

and the following absent:

Darren Hoyland, Secretary.

Also in attendance were Ms. Michelle Guerrero of Bob Leared Interests; Mr. Christopher T. Burke of Burke Engineering; and Mr. Douglas McNiel, attorney for the District.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board opened the floor for public comment. Hearing no public comments, the President continued the meeting.

2. The Board considered the minutes of the meeting of May 14, 2024, and upon motion by Director McCorkle, seconded by Director Robicheaux, the Board unanimously approved the minutes as presented.

3. Ms. Michelle Guerrero presented the tax assessor-collector’s report reflecting the District’s 2023 taxes are 97.414% collected. Ms. Guerrero presented seven checks for the Board’s review and approval and two wire transfers was made. After discussion, upon motion by Director Maniscalco, seconded by Director Robicheaux, the Board voted unanimously to approve the tax assessor-collector’s report.

4. The Board reviewed the delinquent tax report prepared by Perdue Brandon Fielder Collins & Mott, LLP.

5. The Board reviewed the operator’s report which reflected 420 total connections in the District. Collections for the month were at \$34,274.08 with current billings at \$33,638.92. The report showed water accountability at 95.21% during the period. Total water plant pumpage for the prior month was 3,585,000 gallons. There were no permit violations reported at the wastewater treatment plant.

The report suggested one delinquent account be moved to the District's list of uncollectible accounts. After discussion, upon motion by Director Maniscalco, seconded by Director Robicheaux, the Board voted unanimously to approve the operator's report and to place the discussed delinquent account onto the District's list of uncollectible accounts.

6. Mr. Christopher T. Burke presented the engineer's report. Mr. Burke provided updates on ongoing District projects. The engineer presented the nine bids for Phase 1C and 2C repairs of the District's sanitary sewer system and recommended that the District accept the bid from CZ Construction, LLC in the amount of \$117,501. The bids also included costs for "additional items," and CZ Construction, LLC budgeted an \$52,500 for "additional items." The engineer stated that he believes that the amount for "additional items" was overly cautious and that he does believe CZ Construction, LLC will need that amount. Upon motion by Director Maniscalco, seconded by Director Robicheaux, and the Board voted unanimously to approve the engineer's report and to accept the bid from CZ Construction, LLC in the amount of \$117,501 for Phase 1C and 2C repairs of the District's sanitary sewer system and up to \$52,500 for "additional items" for Phase 1C and 2C repairs of the District's sanitary sewer system.

7. Mr. Douglas McNeil then reported that the District's annual critical load and emergency operations information filing has been filed by the operator's office.

8. The Board then reviewed the bookkeeper's report which reflected the District's operating fund contained \$2,399,463.33, the construction fund contained \$108,067.70, and the bond fund contained \$131,737.78. Upon motion by Director Maniscalco, seconded by Director McCorkle, the Board approved the bookkeeper's report and approved payment of the checks listed thereon.

9. The Board considered the ethics letter and update by the District's investment officer, Mr. Bob Ideus. Mr. Ideus submitted the required disclosure which indicated that he had no such relationships to disclose. The attorney noted that this document would be filed with the Texas Ethics Commission and in the Districts' records as required by law. Upon by Director McCorkle, seconded by Director Robicheaux, the Board unanimously approved and accepted the ethics letter and update by the investment officer.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

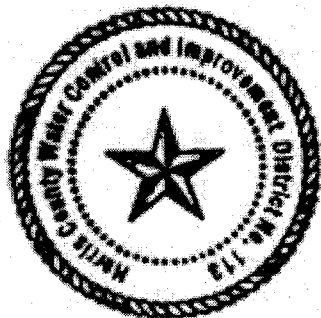


**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned District will hold a public meeting at **12903 Cricket Hollow Ln., Cypress, Texas**. The meeting will be held at **7:00 p.m. on Tuesday, June 11, 2024**.

The subject of the meeting is to consider and act on the following:

1. Public Comment
2. Minutes of the May 14, 2024 meeting
3. Tax assessor/collector's report; status of tax collections; payment of expenses from tax account
4. Delinquent Tax Report
5. Operator's report; status of operation of District facilities; authorize maintenance and repairs, as necessary; customer correspondence; termination of service to delinquent accounts; amend Drought Contingency Plan as needed
6. Engineer's report; review and authorize proposed maintenance and repairs; approve award of construction contracts; approve change orders, pay estimates, and advertisement for bids, as necessary; status of District facilities; Capital Improvement Plan, authorize additional design and construction as appropriate
7. Annual Update to Critical Load (Electricity) Submission and Emergency Operations Information
8. Bookkeeper's report; payment of bills; investment of District Funds
9. Review Ethics Letter and Update by Investment Officer



A handwritten signature in black ink, appearing to read "Douglas C. McNeil", written over a horizontal line.

Douglas C. McNeil
Attorney for the District