

MINUTES

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 355

July 5, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 355 (the "District") met in regular session, open to the public, on the 5th day of July, 2024, at the offices of Allen Boone Humphries Robinson LLP ("ABHR"), 3200 Southwest Freeway, Suite 2400, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Claude A. Zackary	President
Letha P. Slagle	Vice President
Jon Elmendorf	Secretary
Kurt A. Baerenstecher	Assistant Secretary
Christopher J. Mudd	Assistant Vice President

and all of the above were present except Director Mudd, thus constituting a quorum.

Also present for all or part of the meeting were Maury Dumba and Michael Shepard of the Lakes of Parkway Homeowners Association ("LOP HOA"); Patty Rodriguez of Bob Leared Interests, Inc.; Yaneth Cooper of Municipal Accounts & Consulting, L.P.; Robert Garcia of Champions Hydro-Lawn, Inc. ("CHL"); Andy Mersmann of BGE, Inc.; and Jessica Holoubek and Justine M. Cherne of ABHR.

PUBLIC COMMENTS

There were no public comments.

APPROVE MINUTES

The Board considered approving the minutes of its June 7, 2024, regular meeting. Following review and discussion, Director Elmendorf moved to approve the minutes as written. Director Slagle seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report and invoices for payment. A copy of the tax assessor/collector's report, including a list of checks presented for approval, is attached. Ms. Rodriguez reported that as of June 30, 2024, 97.8% of the District's 2023 taxes were collected. Following review and discussion, Director Elmendorf moved to approve the tax assessor/collector's report and payment of the invoices as presented. Director Baerenstecher seconded the motion, which passed unanimously.

ADOPT RESOLUTION REGARDING DEVELOPMENT STATUS FOR 2024 TAX YEAR

Ms. Holoubek discussed the “truth-in-taxation” property tax calculations and tax levy process for water districts and stated that Chapter 49 of the Texas Water Code establishes three main categories for water districts, based on a district’s development status and/or tax rate. She reviewed the definitions for each of the three categories and said the Board must annually determine the District’s category for that tax year and follow the associated notice and levy provisions in the Texas Water Code. Discussion ensued regarding the District’s development status. After fully considering relevant data, information, and statutory definitions, the Board determined that the District is a Developed District for the 2024 tax year. Following review and discussion, Director Slagle moved to adopt a Resolution Regarding Development Status for 2024 Tax Year establishing the District as a Developed district for the 2024 tax year, pursuant to Section 49.23602, Texas Water Code, and direct that the resolution be filed appropriately and retained in the District’s official records. Director Elmendorf seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Cooper presented the bookkeeper’s report and invoices for payment and responded to Board inquiries. A copy of the bookkeeper’s report, including a list of checks presented for approval, is attached. Discussion ensued regarding the District’s operating and debt reserves, budget, and anticipated capital improvement projects. Following review and discussion, Director Elmendorf moved to approve the bookkeeper’s report. Director Slagle seconded the motion, which passed unanimously.

ASSOCIATION OF WATER BOARD DIRECTORS (“AWBD”) CONFERENCES

The Board discussed topics presented at the AWBD summer conference. Directors’ eligible expenses for the conference were previously approved in the bookkeeper’s report. Following review and discussion, Director Elmendorf moved to authorize Directors’ attendance at AWBD’s winter conference. Director Slagle seconded the motion, which passed unanimously.

DETENTION AND DRAINAGE FACILITIES MAINTENANCE

Mr. Garcia reviewed a Detention and Drainage Facilities Report and reported on maintenance items. A copy of the report is attached. The Board discussed the trees, overhang growth, and plant debris along the Summer Leaf swale and swale no. 9. Additional discussion ensued regarding buildup of silt and weeds on the apron of the channel outfall for the District’s secondary storm flap and the importance of monitoring Harris County Flood Control District’s drainage channel. Following discussion, the Board requested that CHL inspect the sites to develop a plan and proposals for removing the plant overhang and debris from the swales and cleaning up the outfall apron area.

ENGINEERING MATTERS

Mr. Mersmann updated the Board on the status of contractor submittals related to the construction of the Irrigation Pump Station 200 Replacement Project. Discussion ensued regarding inspections and the schedule for the project.

WATER CONSERVATION PROJECT, PHASE III

The Board discussed the budget for the project to improve the irrigation system facilities for the common areas in the District to increase water conservation (“Water Conservation Project, Phase III”). Following discussion, Director Elmendorf moved to reestablish the budget for the project in an amount not to exceed \$200,000.00 and to authorize Director Slagle to approve additional work deemed necessary prior to the next Board meeting within such budget limits. Director Baerenstecher seconded the motion, which passed unanimously.

Director Slagle reported on a task force meeting held on June 20, 2024, regarding the Water Conservation Project, Phase III. Discussion ensued regarding procedures for partial payments for the project. Additional discussion ensued regarding potential repairs related to the project.

Discussion ensued regarding management of the Water Conservation Project, Phase III while Director Slagle is on vacation during August 10-25, 2024. Following discussion, the Board authorized Mr. Dumba to manage the project while Director Slagle is on vacation.

Mr. Shepard reported on his scheduled irrigation services training classes and stated that he has full access to the WeatherTRAK irrigation controller software.

Discussion ensued regarding delaying the proposed project for the replacement of Irrigation Pump Station No. 100 until completion of the Irrigation Pump Station 200 Replacement Project.

LOP HOA MATTERS

Mr. Dumba reported on LOP HOA matters.

MEETING SCHEDULE

The Board concurred to hold its next regular meeting on August 2, 2024.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

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