

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 503

July 30, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 503 (the "District") met in regular session, open to the public, on the 30th day of July, 2024, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Vacant	President
Kevin Gilligan	Vice President
Jennifer Taylor	Secretary
Vacant	Assistant Secretary
Kelli Odum	Asst. Vice President/ Asst. Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Danielle Gonzalez, resident of the District; Ryan Schilhab, member of the public; Reid Wilson of Wilson, Cribbs & Goren, P.C.; Lynn Kurtz of Myrtle Cruz, Inc.; Amanda Benzman of Inframark Water & Infrastructure Services ("Inframark"); Brenda McLaughlin of Bob Leared Interests; J.T. Gaden of EHRA Engineering; and Allison Leatherwood and Jennifer Ramirez of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board reviewed the minutes of the June 27, 2024, regular meeting. After review and discussion, Director Odum moved to approve the minutes of the June 27, 2024, regular meeting, as submitted. Director Taylor seconded the motion, which passed unanimously.

NEW DIRECTOR MATTERS

ACCEPT RESIGNATION OF DIRECTOR CARRIGAN AND APPOINT NEW DIRECTORS

Ms. Leatherwood stated that Patrick Carrigan submitted his resignation to the Board. The Board discussed the appointment of new directors to fill the vacancies on the Board. Ms. Leatherwood introduced Danielle Gonzalez and

Ryan Schilhab. She stated that Ms. Gonzalez is a resident of the District, Mr. Schilhab is a landowner within the District, and they are both willing to serve on the Board.

After discussion, Director Gilligan moved to (1) accept the resignation of Director Carrigan; (2) appoint Danielle Gonzalez to the Board for the remainder of the unexpired term ending May 6, 2028; and (3) appoint Ryan Schilhab to the Board for the remainder of the unexpired term ending May 2, 2026. Director Taylor seconded the motion, which passed unanimously.

APPROVE SWORN STATEMENTS, OFFICIAL BONDS, AND OATH OF OFFICE

Ms. Leatherwood reviewed the Sworn Statements, Official Bonds, and Oaths of Office for Directors Gonzalez and Schilhab. After review and discussion, Director Gilligan moved to approve the Sworn Statements, Official Bonds, and Oaths of Office for Directors Gonzalez and Schilhab and direct that the documents be filed appropriately and retained in the District's official records, and that the Oaths of Office be filed with the Secretary of State as required by law. Director Taylor seconded the motion, which passed unanimously.

REORGANIZE BOARD AND AUTHORIZE EXECUTION OF DISTRICT REGISTRATION FORM

The Board considered reorganizing the Board. Following discussion, Director Taylor moved to reorganize the Board as follows:

Jennifer Taylor	President
Kevin Gilligan	Vice President
Kelli Odum	Secretary
Ryan Schilhab	Assistant Secretary
Danielle Gonzalez	Asst. Vice President/ Asst. Secretary

Director Gilligan seconded the motion, which passed unanimously.

The Board then considered authorizing filing of an updated District Registration Form with the Texas Commission on Environmental Quality ("TCEQ"), reflecting the new Board. Following review and discussion, Director Taylor moved to authorize filing of the updated District Registration Form with the TCEQ and direct that the District Registration Form be filed appropriately and retained in the District's official records. Director Gilligan seconded the motion, which passed unanimously.

OPEN MEETINGS ACT AND PUBLIC INFORMATION ACT TRAINING REQUIREMENTS

Ms. Leatherwood reviewed a memorandum regarding the Texas Open Meetings Act and Texas Public Information Act prepared by ABHR, a copy of which is attached.

CONFLICT OF INTEREST DISCLOSURE

Ms. Leatherwood next reviewed Chapter 176 of the Texas Local Government Code, which requires directors and consultants to disclose certain conflicts of interest. She reviewed the forms adopted by the Texas Ethics Commission for making disclosures under Chapter 176 and noted that the forms are required to be filed with the records administrator for the District and reviewed time periods for such filings. After discussion, Director Gilligan moved to approve the List of Local Government Officers and to authorize filing of same appropriately. Director Taylor seconded the motion, which passed unanimously.

CONVENE IN EXECUTIVE SESSION TO CONSULT WITH ATTORNEY, PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE

The Board convened in Executive Session at 10:06 a.m. pursuant to Section 551.071 of the Texas Government Code to conduct a private consultation with their attorney. Mr. Wilson and Mr. Gaden also were present. Mr. Wilson requested the presence of Mr. Gaden in this Executive Session in order for the Board to obtain the necessary legal advice from its attorney, and the Board concurred to have him present.

RECONVENE IN OPEN SESSION AND AUTHORIZE APPROPRIATE ACTION

The Board reconvened in Open Session at 10:33 a.m. No action was taken by the Board.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Kurtz reviewed the bookkeeper's report, a copy of which is attached, including the bills submitted for the Board's review.

Following review and discussion, Director Gilligan moved to approve the bookkeeper's report and the checks presented for payment. Director Odum seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. McLaughlin reviewed the tax assessor/collector's report, a copy of which is

attached, and stated that 98.9% of the District's 2023 taxes had been collected as of June 30, 2024.

Following review and discussion, Director Gilligan moved to approve the tax assessor/collector's report and the checks presented for payment. Director Taylor seconded the motion, which passed unanimously.

ADOPT RESOLUTION REQUESTING APPRAISAL OF PROPERTY AND CERTIFICATE OF ESTIMATED APPRAISED VALUE

The Board discussed adopting a Resolution Requesting Appraisal of Property and Certificate of Estimated Appraised Value. After discussion, Director Gilligan moved to adopt the Resolution Requesting Appraisal of Property and Certificate of Estimated Appraised Value and direct that the Resolution be filed appropriately and retained in the District's official records. Director Taylor seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES

Ms. Benzman reviewed the operator's report, a copy of which is attached.

The Board discussed adopting a leak adjustment policy and reviewed a proposed policy.

Following review and discussion, Director Gilligan moved to (1) approve the operator's report; and (2) adopt a Resolution Adopting Policy and Procedures for Leak Adjustment Credits and direct that it be filed appropriately and retained in the District's official records. Director Taylor seconded the motion, which passed unanimously.

HEARING ON TERMINATION OF WATER AND SEWER SERVICE

Ms. Benzman submitted a list of delinquent accounts to the Board for termination of utility service. She stated that the accounts in question have been given written notification of the opportunity to appear, either in person or in writing, at the Board meeting to contest, explain, or correct the charges, services, or disconnection. Ms. Benzman noted that the accounts listed have neither attended the Board meeting nor contacted Inframark's office or the District to contest or explain the charges. After discussion, Director Gilligan moved to authorize Inframark to proceed with termination of utility service to the delinquent accounts pursuant to the provisions of the District's Rate Order. Director Taylor seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Gaden reviewed the engineer's report, a copy of which is attached.

AGREEMENTS AND CONSTRUCTION CONTRACTS

There was no discussion on this agenda item.

REPORT ON UPRR/HIGHWAY 290 PROJECT

Mr. Gaden and Ms. Leatherwood updated the Board on the status of Harris County Municipal Utility District No. 500 ("HC 500"), as Master District's, UPRR/Highway 290 Project.

UPDATE ON BOND APPLICATION NO. 1

Mr. Gaden updated the Board on the status of bond application no. 1.

DEEDS AND EASEMENTS

There was no discussion on this agenda item.

HC 500 MASTER DISTRICT MATTERS

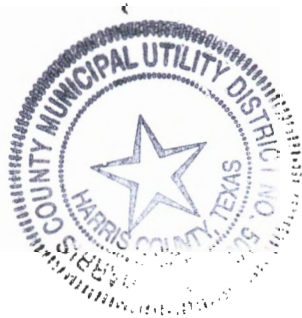
Mr. Gaden updated the Board on the status of HC 500, as Master District, projects.

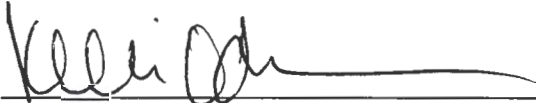
REPORT ON DEVELOPMENT

Mr. Gaden updated the Board on the status of development in Towne Lake.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)




Secretary, Board of Directors

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