

**MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS**  
July 25, 2024

**THE STATE OF TEXAS** §  
**COUNTY OF HARRIS** §  
**HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 58** §

The Board of Directors of Harris County Municipal Fresh Water Supply District No. 58 met in special session, open to the public, at its regular meeting place inside the boundaries of the District on July 25, 2024; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Harry Haupt	President
O.J. Armstrong	First Vice President/Asst. Secretary
Steve Fields	Second Vice President
Ed Cooke	Secretary
Larry Stefaniak	Treasurer

All members of the Board of Directors were present.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Josh Maas of M. Marlon Ivy & Associates, Inc.; and several District residents.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

**1. PUBLIC COMMENTS.** Director Haupt thanked Josh Maas for the operations through Hurricane Beryl.

**2. MINUTES OF MEETING.** The next item to come before the Board of Directors was the review and approval of the minutes of the meeting of June 13, 2024. Following a

discussion, it was moved by Director Stefaniak and seconded by Director Cooke that the minutes of the meeting of June 13, 2024 be approved, which carried unanimously, 5-0.

**3. MANAGEMENT AND SECURITY REPORT.** The Board reviewed the Security Report.

**4. OPERATOR'S REPORT.** Josh Maas presented the monthly operations report for the month of June, a copy of which is attached as Exhibit "A". He reported the District has 660 water connections. He noted the Sewage Treatment Plant was compliant with its permit for the month, operating at 71% of capacity. Accountability for the water system was 91.62%.

Following further discussion, it was moved by Director Armstrong and seconded by Director Stefaniak that the operator's report be approved, which motion carried unanimously, 5-0.

**5. ENGINEER'S REPORT.** The Board reviewed the Engineer's Report, a copy of which is attached hereto as Exhibit "B". Director Haupt discussed the drainage swale improvements along the Golf Course and the need to follow the bidding requirements. He stated that the engineer is requesting authorization to prepare bid documents. The engineer is scheduled to solicit bids the week of September 16, 2024. A motion was made by Director Fields and seconded by Director Armstrong to authorize the engineer to prepare bid documents for the drainage swale improvements along the Golf Course, which motion carried unanimously, 5-0.

Following further discussion, it was moved by Director Armstrong and seconded by Director Fields that the engineer's report be approved, which motion carried unanimously, 5-0.

**6. TAX ASSESSOR'S REPORT AND DELINQUENT TAX REPORT.** Director Stefaniak presented the tax report for the month of June 2024, a copy of which is attached as Exhibit "C". The report reflected the District has collected 96.44% of its 2023 taxes and 98.79% of its 2022 taxes.

Following a discussion, it was moved by Director Cooke and seconded by Director Fields that the report be approved, along with the checks on the tax account, which motion carried unanimously, 5-0.

**7. RESOLUTION CONCERNING DISTRICT DEVELOPMENT STATUS.**

Mr. Richardson presented to the Board a Resolution Concerning District Development Status for 2024 Tax Year, a copy of which is attached as Exhibit "D". Mr. Richardson stated the District, along with the engineer, must determine the status of the District as either Developed or Developing. He informed the Board this determination will set the limits on how the District can set its taxes for the current year. The Resolution will address the status the Board and engineer have determined for the upcoming tax year. Mr. Richardson stated the engineer provided a certificate designating the District as a Developing District, which will be attached as an exhibit to the Resolution. Following further discussion, it was moved by Director Stefaniak and seconded by Director Armstrong that the Resolution Concerning District Development Status for the 2024 Tax Year be adopted, which motion carried unanimously, 5-0.

**8. TREASURER'S REPORT.** Director Stefaniak reviewed the report, a copy of which is attached as Exhibit "E". The Board reviewed the checks, investments, and financial statements. Director Stefaniak reviewed the profit and loss statement, the balance sheet and the general ledger for the general fund, the debt service fund, and the capital projects fund.

Following further discussion, it was moved by Director Armstrong and seconded by Director Cooke that the Treasurer's report, and those checks as listed thereon be approved, which motion passed unanimously, 5-0.

**9. CYBER LIABILITY & DATA BREACH RESPONSE COVERAGE.**

Director Stefaniak discussed the Cyber Liability and Data Breach Response coverage with TML.

Following further discussion, it was moved by Director Fields and seconded by Director Stefaniak to approve the Cyber Liability and Data Breach Response coverage with TML, which motion carried unanimously, 5-0.

**10. ORDER CALLING DIRECTORS ELECTION.** Mr. Richardson informed the Board the biennial Directors Election is scheduled for Tuesday, November 5, 2024. The Order Calling Directors Election and the Notice of Election were presented for the Board’s review and approval, a copy of the Order is attached as Exhibit “F”. Mr. Richardson explained the Board would be able to cancel the election if no person applies to run against Directors Haupt and Cooke. He also recommended the Board authorize entering into an agreement with Harris County for election services. Following further discussion, it was moved by Director Armstrong and seconded by Director Fields that the Order Calling Directors Election and the Notice of Election be approved, to authorize entering into an agreement with Harris County for election services, and further that the attorneys be authorized to post notice of the election as required by law, which motion carried unanimously.

**11. ADJOURNMENT/ OTHER BUSINESS.** There being no further business, a motion was made, seconded, and unanimously carried, that the meeting be adjourned.

*PASSED, ADOPTED and APPROVED* this 8th day of August, 2024.

  
Secretary

