

**MINUTES OF MEETING
OF THE BOARD OF DIRECTORS**

July 22, 2024

STATE OF TEXAS §

COUNTY OF HARRIS §

NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 21 §

The Board of Directors (the “Board”) of **Northwest Harris County Municipal Utility District No. 21** (the “District”) met in regular session, open to the public, at 6330 West Loop South, Suite 150, Bellaire, Texas 77401, on Monday, July 22, 2024, whereupon roll was called of the members of the Board, to-wit:

Rand R. Wall	-	President
Bill Tallas	-	Vice President
Bruce Popper	-	Secretary
Andy Johnston	-	Assistant Secretary
Matthew Barton	-	Assistant Secretary

All members of the Board were present except Director Barton, thus constituting a quorum.

Also present at the meeting were: Jon Strange of JNS Consulting Engineers, Inc. (“JNS”); Lina Loaiza of Bob Leared Interests (“BLI”), the District’s Tax Assessor/Collector (“TAC”); Howard Wilhite of H2O Innovation Operation and Maintenance, LLC (“H2O”), Operator for the District (“Operator”); Wesley Lay of Quiddity Engineering (“Quiddity”), Engineer for the District (“Engineer”); Christina Ferguson of Myrtle Cruz, Inc. (“MCI”), the District’s Bookkeeper (“Bookkeeper”); and Laken Jenkins Kilgore of Coats|Rose, P.C. (“Coats|Rose”), the District’s legal counsel.

Whereupon, the meeting was called to order in accordance with notice posted pursuant to Texas law, and the following action was conducted. A copy of the posted agenda notice is attached hereto as Exhibit “A.”

HEAR FROM PUBLIC

The Board noted that there were no members of the public wishing to address the Board.

TAX ASSESSOR/COLLECTOR'S REPORT

The Board recognized Ms. Loaiza who reviewed the TAC's Report and a list of delinquent tax accounts, copies of which are attached hereto as Exhibit "B." As of June 30, 2024, 88.00% of the 2023 tax levy has been collected.

Following a discussion of the report and the status of collection of delinquent taxes, upon a motion made by Director Popper, seconded by Director Johnston, the Board voted unanimously to approve the TAC's Report and the action items therein.

BOOKKEEPER'S REPORT

The Board recognized Ms. Ferguson, who submitted to and reviewed with the Board the Bookkeeper's Report, including invoices for payment, a copy of which is attached hereto as Exhibit "C."

Following review and discussion and based on a motion by Director Barton, which was seconded by Director Popper, the Board voted unanimously to approve the Bookkeeper's Report, the invoices submitted for payment.

OPERATOR'S REPORT

The Board recognized Mr. Wilhite, who presented the Operator's Report, a copy of which is attached hereto as Exhibit "D." Mr. Wilhite reported as follows:

- The District has a total of 91 connections;
- The combined billed consumption for the month was 17,062,182 gallons of water;
- There were no cut-offs; and
- Attached to the Operator's Report is a list of charges over \$500.

Mr. Wilhite noted that there was damage to the fence at the Water Treatment Plant from Hurricane Beryl. He said that he would coordinate the fence repairs.

After discussion, upon a motion brought by Director Tallas, seconded by Director Johnston, the Board voted unanimously to approve the Operator's Report.

ENGINEER'S REPORT

The Board recognized Mr. Lay of Quiddity, who presented the Engineer's Report attached hereto as Exhibit "E."

The following action items were presented:

- WWTP Motor Control Center ("MCC") & Blower Replacement

- Mr. Lay presented Pay Estimate No. 17 in the amount of \$332,888.40 to Sustanite Support Service for the Board's review and approval.
- Hydropneumatic Tank No. 1 ("HPT") Touch-Up Coatings
 - Mr. Lay presented an invoice in the amount of \$2,300.00 to T&G Services for the Board's review and approval.
- Water Well No. 3 & Well Supply Line
 - Mr. Lay presented a Request for Funds Letter for NW21's share of the final engineering funds in the amount of \$62,180.60.
 - Authorize Quiddity to prepare and send Funds Request Letter No. 4 o Fountainhead MUD for the Water Well No. 3 and Well Supply Line Project.

After further discussion, upon a motion brought by Director Popper, seconded by Director Johnston, the Board voted unanimously to approve the Engineer's Report and the action items therein.

ATTORNEY'S REPORT

Minutes

The Board recognized Ms. Kilgore, who presented the minutes of the meeting held on June 17, 2024, previously distributed to the Board. Upon a motion made by Director Popper and seconded by Director Johnston, the Board voted unanimously to approve said minutes.

Executive Session

Ms. Kilgore called the closed meeting to order at 12:42 p.m. for an attorney-client privileged consultation with Ms. Kilgore, as authorized by Section 551.071 of the Texas Government Code. The closed session adjourned at 12:53 p.m., and the Board returned to open session.

There being no further business to come before the Board, the meeting was adjourned.

[execution page follows]

PASSED, APPROVED and ADOPTED this August 19, 2024.



Secretary, Board of Directors

(Seal)