

**CHELFORD CITY MUNICIPAL UTILITY DISTRICT  
OF  
HARRIS AND FORT BEND COUNTIES, TEXAS**

TO: THE BOARD OF DIRECTORS OF CHELFORD CITY MUNICIPAL UTILITY DISTRICT OF HARRIS AND FORT BEND COUNTIES, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Chelford City Municipal Utility District will hold a special meeting, open to the public, on **THURSDAY, 5 SEPTEMBER 2024, at 6:30 p.m.**, at the Chelford City Regional Wastewater Treatment Facility Administration and Maintenance Building, **15027 Alief-Clodine Road, Houston, Texas**, outside the boundaries of the District. **Guests attending the meeting via teleconference, please dial 877-746-4263 and enter Guest Code 2854531.** The Board will consider and act on the following matters:

1. Questions and comments from residents of the District (8-minute limit);
2. Approval of the minutes of the meetings of 5 August 2024 and 6 August 2024;
3. Tax Assessor/Collector's Report, including:
  - (a) approve payments from the District's tax account;
  - (b) review status of actions for the collection of taxes, penalties, and interest due to the District and take any necessary action;
  - (c) adopt Resolution Declaring Development Status of District for the 2024 Tax Year;
  - (d) consider tax rate recommendation from the District's Financial Advisor;
  - (e) call public hearing on the District's proposed 2024 tax rate and authorize publication of notice of hearing;
4. Bookkeeper's Report, including:
  - (a) authorize payment of the bills of the District and of the Mission Bend Integrated Water System (the "Integrated Water System");
  - (b) review investments of the District's funds;
  - (c) review status of deposits for special projects;
  - (d) review accounts receivable and true-up for same;
  - (e) review items requested to be researched from previous meeting(s);
  - (f) adopt budgets for the fiscal year ending 30 September 2025 (District and Integrated Water System);
  - (g) consider amending Agreement for Services for Bookkeeper for the District and for the Integrated Water System;
5. Engineer's Report, including:
  - (a) review of the District's Five-Year Plan;
  - (b) status of Geographical Information System;
  - (c) review of requests for service from the District;
  - (d) status of construction for the 17.857-acre tract (NRP Group/Westpark Houston MF LP);
  - (e) review report on inspection of detention ponds in the District;

- (f) status of the Integrated Water System;
- (g) status of water plant conversion to chloramine disinfection;
- (h) status of Bellaire Boulevard Sidewalk Addition (Harris County Precinct 4);
- (i) status of Fort Bend Storm Sewer Rehabilitation (Allteam Solutions, LLC);
- (j) status of Sanitary Sewer Rehabilitation – Phase 1 (Insituform Technologies, LLC);
- (k) status of Sanitary Sewer Cleaning and Televising – Phase 2 (National Works, Inc.);
- (l) status of Storm Sewer Cleaning and Televising – Phase 2 (National Works, Inc.);
- (m) discuss revised Lead & Copper Rule (EPA), including status of service line inventory (deadline is 16 October 2024);
- (n) review status of projects at the Chelford City Regional Wastewater Treatment Facility (RWTF), including:
  - (1) discuss possible withdrawal from RWTF (City of Houston);
  - (2) 4160-Volt to 480-Volt electrical conversion for P/D Blower Replacement (Clarion Electrical, LLC);
  - (3) replacement of turbo blowers (Sustanite Support Services);
  - (4) review of RWTF Five-Year Plan;
  - (5) return activated sludge pump offset issue;
  - (6) Lift Station B modifications;
  - (7) review monthly consultants' memorandum;
  - (8) review status of current maintenance contracts;
  - (9) review of completed projects and warranty expiration dates;

6. Old business, including:

- (a) review and discuss policy for the purchase of equipment by directors;
- (b) discuss items considered by the Mission Bend Greenbelt Association;
- (c) status of the Phase II Small MS4 General Permit and Storm Water Management Program;

7. New business, including engage auditor to prepare audit report for the District for the fiscal year ending 30 September 2024;

8. Operator's Report, including:

- (a) review of maintenance list for the District;
- (b) report on operations of the District's facilities, including authorization for any necessary maintenance or repairs;
- (c) authorize termination of services for nonpayment of invoices from the District and review requests for extensions and adjustments;
- (d) review information about resolution of any customer issues raised at previous Board of Directors meetings;
- (e) report on replacement of water meters;

9. Attorney's Report, including:
  - (a) annual review of the District's compliance history from the Texas Commission on Environmental Quality;
  - (b) status of request for Water Line and Meter Easement (West Harris County Regional Water Authority);
10. Convene in executive session pursuant to Texas Government Code, Chapter 551, to discuss matters only relating to pending or contemplated litigation, personnel matters, real estate transactions, or security, if necessary;
11. Action related to matters discussed during executive session; and
12. Schedule future meetings as required (next meeting date is 7 October 2024).



(SEAL)

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