

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 355

August 2, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 355 (the "District") met in regular session, open to the public, on the 2nd day of August, 2024, at the offices of Allen Boone Humphries Robinson LLP ("ABHR"), 3200 Southwest Freeway, Suite 2400, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Claude A. Zackary	President
Letha P. Slagle	Vice President
Jon Elmendorf	Secretary
Kurt A. Baerenstecher	Assistant Secretary
Christopher J. Mudd	Assistant Vice President

and all of the above were present except Director Zackary, thus constituting a quorum. Director Zackary participated in the meeting via teleconference.

Also present for all or part of the meeting were Kurt Albaugh, Jim Loughead, and Maury Dumba of the Lakes of Parkway Homeowners Association ("LOP HOA"); Michael Shepard of LOP HOA via teleconference; Patty Rodriguez of Bob Leared Interests, Inc.; Rahi Patel of Municipal Accounts & Consulting, L.P.; Robert Garcia of Champions Hydro-Lawn, Inc. ("CHL"); and Greer Pagan and Cheryl Panozzo of ABHR.

PUBLIC COMMENTS

There were no public comments.

APPROVE MINUTES

The Board considered approving the minutes of its July 5, 2024, regular meeting. Following review and discussion, Director Elmendorf moved to approve the minutes as written. Director Mudd seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report and invoices for payment. A copy of the tax assessor/collector's report, including a list of checks presented for approval, is attached. Ms. Rodriguez reported that as of July 31, 2024, 98.2% of the District's 2023 taxes were collected. She reported that the District's 2024 estimated taxable value is \$863,544,997.37. Following review and discussion, Director Elmendorf moved to approve the tax assessor/collector's report and payment of the

invoices as presented. Director Mudd seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS AND BUDGET FOR FISCAL YEAR END SEPTEMBER 30, 2025

Mr. Patel presented the bookkeeper's report and invoices for payment and responded to Board inquiries. A copy of the bookkeeper's report, including a list of checks presented for approval, is attached.

Mr. Patel presented a draft budget for fiscal year ending September 30, 2025. Discussion ensued regarding the District's budgeted revenue, cash balances, debt reserves, and the operating reserves held in reference to the District's Utility Functions and Services Allocation Agreement with the City of Houston.

Following review and discussion, Director Elmendorf moved to approve the bookkeeper's report. Director Baerenstecher seconded the motion, which passed unanimously.

DETENTION AND DRAINAGE FACILITIES MAINTENANCE AND PROPOSALS

Mr. Garcia reviewed a Detention and Drainage Facilities Report and reported on maintenance items. A copy of the report is attached.

Mr. Garcia reviewed three proposals from CHL for removing plant overhang and debris from the District's Valedictorian Swale, Summer Leaf Swale, and Swale Nos. 8 and 9, in the amounts of \$1,770.00, \$3,990.00, and \$3,750.00, respectively. He stated that he anticipates the work will take approximately one week to complete. Following review and discussion, Director Mudd moved to approve the proposals as presented. Director Elmendorf seconded the motion, which passed unanimously. Copies of the proposals are attached.

The Board requested that CHL provide Mr. Loughead with the address for the property owner who disposed of tree limbs on District property so that the LOP HOA can send a letter to the property owner to request removal of the limbs.

Mr. Garcia reviewed a photograph indicating that the Harris County Flood Control District's ("HCFCD") drainage channel needs to be desilted. Following review and discussion, the Board requested that CHL coordinate with the District's engineer to request that HCFCD desilt the channel.

ENGINEERING MATTERS

Director Elmendorf reported on an update from Andy Mersmann of BGE, Inc. regarding the status of the District's Irrigation Pump Station 200 Replacement Project to be constructed by Pumps, Motors & Controls, Inc. Discussion ensued.

WATER CONSERVATION PROJECT, PHASE III

Director Slagle reviewed a PowerPoint presentation regarding the status of the project to improve the irrigation system facilities for the common areas in the District to increase water conservation ("Water Conservation Project, Phase III"). Director Slagle reported on change orders submitted by Waterwise Irrigation, Inc. for necessary rewiring in the total approximate amount of \$4,000.00 and reported that \$1,100.00 of the \$200,000.00 budget for the project remains. She noted that an invoice submitted by Waterwise Irrigation, Inc. in the amount of \$117,639.47 was included in the bookkeeper's report.

Mr. Loughead stressed the importance of Waterwise Irrigation, Inc. providing the District with a piping and instrumentation diagram ("P&ID") at the completion of the project. Director Slagle stated that a P&ID is not included in the deliverables for the project, however, she anticipates that the contractor will provide a lot of information. Following discussion, the Board directed Mr. Dumba to determine what information will be provided to the District and LOP HOA by the contractor at project completion.

Director Slagle reported that she is giving a presentation regarding Water Conservation Project, Phase III at the upcoming LOP HOA meeting on August 7, 2024.

LOP HOA MATTERS

Mr. Loughead reported on LOP HOA matters.

MEETING SCHEDULE

The Board concurred to reschedule its next regular meeting to September 13, 2024.

There being no further business to come before the Board, the meeting was adjourned.


Secretary, Board of Directors

(SEAL)



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