# MINUTES HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 500 (Internal)

## August 13, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 500 (the "District") met in regular session, open to the public, on the 13th day of August, 2024, at the Lakehouse, 10000 Towne Lake Parkway, Cypress, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Jeffry D. OttmannPresidentJoanne E. QuinteroVice PresidentJeff P. CollinsSecretary

James Spackman Assistant Secretary

Alan Steinberg Asst. Vice President/Asst. Secretary

and all of the above were present except Directors Quintero and Spackman, thus constituting a quorum.

Also present at the meeting were Lydia Morgan, member of the public; Angel Ruvalcaba of KGA/DeForest Design, LLC; Erik Scott of Storm Water Solutions, LLC; Lynn Kurtz of Myrtle Cruz, Inc.; Amanda Benzman of Inframark Water & Infrastructure Services ("Inframark"); Kenrick Piercy of EHRA Engineering; Brenda McLaughlin of Bob Leared Interests; and Katie Carner, Allison Leatherwood, and Jennifer Ramirez of Allen Boone Humphries Robinson LLP.

#### PUBLIC COMMENTS

There were no comments from the public.

## **CONSENT AGENDA**

Director Ottmann offered Board members the opportunity to remove items from the Consent Agenda for individual discussion. After discussion, Director Steinberg moved to approve all items on the Consent Agenda and direct that, where appropriate, the documents be filed appropriately and retained in the District's official records, including: (1) the minutes of the July 18, 2024, regular meeting; (2) the bookkeeper's report; (3) the tax assessor's report; (4) the delinquent tax report; (5) the operator's report; and (6) the engineer's report. Director Collins seconded the motion, which passed unanimously. Copies of the bookkeeper's report, tax assessor's report, the delinquent tax report, operator's report, and engineer's report are attached.

## ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda.

SECURITY MATTERS, INCLUDING REPORT FROM THE HARRIS COUNTY SHERIFF'S OFFICE AND SECURITY COMMITTEE, APPROVE INTERLOCAL AGREEMENT FOR LAW ENFORCEMENT SERVICES WITH HARRIS COUNTY, AND APPROVE COST SHARING AGREEMENT FOR LAW ENFORCEMENT SERVICES

Ms. Carner reported that the Towne Lake/MUD Security Committee has recommended that the Towne Lake Community Association ("HOA") and District law enforcement contracts will be consolidated into the District's contract, with the Towne Lake/MUD Security Committee still overseeing the administration of the contract. She stated that, under the consolidated contract, the District's contract would include all six officers.

The Board then considered authorizing execution of a revised Interlocal Agreement for Law Enforcement Services with Harris County for a term ending September 30, 2025. After review and discussion, Director Collins moved to authorize execution of the Interlocal Agreement for Law Enforcement Services and direct that the Agreement be filed appropriately and retained in the District's official records. Director Steinberg seconded the motion, which passed unanimously.

Ms. Morgan updated the Board on security matters in Towne Lake. The Board reviewed the security report for the month of July and directed that it be filed in the District's records.

The Board tabled discussion on the Cost Sharing Agreement for Law Enforcement Services.

## ADOPT RESOLUTION REGARDING DEVELOPMENT STATUS FOR 2024 TAX YEAR

The Board discussed the District's development status. After fully considering relevant data, information, and statutory definitions, Director Collins moved to adopt a Resolution Regarding Development Status for 2024 Tax Year establishing the District as a Developed District for the 2024 tax year, pursuant to Section 49.23602, Texas Water Code, and direct that the Resolution be filed appropriately and retained in the District's official records. Director Steinberg seconded the motion, which passed unanimously.

## ADDITIONAL FINANCIAL AND BOOKKEEPING MATTERS

There was no discussion on this agenda item.

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## ADDITIONAL OPERATIONAL MATTERS

There was no discussion on this agenda item.

## HEARING ON TERMINATION OF WATER AND SEWER SERVICE

There was no discussion on this agenda item.

## WEST HARRIS COUNTY REGIONAL WATER AUTHORITY MATTERS

There was no discussion on this agenda item.

## ADDITIONAL ENGINEERING MATTERS, INCLUDING APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR BARKER CYPRESS UTILITY EXTENSION PHASE 2 PROJECT

Mr. Piercy updated the Board on the status of construction of the Barker Cypress Utility Extension Phase 2 project. He reviewed and recommended approval of Pay Estimate Nos. 1 and 2 in the amounts of \$116,887.50 and \$12,987.50, respectively, submitted by Double D Industries ("Double D").

After review and discussion, Director Steinberg moved to approve Pay Estimate Nos. 1 and 2 in the amounts of \$116,887.50 and \$12,987.50, respectively, to Double D, as recommended. Director Collins seconded the motion, which passed unanimously.

## REPORT REGARDING DEVELOPMENT IN THE DISTRICT

There was no discussion on this agenda item.

## **DISCUSS ACTION LIST**

The Board reviewed the action list and noted items to be included and removed from the list.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)

ASSI. Secretary, Board of Directors

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