

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 166  
Minutes of Meeting of Board of Directors  
August 16, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 166 (the "District") met in regular session, open to the public on August 16, 2024, in accordance with the duly posted Notice of Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Richard Love, President  
Nano Cox, Vice President  
Bill Grzanka, Secretary  
Lisa Mendel, Assistant Secretary  
Thomas C. Knickerbocker, Assistant Secretary

all of whom were present at the meeting with the exception of Director Mendel, thus constituting a quorum.

Also attending the meeting were Mirna Bonilla-Odums of Inframark, LLC ("Inframark"); Odett Newman of Bob Leared Interests, Inc. ("BLI"); Jason Hajduk of IDS Engineering Group ("IDS"); Putri Tesalonika of Municipal Accounts & Consulting, L.P. ("MA&C"); Barbara Nussa of Republic Services, Inc. ("Republic"); and Eric Lai and Kris Eddlemon of Schwartz, Page & Harding, L.L.P. ("SPH").

The President called the meeting to order and declared it open for such business as might regularly come before the Board.

### **PUBLIC COMMENTS**

The Board began by opening the meeting for public comments. There being no members of the public present, the Board continued to the next item of business.

### **MINUTES**

The Board considered the minutes of its meeting held on July 19, 2024. After discussion, Director Grzanka moved that the minutes of the July 19, 2024, Board meeting be approved, as written. Director Cox seconded the motion, which unanimously carried.

### **TAX ASSESSOR-COLLECTOR REPORT**

Ms. Newman presented to and reviewed with the Board the tax assessor-collector report for the month of July 2024, including the disbursements presented therein for payment from the District's tax account. A copy of the report is attached hereto as **Exhibit A**. After discussion, Director Grzanka moved that the tax assessor-collector report be approved and that the

disbursements identified in the report be authorized for payment from the District's tax account. Director Cox seconded said motion, which unanimously carried.

### **DELINQUENT TAX COLLECTIONS ATTORNEYS' REPORT**

The Board deferred review of the delinquent tax collections attorneys' report after noting that said report is presented on a quarterly basis, and that no report had been prepared for this Board meeting.

### **FINANCIAL ADVISOR'S RECOMMENDATION CONCERNING THE DISTRICT'S PROPOSED 2024 TAX RATE**

The Board deferred consideration of the financial advisor's recommendation concerning the District's 2024 tax rate until the next meeting as certified values from the Harris Central Appraisal District had not been received.

### **BOOKKEEPER'S REPORT**

Ms. Tesalonika then presented to and reviewed with the Board the Bookkeeper's Report, dated August 16, 2024, including the disbursements presented for payment. A copy of the report is attached hereto as **Exhibit B**. Following discussion, it was moved by Director Knickerbocker that the Bookkeeper's Report be approved, and that the disbursements identified in the report be approved for payment, with the exception of check no. 7680, which was voided. Director Grzanka seconded the motion, which unanimously carried.

Ms. Tesalonika additionally presented to and reviewed with the Board a Quarterly Investment Inventory Report (the "Quarterly Report") for the period ending June 30, 2024, a copy of which is included with **Exhibit B**. After further discussion of the Report and upon motion duly made by Director Knickerbocker, seconded by Director Grzanka and unanimously carried, the Quarterly Report was approved and the District's Investment Officer was authorized to execute same on behalf of the Board and the District.

### **ENGINEERING REPORT**

Mr. Hajduk next presented to and reviewed with the Board the Engineering Report dated August 16, 2024 prepared by IDS relative to the status of various projects within the District, a copy of which report is attached hereto as **Exhibit C**. He reported on the status of replacement of the water well pump located at Joint Water Plant No. 1 by Harris County Municipal Utility District No. 276 ("No. 276"), and advised that the new pump has been installed and is functioning properly.

Mr. Hajduk advised that No. 276 recently approved the installation of an onsite generator at Joint Water Plant No. 2, and that the total estimated cost is \$450,600. He noted that the District's share of the costs is approximately 50%, or \$225,300. Mr. Hajduk reminded the Board that the cost could potentially lower if the No. 276 engineer approves the use of a used generator in good condition at such plant.

Mr. Hajduk next reminded the Board that, at the previous meeting, it authorized IDS to complete the Texas Commission on Environmental Quality ("TCEQ") Lead Service Line Inventory Report (the "Report"). He advised that IDS is in the process of completing the Report, and that the Report will be filed with the TCEQ prior to the October 16, 2024, deadline.

A discussion ensued regarding the proposed installations of surveillance equipment and fencing at District facilities. Following discussion, the Board requested that IDS obtain and provide proposals for review by the Board at the next meeting.

### **RESOLUTION AUTHORIZING APPLICATION TO THE TCEQ REQUESTING APPROVAL FOR USE OF SURPLUS FUNDS**

The Board next considered the adoption of a Resolution Authorizing Application to the TCEQ Requesting Approvals for Use of Surplus Funds and Interest Earned on Construction Funds (the "Resolution") in connection with payment of the District's share of the costs related to installation of the generator at Joint Water Plant No. 2. Following discussion, Director Knickerbocker moved that the Board approve the Resolution, attached hereto as **Exhibit D**, and authorize the use of surplus construction funds to pay the costs of the District's share related to installation of the generator at Joint Water Plant No. 2. Director Grzanka seconded the motion, which unanimously carried.

### **UTILITY COMMITMENT(S)**

Mr. Lai next reported that the District has not received any new requests for utility commitments.

### **DETENTION AND DRAINAGE FACILITIES REPORT**

The Board deferred review of a detention and drainage facilities report.

### **OPERATIONS AND MAINTENANCE REPORT**

Ms. Bonilla-Odums presented to and reviewed with the Board the Operations and Maintenance Report dated August 16, 2024, for the month of July 2024, a copy of which is attached hereto as **Exhibit E**. She requested that Inframark be authorized to transfer two (2) delinquent accounts listed on the Operations and Maintenance Report totaling \$116.64 to Collections Unlimited for collection purposes. After discussion on the matter, Director Grzanka moved that the Board authorize Inframark to transfer said accounts as listed on Inframark's report to Collections Unlimited for collection purposes. Director Cox seconded the motion, which unanimously carried.

Ms. Bonilla-Odums also advised that the fire hydrant survey is complete, and that the cost for repairs total approximately \$3,350. Following discussion, Director Grzanka moved that Inframark be authorized to repair the District's fire hydrants, as discussed and as recommended by Inframark. Director Cox seconded the motion, which unanimously carried. A discussion ensued

regarding repainting of the fire hydrants. Following discussion, Ms. Bonilla-Odums advised she will provide a proposal to repaint the hydrants at the next meeting.

**REPORT BY REPUBLIC SERVICES, INC.**

Ms. Nussa presented a verbal report to the Board in connection with services provided to the District by Republic. She requested that an item related to Republic's CPI adjustment for garbage collection and recycling services be included on the agenda for the September meeting.

**DEVELOPERS' REPORT(S)**

The Board noted that no representatives of any District developers were in attendance at the meeting.

**ATTORNEY'S REPORT**

The Board next considered the attorney's report. Mr. Lai advised that he had nothing to report regarding legal matters other than those items which were previously addressed in the meeting.

**EXECUTIVE SESSION**

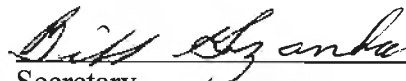
The Board determined it would not be necessary to enter into Closed Session pursuant to Texas Government Code, Section 551.071.

**FUTURE AGENDA ITEMS**

The Board next considered items for placement on future agendas. No specific agenda items, other than routine and ongoing matters, were requested.

**ADJOURNMENT**

There being no further business to come before the Board, upon motion made by Director Grzanka, seconded by Director Knickerbocker and unanimously carried, the meeting was adjourned.

  
Secretary

LIST OF EXHIBITS TO MINUTES

- Exhibit A Tax Assessor Collector's Report
- Exhibit B Bookkeeper's Report
- Exhibit C Engineer's Report
- Exhibit D Resolution Authorizing Application to the TCEQ Requesting Approvals for Use of Surplus Funds and Interest Earned on Construction Funds
- Exhibit E Operations and Maintenance Report