

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113

Minutes of Meeting of Board of Directors

August 13, 2024

The Board of Directors (“Board”) of Harris County Water Control and Improvement District No. 113 (“District”) met on August 13, 2024, at 14707 Dale Hollow Lane, Cypress, Texas, 77429, pursuant to the duly posted notice of said meeting with a quorum of directors present as follows:

Ken Atchison, President
Carolyn Maniscalco, Vice President
Darren Hoyland, Secretary
Scott McCorkle, Director
David Robicheaux, Director

and the following absent:

None.

Also in attendance were Mr. Scott Shelnett of Municipal Operations & Consulting, Inc.; Ms. Michelle Guerrero of Bob Leared Interests; Mr. Christopher T. Burke of Burke Engineering; and Mr. Douglas McNeil, attorney for the District.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board opened the floor for public comment. Hearing no public comments, the President continued the meeting.

2. The Board considered the minutes of the meeting of July 9, 2024, and upon motion by Director McCorkle, seconded by Director Robicheaux, the Board unanimously approved the minutes as presented.

3. Ms. Michelle Guerrero presented the tax assessor-collector’s report reflecting the District’s 2023 taxes are 97.76% collected. Ms. Guerrero presented two checks for the Board’s review and approval and no wire transfers were made. After discussion, upon motion by Director McCorkle, seconded by Director Robicheaux, the Board voted unanimously to approve the tax assessor-collector’s report.

4. Mr. Scott Shelnett presented operator’s report which reflected 421 total connections in the District. Collections for the month were at \$35,231.69 with current billings at \$40,830.26. The report showed water accountability at 103.10% during the period. Total water plant pumpage for the prior month was 3,655,00 gallons. There were no permit violations reported at the wastewater treatment plant.

Following the review of report, the operator gave a brief update on the District's facilities following the Hurricane Beryl. The District's wastewater treatment plant needs a new auto dialer. The operator estimated that this would cost around \$6,250. Director Hoyland noted the high cost of the auto dialer and suggested the operator try to find a more cost-efficient model. The operator and the engineer then provided an update on the District's water plant generator. Lastly, the operator requested that the Board approve placing one delinquent account onto the District's list of uncollectible accounts. After discussion, upon motion by Director Robicheaux, seconded by Director Maniscalco, the Board voted unanimously to approve the operator's report and to place the discussed delinquent account onto the District's list of uncollectible accounts.

5. Mr. Christopher T. Burke presented the engineer's report. Mr. Burke provided updates on ongoing District projects, including the sanitary sewer rehabilitation project. Mr. Burke confirmed that the Board would like him to provide an update on the project to the homeowner's association (HOA) for inclusion in the HOA newsletter. The Board and the engineer discussed options for additional purification at the surface water treatment plant. Ideas discussed included additional mixing and ventilation and active carbon filtering. Upon motion by Director McCorkle, seconded by Director Robicheaux, and the Board voted unanimously to approve the engineer's report.

6. The Board then reviewed the bookkeeper's report which reflected the District's operating fund contained \$2,348,732.76, the construction fund contained \$108,999.95, and the bond fund contained \$122,695.47. Upon motion by Director Hoyland, seconded by Director McCorkle, the Board approved the bookkeeper's report and approved payment of the checks listed thereon.

7. The Board reviewed the District's solid waste collection contract with GFL. The attorney informed the Board that the contract will renew for a one-year term on December 31, 2024. The Board needs to give 60-days cancellation notice if they wish to obtain a different solid waste collection contract. The Board stated that they were overall pleased with the current solid waste collection contract. The Board did note that (1) it would be helpful if GFL provided notice of a rate increase prior to the Board reviewing the contract and (2) the trash collectors need to return the bins to where they were collected instead of leaving the bins in the street.

8. The Attorney informed the Board that they need to add 12823 Rolling Valley Drive, Cypress, Texas 77429 as a designated meeting place in order to host meetings at the location. Upon motion by Director McCorkle, seconded by Director Maniscalco, the Board approved the Resolution Establishing Additional Meeting Place Inside District.

There being no further business to come before the Board, the meeting was adjourned.

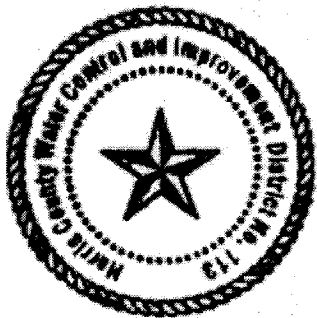
Secretary 

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned District will hold a public meeting at **14707 Dale Hollow Lane, Cypress, Texas**. The meeting will be held at **7:00 p.m. on Tuesday, August 13, 2024**.

The subject of the meeting is to consider and act on the following:

1. Public Comment
2. Minutes of the July 9, 2024 meeting
3. Tax assessor/collector's report; status of tax collections; payment of expenses from tax account
4. Operator's report; status of operation of District facilities; authorize maintenance and repairs, as necessary; customer correspondence; termination of service to delinquent accounts; amend Drought Contingency Plan as needed
5. Engineer's report; review and authorize proposed maintenance and repairs; approve award of construction contracts; approve change orders, pay estimates, and advertisement for bids, as necessary; status of District facilities; Capital Improvement Plan, authorize additional design and construction as appropriate
6. Bookkeeper's report; payment of bills; investment of District Funds
7. Review District's solid waste collection contract
8. Resolution Authorizing District Meeting Place



A handwritten signature in black ink, appearing to read "Douglas C. McNiel", written over a horizontal line.

Douglas C. McNiel
Attorney for the District