

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113

Minutes of Meeting of Board of Directors

September 10, 2024

The Board of Directors (“Board”) of Harris County Water Control and Improvement District No. 113 (“District”) met on September 10, 2024, at 14707 Dale Hollow Lane, Cypress, Texas, 77429, pursuant to the duly posted notice of said meeting with a quorum of directors present as follows:

Ken Atchison, President
Carolyn Maniscalco, Vice President
Scott McCorkle, Director
David Robicheaux, Director

and the following absent:

Darren Hoyland, Secretary.

Also present were Ms. Chase Eastland of Masterson Advisors LLC; Mr. Scott Shelnett of Municipal Operations & Consulting, Inc.; Ms. Michelle Guerrero of Bob Leared Interests; Mr. Christopher T. Burke of Burke Engineering; and Mr. Douglas McNiel, attorney for the District.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board opened the floor for public comment. Hearing no public comments, the President continued the meeting.

2. The Board considered the minutes of the meeting of August 13, 2024, and upon motion by Director Robicheaux, seconded by Director McCorkle, the Board unanimously approved the minutes as presented.

3. Ms. Michelle Guerrero presented the tax assessor-collector’s report reflecting the District’s 2023 taxes are 98.29% collected. Ms. Guerrero presented four checks for the Board’s review and approval and no wire transfers were made. After discussion, upon motion by Director McCorkle, seconded by Director Robicheaux, the Board voted unanimously to approve the tax assessor-collector’s report.

4. Ms. Chase Eastland presented the report regarding the District’s tax rate to the Board. Ms. Eastland suggested the District be labeled a Developed District and levy a total tax of \$0.57 comprised of a \$0.50 operations and maintenance tax and a \$0.070 debt service tax. The attorney then presented the Resolution (1) Finding District Tax Rate, Developed, Developing, or Developed District in a Declared Disaster Area, (2) Calling Public Hearing on 2024 Tax Rate and (3) Authorizing Tax Assessor-Collector to Prepare and Publish Notice of the Public Hearing. After brief review and discussion, upon motion by Director Robicheaux, seconded by Director McCorkle, the Board unanimously approved the Resolution (1) Finding the District Tax Rate to be \$0.57 and labeling the District a Developed District, (2) Calling Public

Hearing on October 8, 2024, for the 2024 Tax Rate and (3) Authorizing Tax Assessor-Collector to Prepare and Publish Notice of the Public Hearing.

5. The Board reviewed the delinquent tax report prepared by Perdue, Brandon, Fielder, Collings & Mott L.L.P. After reviewing the report, Ms. Guerrero requested the Board's approval to have the delinquent tax attorney mail water termination letters to four qualifying delinquent accounts. After discussion, upon motion by Director McCorkle, seconded by Director Robicheaux, the Board approved the water termination letters.

6. Mr. Scott Shelnutt presented operator's report which reflected 421 total connections in the District. Collections for the month were at \$39,712.68 with current billings at \$36,726.74. The report showed water accountability at 88.48% during the period. Total water plant pumpage for the prior month was 4,831,000 gallons. There were no permit violations reported at the wastewater treatment plant.

The operator and the engineer then provided an update on the District's water plant generator. The operator presented different pricing options. The operator will bring updates to the October meeting. Lastly, the operator requested that the Board approve placing three delinquent accounts onto the District's list of uncollectible accounts. After discussion, upon motion by Director Robicheaux, seconded by Director McCorkle, the Board voted unanimously to approve the operator's report and to place the discussed delinquent accounts onto the District's list of uncollectible accounts.

7. Mr. Christopher T. Burke presented the engineer's report. Mr. Burke provided updates on ongoing District projects, including the sanitary sewer rehabilitation project. The Board and the engineer discussed options for additional purification at the surface water treatment plant. Mr. Burke informed the Board it will be easier to address this problem after the conversion to surface water takes place. The Board agreed to table his discussion until the conversion to surface water is completed. Upon motion by Director McCorkle, seconded by Director Maniscalco, and the Board voted unanimously to approve the engineer's report.

8. The Board then reviewed the bookkeeper's report which reflected the District's operating fund contained \$2,276,077.00, the construction fund contained \$109,476.37, and the bond fund contained \$64,183.70. Upon motion by Director Maniscalco, seconded by Director Robicheaux, the Board approved the bookkeeper's report and approved payment of the checks listed thereon.

9. The Board reviewed its investments for compliance with Senate Bill 253. At this time, the District is currently in compliance with all regulations.

There being no further business to come before the Board, the meeting was adjourned.

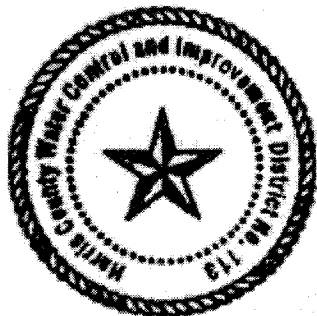

Secretary

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113
NOTICE OF AMENDED PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned District will hold a public meeting at **14707 Dale Hollow Lane, Cypress, Texas**. The meeting will be held at **7:00 p.m. on Tuesday, September 10, 2024**.

The subject of the meeting is to consider and act on the following:

1. Public Comment
2. Minutes of the August 13, 2024 meeting
3. Tax assessor/collector's report; status of tax collections; payment of expenses from tax account
4. Review Proposed Tax Rate for 2024; Call Public Hearing on Proposed Tax Rate; Resolution (1) Finding District to be Low Tax Rate, Developed, Developing, or Developed District in a Declared Disaster Area, (2) Calling Public Hearing on 2024 Tax Rate and (3) Authorizing Tax Assessor-Collector to Prepare and Publish Notice of the Public Hearing
5. Delinquent Tax Report
6. Operator's report; status of operation of District facilities; authorize maintenance and repairs, as necessary; customer correspondence; termination of service to delinquent accounts; amend Drought Contingency Plan as needed
7. Engineer's report; review and authorize proposed maintenance and repairs; approve award of construction contracts; approve change orders, pay estimates, and advertisement for bids, as necessary; status of District facilities; Capital Improvement Plan, authorize additional design and construction as appropriate
8. Bookkeeper's report; payment of bills; investment of District Funds
9. Authorize Continuing Disclosure Compliance Filing



A handwritten signature in black ink, appearing to read "Douglas C. McNiel", written over a horizontal line.

Douglas C. McNiel
Attorney for the District