

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 365

September 9, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 365 (the "District") met in special session, open to the public, on the 9th day of September, 2024, at 13050 Barker Cypress Road, Cypress, Texas 77429, inside the boundaries of the District, and the roll was called of the members of the Board:

Greg Coleman	President
Cathy Cropper	Vice President
Ann Nguyen Moore	Secretary
Cassandra Cronin	Assistant Secretary
Michael Crafton	Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also attending the meeting were Don Richards of Coles Crossing Community Association, Inc. (the "HOA"); Jackie Kramer of Murr Incorporated ("Murr, Inc."); Deputy Robert Endsley of Harris County Sheriff's Department; and Adisa Harrington and Connie Rossi of Allen Boone Humphries LLP ("ABHR").

PUBLIC COMMENT

Director Coleman offered any members of the public attending the meeting the opportunity to make public comment.

Mr. Richards addressed the Board regarding the upcoming construction of water transmission lines for Projects 37D and 37E and construction of surface water conversion lines for Project 37J, to be undertaken by the North Harris County Regional Water Authority. He then addressed the Board regarding maintenance and landscaping in the District.

There being no additional public comments, Director Coleman moved to the next agenda item.

MINUTES

The Board considered approving the special meeting minutes of August 5, 2024. Following review and discussion, Director Cropper moved to approve the special meeting minutes of August 5, 2024, as presented. Director Moore seconded the motion, which passed by unanimous vote.

SECURITY REPORT

Deputy Endsley reviewed the security report from the Harris County Sheriff's Office ("HCSO"), a copy of which is attached.

Deputy Endsley reported HCSO is in the process of establishing a sixth county district, which will be designated as District No. 6. The Board considered authorizing ABHR to submit a letter or form supporting the continuation of Deputy Endsley's assignment to the District, which will be located in newly created District No. 6. Following discussion, Director Copper moved to authorize ABHR to submit a letter or form, as discussed. Director Moore seconded the motion, which passed by unanimous vote.

RECREATIONAL AND LANDSCAPE FACILITIES

Ms. Kramer presented and reviewed a landscape maintenance report, a copy of which is attached.

Ms. Kramer stated a resident at 13503 Mount Airy Drive reported on overgrown trees behind the home.

Ms. Kramer updated the Board regarding tree pruning and vine control, noting pruning activities were focused on the wastewater treatment plant in anticipation of an inspection by the Texas Commission on Environmental Quality. She recommended the Board authorize Murr, Inc. to establish a regular maintenance schedule for tree pruning and vine control, to be performed every four months, in the initial amount of \$4,500.00, with subsequent visits in the amount of \$2,650.00 per visit.

Ms. Kramer updated the Board regarding the interactive fountain, noting the activator switch requires further investigation by a technician. She recommended the Board authorize Murr, Inc. to coordinate with a third-party contractor to perform repairs to the interactive fountain. Discussion ensued. Following discussion, the Board requested Murr, Inc. to post a sign indicating the interactive fountain is currently out of service and to coordinate with the District's Communications Committee for public outreach. The Board concurred for the fountain to remain in service once it is repaired, until later this fall when the weather cools.

Ms. Kramer updated the Board regarding the installation of the concrete fence at the lift station along Jarvis Road, noting that recent rainfall has caused delays in the installation process. She then discussed pending repair and painting of the new gate for the lift station, to be performed by FenceCrete.

Ms. Kramer updated the Board regarding the availability of trees for the Trees for Houston tree planting project. She recommended the Board authorize Murr, Inc. to proceed with planting trees based on availability.

Ms. Kramer presented and reviewed the following proposals for channel rehabilitation along the North Trail near the tennis courts, copies of which are attached: (1) a proposal from Storm Maintenance and Monitoring, Inc. ("Storm Maintenance") in the amount of \$7,500.00; and (2) a proposal from KKS Environmental, LLC ("KKS") in the amount of \$8,400.00. The Board concurred to take no action on the proposals.

Ms. Kramer then presented and reviewed the following proposals for debris removal in the West Pond, copies of which are attached: (1) a proposal from KKS, in the amount of \$9,800.00; and (2) a proposal from JKRU Land Services, LLC ("JKRU") in the amount \$9,490.00.

Following review and discussion, and based on the recommendation of the landscape architect, Director Moore moved to (1) approve the landscape maintenance report; (2) approve the proposal for tree pruning and vine control every four months, in the initial amount of \$4,500.00, and \$2,650.00 per subsequent visit; (3) authorize Murr, Inc. to coordinate with a third-party contractor to perform repairs to the interactive fountain; (4) authorize Murr, Inc. to plant trees provided to the District by Trees for Houston; and (5) approve the proposal submitted by KKS for debris removal at the West Pond, in the amount of \$9800. Director Cropper seconded the motion, which passed by unanimous vote.

PARK MATTERS

The Board discussed the trashcans along the trail owned by Harris County Municipal Utility District No. 364 ("MUD 364"). Following discussion, the Board requested Murr, Inc. to coordinate with MUD 364 to assure the trashcans installed along the MUD 364 trail match those on the District's trails.

The Board discussed the proposed purchase of the Jarvis Road property.

The Board discussed the enforcement of the rules posted at the park and requested that Murr, Inc. provide costs estimates for replacing the existing signage.

ADDITIONAL RECREATIONAL AND LANDSCAPE FACILITIES

Mr. Murr recommended the Board authorize Murr, Inc. to remove shrubs at the lift station located at 12620 Barker Cypress. Discussion ensued. Following discussion, the Board requested Murr, Inc. to present a proposal for removing shrubs and re-staining the fence at the lift station, for Board consideration at the next special meeting.

RECYCLING SERVICES

The Board reviewed a report on recycling matters within the District, a copy of which is attached.

ENGINEERING AND OPERATING MATTERS

The Board discussed water plant maintenance matters.

The Board discussed the smart meter project, including the installation schedule and smart meter public outreach to be performed by Touchstone District Services. Discussion ensued regarding text messaging options offered by Classic Messaging.

WATER CONSERVATION AND DRAINAGE MATTERS

The Board discussed the proposed Coles Crossing drainage improvement project.

COMMUNITY EVENTS

The Board discussed the upcoming National Night Out Event ("NNO Event") and considered donating up to \$500.00 to the Coles Crossing Community Association, Inc. ("CCCA") for the NNO Event. Following discussion, Director Moore moved to authorize a District donation of up to \$500.00 if a donation is requested by CCCA. Director Cropper seconded the motion, which passed by unanimous vote.

The Board discussed the upcoming annual Turkey Trot event in the District on Thanksgiving Day. Director Cropper stated the District has not received a request for a donation toward the event. Following discussion, the Board deferred action on this agenda item.

COMMUNICATION MATTERS

There was no discussion on this agenda item.

The Board concurred to hold the next regular meeting on September 24, 2024, at 10:00 a.m. or 12:00 p.m., at the offices of ABHR.

There being no further business brought before the Board, Director Moore moved to adjourn the meeting. The motion was seconded by Director Coleman, the vote was unanimous, and the meeting was adjourned.



Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

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