

## NOTICE OF MEETING

### MAYDE CREEK MUNICIPAL UTILITY DISTRICT

The Board of Directors of Mayde Creek Municipal Utility District will hold a regular meeting on **Monday, November 18, 2024, at 6:00 p.m.**, at the District's Event Center, 19600 Misty Cove, Katy, Texas, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. Approve minutes.
3. Security report.
4. Approve audit for fiscal year end August 31, 2024.
5. Report on landscape maintenance.
6. Park and trail report, including park and building maintenance.
7. Tax assessment and collections matters, including delinquent tax collections, installment agreements, payment of tax bills, and payments in lieu of taxes.
8. Delinquent tax matters, including:
  - a. authorization for hearing(s) and lawsuit(s); and
  - b. hearing on termination of water and sewer service to delinquent tax and contract accounts and authorize termination of service.
9. Regional Wastewater Treatment Plant financial and bookkeeping matters, including payment of the bills and review of investments.
10. Financial and bookkeeping matters, including payment of the bills and review of investments.
11. Review proposals for messaging services and approve appropriate action.
12. Operation of District facilities, billings, repairs, and maintenance, including:
  - a. facility maintenance and repair report;
  - b. water plant and wastewater treatment plant;
  - c. authorize writing off certain aged water customer accounts;
  - d. public communications; and
  - e. adopt Amended Rate Order.
13. Hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
14. Engineering matters, including pay estimates and change orders, including:
  - a. Site development requests and utility commitment letters;
  - b. Regional Wastewater Treatment Plant Advisory Committee;
  - c. Joint Trunk Sewer Line discussion;
  - d. deeds and easements; and
  - e. Asset Management Plan.
15. Building manager report and building matters, including:
  - a. use of building and rental of rooms;
  - b. repairs and maintenance;
  - c. event security and security agreements;

- d. advertising and websites;
  - e. report on National Night Out;
  - f. review contract for fire alarm system and annual inspection; and
  - g. discuss Christmas lights.
16. Review building manager employment contract.
  17. West Harris County Regional Water Authority.
  18. Travel Reimbursement Guidelines and Director Expenses for the Association of Water Board Directors winter conference.
  19. Reports from Directors.
  20. Discuss garbage and recycling matters and approve appropriate action.
  21. Agenda items for next Board meeting and Regional Wastewater Treatment Plant agenda meeting.



/s/ Allison Leatherwood

Attorney for the District