

**CHELFORD CITY MUNICIPAL UTILITY DISTRICT  
OF  
HARRIS AND FORT BEND COUNTIES, TEXAS**

TO: THE BOARD OF DIRECTORS OF CHELFORD CITY MUNICIPAL UTILITY DISTRICT OF HARRIS AND FORT BEND COUNTIES, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Chelford City Municipal Utility District will hold a regular meeting, open to the public, on **MONDAY, 2 DECEMBER 2024, at 6:30 p.m.**, at the Chelford City Regional Wastewater Treatment Facility Administration and Maintenance Building, **15027 Alief-Clodine Road, Houston, Texas**, outside the boundaries of the District. **Guests attending the meeting via teleconference, please dial 877-746-4263 and enter Guest Code 2854531.** The Board will consider and act on the following matters:

1. Questions and comments from residents of the District (8-minute limit);
2. Approval of the minutes of the meetings of 4 November 2024 and 5 November 2024;
3. Discuss status of sale of the District's Waterworks and Sewer System Combination Unlimited Tax and Revenue Bonds, Series 2024, and authorize actions deemed necessary, including:
  - (a) execution of closing documents;
  - (b) review Report on Agreed-Upon Procedures;
4. Tax Assessor/Collector's Report, including:
  - (a) approve payments from the District's tax account;
  - (b) review status of actions for the collection of taxes, penalties, and interest due to the District and take any necessary action;
5. Bookkeeper's Report, including:
  - (a) authorize payment of the bills of the District and of the Mission Bend Integrated Water System (the "Integrated Water System");
  - (b) review investments of the District's funds;
  - (c) review status of deposits for special projects;
  - (d) review accounts receivable and true-up for same;
  - (e) review items requested to be researched from previous meeting(s);
  - (f) discuss the need for additional accounts;
  - (g) amend budget for the fiscal year ending 30 September 2025, if necessary;
6. Engineer's Report, including:
  - (a) review of the District's Five-Year Plan;
  - (b) status of Geographical Information System;
  - (c) review of requests for service from the District;
  - (d) status of construction for the 17.857-acre tract (NRP Group/Westpark Houston MF LP);

- (e) review report on inspection of detention ponds in the District;
- (f) status of the Integrated Water System;
- (g) status of water plant conversion to chloramine disinfection;
- (h) status of Fort Bend Storm Sewer Rehabilitation (Allteam Solutions, LLC);
- (i) status of Sanitary Sewer Rehabilitation – Phase 1 (Insituform Technologies, LLC);
- (j) status of Sanitary Sewer Cleaning and Televising – Phase 2 (National Works, Inc.);
- (k) status of Storm Sewer Cleaning and Televising – Phase 2 (National Works, Inc.);
- (l) review status of projects at the Chelford City Regional Wastewater Treatment Facility (RWTF), including:
  - (1) discuss possible withdrawal from RWTF (City of Houston);
  - (2) 4160-Volt to 480-Volt electrical conversion for P/D Blower Replacement (Clarion Electrical, LLC);
  - (3) replacement of turbo blowers (Sustanite Support Services);
  - (4) review of RWTF Five-Year Plan;
  - (5) return activated sludge pump offset issue;
  - (6) Lift Station B modifications;
  - (7) Lift Station A corrosion issue;
  - (8) review monthly consultants' memorandum;
  - (9) review of completed projects and warranty expiration dates;

7. Old business, including:

- (a) review and discuss policy for the purchase of equipment by directors;
- (b) discuss items considered by the Mission Bend Greenbelt Association;
- (c) status of the Phase II Small MS4 General Permit and Storm Water Management Program and authorize any actions deemed necessary;

8. New business, including:

- (a) review Series 2020 and Series 2020A Interim Rebate and Project Yield Restriction Report;
- (b) discuss procedure for adding additional consulting staff;

9. Operator's Report, including:

- (a) review of maintenance list for the District;
- (b) report on operations of the District's facilities, including authorization for any necessary maintenance or repairs;
- (c) authorize termination of services for nonpayment of invoices from the District and review requests for extensions and adjustments;
- (d) review information about resolution of any customer issues raised at previous Board of Directors meetings;
- (e) report on replacement of water meters;

10. Attorney's Report, including:
  - (a) status of request for Water Line and Meter Easement (West Harris County Regional Water Authority);
  - (b) authorize eminent domain reporting to the Texas Comptroller (deadline is 1 February 2025);
  - (c) discuss timeline for the May 2025 Directors Election;
11. Convene in executive session pursuant to Texas Government Code, Chapter 551, to discuss matters only relating to pending or contemplated litigation, personnel matters, real estate transactions, or security, if necessary;
12. Action related to matters discussed during executive session; and
13. Schedule future meetings as required (next meeting date is 6 January 2024).



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