

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 355

October 4, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 355 (the "District") met in regular session, open to the public, on the 4th day of October, 2024, at the offices of Allen Boone Humphries Robinson LLP ("ABHR"), 3200 Southwest Freeway, Suite 2400, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Claude A. Zackary	President
Letha P. Slagle	Vice President
Jon Elmendorf	Secretary
Kurt A. Baerenstecher	Assistant Secretary
Christopher J. Mudd	Assistant Vice President

and all of the above were present except Director Mudd, thus constituting a quorum.

Also present for all or part of the meeting were Maury Dumba of the Lakes of Parkway Homeowners Association ("LOP HOA"); Michael Shepard of LOP HOA via teleconference; Yaneth Cooper of Municipal Accounts & Consulting, L.P.; Patty Rodriguez of Bob Leared Interests, Inc.; Robert Garcia of Champions Hydro-Lawn, Inc.; Andy Mersmann of BGE, Inc.; and Katie Carner and Justine M. Cherne of ABHR.

PUBLIC COMMENTS

Mr. Dumba addressed the Board to express his appreciation for Board members' participation in LOP HOA's annual meeting.

APPROVE MINUTES

The Board considered approving the minutes of its September 13, 2024, regular meeting. Following review and discussion, Director Baerenstecher moved to approve the minutes as written. Director Slagle seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Cooper presented the bookkeeper's report and invoices for payment. A copy of the bookkeeper's report, including a list of checks presented for approval, is attached. Ms. Cooper presented two additional checks for payment of: (1) an invoice from Waterwise Irrigation, Inc. for the District's Water Conservation Project, Phase III in the amount of \$24,417.00; and (2) a per diem for Director Slagle. Following review and discussion, Director Elmendorf moved to approve: (1) the bookkeeper's report,

including payment of the invoices as presented; and (2) the two additional checks as presented. Director Baerenstecher seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report and invoices for payment. A copy of the tax assessor/collector's report, including a list of checks presented for approval, is attached. Ms. Rodriguez reported that as of September 30, 2024, 98.33% of the District's 2023 taxes were collected. Following review and discussion, Director Elmendorf moved to approve the tax assessor/collector's report and payment of the invoices as presented. Director Baerenstecher seconded the motion, which passed unanimously.

CONDUCT PUBLIC HEARING REGARDING DISTRICT'S TAX RATE, ADOPT ORDER LEVYING TAXES, AND AUTHORIZE EXECUTION OF AMENDMENT TO INFORMATION FORM

Ms. Rodriguez stated that notice was published of the public hearing to be held at today's meeting regarding adoption of the District's proposed 2024 total tax rate of \$0.05.

Director Zackary opened the public hearing. There being no comments from the public, Director Zackary closed the public hearing.

Ms. Carner presented an Order Levying Taxes reflecting the proposed 2024 tax rate. She then presented an Amendment to Information Form reflecting the tax rate and stated that the Amendment will be filed with the Texas Commission on Environmental Quality and recorded in the Official Public Records of Harris County.

After review and discussion, Director Elmendorf moved to: (1) adopt the Order Levying Taxes reflecting a total 2024 tax rate of \$0.05 per \$100 of assessed valuation, comprised of \$0.03 to pay debt service and \$0.02 for operations and maintenance; (2) authorize execution of the Amendment to Information Form; and (3) direct that the order and amendment be filed appropriately and retained in the District's official records. Director Slagle seconded the motion, which passed unanimously.

DETENTION AND DRAINAGE FACILITIES MAINTENANCE AND PROPOSALS

Mr. Garcia reviewed a Detention and Drainage Facilities Report and reported on maintenance items. A copy of the report is attached. Mr. Garcia reported that tree trimming in the District is anticipated to be completed in two weeks. He additionally reported that Harris County Flood Control District has mowed along its drainage channel and was performing erosion repairs. Discussion ensued. No action was taken by the Board.

ENGINEERING MATTERS

Mr. Mersmann reported on the status of the District’s Irrigation Pump Station 200 Replacement Project. He reported that no pay estimates were submitted by Pumps, Motors & Controls, Inc. (“PMC”) for the project. He stated that the project is anticipated to be completed by November or December 2024. Mr. Mersmann discussed a proposed schedule for meetings at PMC’s shop and at the project site.

Discussion ensued regarding performing an engineering review of irrigation pump station 100 after completion of the District’s Irrigation Pump Station 200 Replacement Project.

No action was taken by the Board.

WATER CONSERVATION PROJECT, PHASE III

Director Slagle reported on the status of the project to improve the irrigation system facilities for the common areas in the District to increase water conservation. A copy of Director Slagle’s report is attached. Director Slagle reviewed the invoice submitted by Waterwise Irrigation, Inc. for the project that was approved by the Board under the bookkeeper’s report. She discussed delays to the project due to a water main break caused by AT&T.

Director Slagle and Mr. Shepard reported on repairs being performed by LOP HOA for inoperable irrigation pump station 300.

LOP HOA MATTERS

The Board discussed LOP HOA matters, including Board action taken during its special meeting held on September 27, 2024, related to LOP HOA’s budget.

MEETING SCHEDULE

The Board concurred to hold its next regular meeting on November 1, 2024.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

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