

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 365

October 29, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 365 (the "District") met in special session, open to the public, on the 29th day of October, 2024, at 13050 Barker Cypress Road, Cypress, Texas 77429, inside the boundaries of the District, and the roll was called of the members of the Board:

Greg Coleman	President
Cathy Cropper	Vice President
Ann Nguyen Moore	Secretary
Cassandra Cronin	Assistant Secretary
Michael Crafton	Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also attending the meeting in person or via videoconference were Angela Small, a member of the public; Steve Long and Alexander Ganim, residents of the District; Deever Bradley, a resident of Harris County Municipal Utility District No. 364 ("MUD 364"); Amber Fasheh of the Sampson Elementary School Parent Teacher Organization (the "PTO"); Don Richards of Coles Crossing Community Association, Inc. (the "HOA"); Casey Collins of Halff Associates, Inc. ("Halff"); Megan Bradley, Holly Isbell, Dale R. Trevino, Erin Corken, and Lisa Foley, Directors of MUD 364 ; Monica Garza and Kimberly Newman of Polley Garza, PLLC ("Polley Garza"); Allen DeJonge of Infinity Services, LLC; and Adisa Harrington and Connie Rossi of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENT

Ms. Bradley offered any members of the public attending the meeting the opportunity to make public comment.

Mr. Richards addressed the Board regarding landscaping in both Districts. He then addressed the Board regarding communication between the District and the HOA.

Mr. Long addressed the Board regarding public communications in connection to the trail modifications project being performed by MUD 364 and fencing installed around the project construction.

Mr. Ganim requested the Board's approval of his Eagle Scout project.

There being no further public comments, Ms. Bradley moved to the next agenda item.

JOINT FACILITY MATTERS

ELECTRONIC SMART METERS

Both Boards discussed the installation of smart meters.

MAINTENANCE OF SHARED OUTFALL PIPES

Both Boards discussed maintenance of shared outfall pipes.

The Board then reviewed a proposal, in the amount of \$14,250.00, submitted by Storm Water Solutions, LLC ("SWS") for televising District and joint storm outfalls. A copy of the proposal is attached.

Discussion ensued regarding shared costs between both Districts for televising and repairing joint storm outfalls. The Board considered establishing a Joint Drainage Committee with MUD 364, consisting of two directors from each District, to discuss cost sharing and maintenance of joint detention facilities. Following discussion, Director Moore moved to establish a Joint Drainage Committee and to designate Directors Coleman and Crafton as the District's committee representatives. Director Cropper seconded the motion, which passed unanimously. It was noted that MUD 364's committee representatives will be Ms. Foley and Mr. Trevino.

OTHER JOINT FACILITIES MATTERS

Ms. Bradley updated the Board regarding MUD 364's recent televising of its sanitary sewer system and budgeted repairs.

Director Cronin discussed tree trimming at the shared water and wastewater facilities. It was noted that the cost of such tree trimming will be \$17,800 for the first trimming and \$10,305 per year thereafter, with tree trimming to occur every four months, and that such costs will be shared between the Districts based on their respective pro rata facility cost shares.

UPDATE ON CONSTRUCTION OF SAMPSON ELEMENTARY SCHOOL PLAYGROUND IMPROVEMENTS AND TAKE APPROPRIATE ACTION

Ms. Fasheh thanked both Boards for the Districts' contributions to the construction of the Sampson Elementary School playground improvements

("Playground Improvements Project"). She then updated both Boards regarding the Playground Improvements Project, noting that a playground opening ceremony will be held on November 12, 2024.

PARKS AND RECREATIONAL AMENITIES MATTERS

UPDATE ON MUD 364 TRAIL IMPROVEMENTS PROJECT

Mr. Collins updated the Board regarding the MUD 364 trail improvements project. Discussion ensued.

TREE GRANT/DONATION PROGRAMS

Director Crafton discussed the tree planting to be undertaken by the District. Discussion ensued regarding tree planting locations and tree watering in both Districts. Following discussion, the Board designated Director Crafton to coordinate with MUD 364 regarding the upcoming tree planting project.

REVIEW DROUGHT CONTINGENCY PLAN ("DCP") AND DISCUSS POTENTIAL AMENDMENTS TO SAME

Ms. Harrington discussed the District's DCP. Discussion ensued. Following discussion, the Board requested ABHR to coordinate with Polley Garza to finalize the DCPs for both Districts.

COMMUNITY DRAINAGE MATTERS

HOA REQUEST FOR DISTRICT AND MUD 364 MAINTENANCE OF DETENTION AND COMMON AREAS

Both Boards discussed community detention and common areas, including HOA requests for maintenance of common areas.

FEDERAL GRANT FUNDS POTENTIALLY AVAILABLE FOR COMMUNITY DRAINAGE PROJECTS, ASSOCIATED COSTS, TIMELINE FOR IMPLEMENTATION, AND RELATED MATTERS

Both Board discussed the proposed Coles Crossing Stormwater Detention and Water Quality Improvement Project ("Detention Project"), including related congressional funding to support excavation of additional volume in the stormwater detention basin located in front of Coles Crossing.

COMMUNITY EVENTS

Both Boards discussed the upcoming community Turkey Trot event.

Both Boards discussed a recent event organized by the Coles Crossing Dads Club to raise funds for new playground equipment at Sampson Elementary.

DISCUSS SCHEDULE FOR FUTURE JOINT MEETINGS

The Board concurred to hold the next joint special meeting with MUD 364 on January 29, 2025 at 6:00 p.m.

JOINT FACILITIES MATTERS (CONTINUED)

Mr. DeJonge presented and reviewed a proposal for audiovisual equipment to be used at the quarterly joint facilities meetings. The proposal included the following items: (1) microphones and mixer for \$620.98, (2) six microphone stands for \$62.03, (3) a wide-angle camera for \$397.88, and (4) a setup fee of \$100 per hour, to be billed by the minute. A copy of the proposal is attached. He recommended that the Board consider approving the proposal, with the District covering half of the total cost. Following discussion, the Board concurred to defer action on the proposal.


PUBLIC COMMENT (CONTINUED)

Both Board discussed a written request received from a District resident regarding the installation of a pedestrian crossing light at the crosswalk located at the right-of-way at the corner of the District, MUD 364 and the HOA lap pool property. It was noted that the area for the proposed crosswalk is not owned by the District. Following discussion, no action was taken.

Both Boards then discussed proposed repainting of the fire hydrants located in the Districts.

There being no further business brought before the Board, Director Moore moved to adjourn the meeting. The motion was seconded by Director Cronin, the vote was unanimous, and the meeting was adjourned.




Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

	Minutes
	<u>Page</u>
Proposal for televising storm outfalls	2
Proposal for audiovisual equipment.....	4