

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113

Minutes of Meeting of Board of Directors

November 12, 2024

The Board of Directors (“Board”) of Harris County Water Control and Improvement District No. 113 (“District”) met on November 12, 2024, at 14707 Dale Hollow Lane, Cypress, Texas, 77429, pursuant to the duly posted notice of said meeting with a quorum of directors present as follows:

Ken Atchison, President
Carolyn Maniscalco, Vice President
Darren Hoyland, Secretary
Scott McCorkle, Assistant Secretary
David Robicheaux, Assistant Secretary

and the following absent:

None.

Also present were Ms. Michelle Guerrero of Bob Leared Interests; Mr. Scott Shelnett of Municipal Operations & Consulting, Inc.; Mr. Christopher T. Burke of Burke Engineering; and Mr. Douglas McNeil, attorney for the District.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board opened the floor for public comment. Hearing no public comments, the President continued the meeting.

2. The Board considered the minutes of the meeting of October 8, 2024. Upon motion by Director McCorkle, seconded by Director Robicheaux, the Board unanimously approved the minutes as presented.

3. Ms. Michelle Guerrero presented the tax assessor-collector’s report reflecting the District’s 2023 taxes are 98.95% collected. Ms. Guerrero presented two checks for the Board’s review and approval and no wire transfers were made. After discussion, upon motion by Director Hoyland, seconded by Director Robicheaux, the Board voted unanimously to approve the tax assessor-collector’s report.

4. The Board considered the amendment to the Tax Assessor-Collector’s contract. Upon motion by Director Hoyland, seconded by Director McCorkle, the Board unanimously approved the amendment to the Tax Assessor-Collector’s contract.

5. Mr. Scott Shelnett presented operator’s report which reflected 421 total connections in the District. Collections for the month were at \$38,757.50 with current billings at \$44,161.39. The report showed water accountability at 95.80% during the period. Total water

plant pumpage for the prior month was 5,662,000 gallons. There were no permit violations reported at the wastewater treatment plant. After discussion, upon motion by Director McCorkle, seconded by Director Robicheaux, the Board voted unanimously to approve the operator's report.

6. The Board reviewed the \$0.77 consumer price index increase to the District's solid waste removal contract with GFL Environmental. It was noted that the District's Rate Order and Fee Schedule will account for this increase with the "prevailing garbage charge" language once the increase becomes effective December 1, 2024. It was further noted that the prevailing garbage charge will now be \$25.49 per connection.

7. Mr. Christopher T. Burke presented the engineer's report. Mr. Burke provided updates on ongoing District projects, including the sanitary sewer rehabilitation project. Mr. Burke presented pay application No. 2 to CZ Construction for Phase 1C and 2C repairs to the sanitary sewer system in the amount of \$70,204.05. Upon motion by Director Maniscalco and seconded by Director McCorkle, the Board voted unanimously to approve pay application No. 2. After further discussion, upon motion by Director Maniscalco, seconded by Director McCorkle, the Board voted unanimously to approve the engineer's report as presented.

8. The Board then reviewed the bookkeeper's report which reflected the District's operating fund contained \$2,120,224.68, the construction fund contained \$110,370.85, and the bond fund contained \$64,639.67. Upon motion by Director Hoyland, seconded by Director Maniscalco, the Board approved the bookkeeper's report and approved payment of the checks listed thereon.

9. The Board reviewed the renewal proposal to the District's insurance policy from McDonald & Wessendorff Insurance. The total premium for the proposed insurance policy is \$25,745, which is a \$3,509 increase from the previous year. After further discussion, upon motion by Director Hoyland, seconded by Director Robicheaux, the Board voted unanimously to approve the District's 2025 insurance proposal.

There being no further business to come before the Board, the meeting was adjourned.

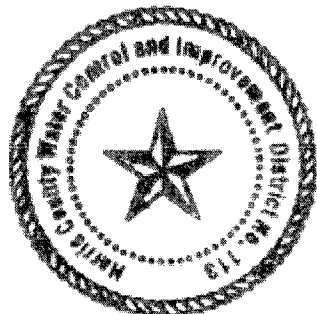

Secretary


**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned District will hold a public meeting at **14707 Dale Hollow Lane, Cypress, Texas**. The meeting will be held at **7:00 p.m.** on **Tuesday, November 12, 2024**.

The subject of the meeting is to consider and act on the following:

1. Public Comment
2. Minutes of the October 8, 2024 meeting
3. Tax Assessor/Collector's report; status of tax collections; payment of expenses from tax account
4. Tax Assessor/Collector Contract Amendment
5. Operator's report; status of operation of District facilities; authorize maintenance and repairs, as necessary; customer correspondence; termination of service to delinquent accounts; amend Drought Contingency Plan as needed
6. Review Rate Order and Fee Schedule
7. Engineer's report; review and authorize proposed maintenance and repairs; approve award of construction contracts; approve change orders, pay estimates, and advertisement for bids, as necessary; status of District facilities; Capital Improvement Plan, authorize additional design and construction as appropriate
8. Bookkeeper's report; payment of bills; investment of District Funds
9. Renew District Insurance (expires 12/15/2024)





Douglas C. McNiel
Attorney for the District