

**SOUTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 1**

Minutes of Meeting of Board of Directors

November 12, 2024

The Board of Directors (“Board”) of Southwest Harris County Municipal Utility District No. 1 (“District”) met at 2727 Allen Parkway, Suite 1100, Houston, Harris County, Texas, on November 12, 2024 in accordance with the duly posted notice of the meeting, with a quorum of directors present, as follows:

Keith W. Bynam, President  
Jo Ann W. Miller, Vice President  
Stephanie A. Johnson, Secretary  
Bruce Zaborowski, Director  
Horace Q. Buckley, Director

and the following were absent:

None.

Also present were Ms. Dawn Mouton of Inframark; Ms. Michelle Guerrero of Bob Leared Interests; Mr. Bob Ideus of Municipal Business Services, Inc.; Mr. David Beyer and Mr. David Valdez of Storm Water Solutions; and Mr. James D. Bonham of Smith, Murdaugh, Little, & Bonham, L.L.P.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meeting of October 8, 2024, and upon motion duly made, seconded, and unanimously carried, the Board approved the minutes as presented.

2. The Board then recognized Mr. Bob Ideus who presented the bookkeeper’s report. The Board reviewed invoices presented by the bookkeeper and reviewed a schedule of District investments. The Board also reviewed the general fund budget comparison of actual versus budgeted revenues and expenditures for the fiscal year ending December 31, 2024. After review and discussion, upon unanimous vote, the Board approved the bookkeeper’s report and the checks listed thereon.

3. The Board then recognized the tax assessor who presented the tax assessor/collector’s report reflecting the District’s 2023 taxes to be 96.8% collected. The Board reviewed activity in the tax account and the checks presented for the Board’s approval. The Board reviewed a schedule of delinquent taxes, and after discussion, upon motion duly made, seconded, and unanimously carried, the Board approved the tax assessor/collector’s report and the checks drawn on the tax account.

4. The Board then recognized Ms. Dawn Mouton who presented the operator's report and reviewed with the Board the billing and collections data which appears therein, as well as the repairs and maintenance required to the District's facilities during the previous month. The operator reported that 97.38% of the water pumped during the reporting period had been accounted for and advised that there were no waste discharge permit violations during the reporting period. The operator discussed with the Board a lead and copper sampling violation received from the Texas Commission on Environmental Quality and the required public notice of the same. The Board discussed the testing of homeowners' connections for lead and copper. After further discussion, upon unanimous vote, the Board approved the operator's report and authorized termination of water service to all customers on the delinquent account list in accordance with the District's Rate Order. The Board also authorized a schedule of delinquent accounts to be written off as uncollectable.

5. The Board then reviewed proposals for renewal of the District's insurance coverage, and after review of the coverage and premiums, upon unanimous vote, the proposals were accepted as presented.

6. The Board then recognized Mr. Beyer who presented the storm water permit and engaged the Board in a Storm Water Management Program training session. Mr. Beyer described the various required elements of the plan and upon unanimous vote, the Board approved the Storm Water Management Program and appointed Director Keith Bynam to e-Sign the notice of intent.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary

**SOUTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 1**

**NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned district will hold a public meeting at **2727 Allen Parkway, Suite 1100, Houston, Texas 77019.**

The meeting will be held at **11:15 a.m. on Tuesday, November 12, 2024.**

The subject of the meeting is to receive public comment on, consider and act on the following:

1. Minutes of Board of Directors Meeting(s)
2. Bookkeeper's Report; Checks and Invoices; Investment of District Funds; General Fund Budget; Depository Pledge Agreement(s)
3. Tax Assessor/Collector's Report; Invoices and Checks; Delinquent Tax Collections; Investment of District Funds; Tax Rate; Tax Exemptions
4. Operator's Report; Operation, Maintenance and Repair of District Facilities; Rate Order; Consumer Confidence Report; Waste Discharge Permit; Customer Appeals; Termination of Service on Delinquent Accounts
5. Insurance Proposals
6. Engineer's Report; Request for Waste Treatment Service
7. Other Matters: Messaging Service; Insurance; Consultant Contracts; Contract for Electric Power; Audit Report; Critical Load Submission; Application to Texas Commission on Environmental Quality; Water Conservation Plan; Drought Contingency Plan; Continuing Disclosure
8. Public Discussion of Storm Water Management Plan; Documents Related to Storm Water Management Plan and Permit
9. Pending Business



A handwritten signature in black ink, appearing to read "James D. Bonham".

James D. Bonham, Attorney for the District