

## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 371

Minutes of Meeting of Board of Directors  
November 19, 2024

The meeting of the Board of Directors (“Board”) of Harris County Municipal Utility District No. 371 (“District”) met at Saltgrass Steakhouse, 23952 Northwest Freeway, Cypress, Texas 77429 in accordance with the duly posted notice of said meeting, with a quorum of directors present, as follows:

Stephen Jester, President  
Brad Davidsen, Vice President  
Trisha Bonar, Secretary  
Joseph Deluke, Assistant Secretary

and the following absent:

Chris Von Wiesenthal, Assistant Vice President

Also present were Ms. Demitra Berry, bookkeeper for the District; Ms. Shammarie Leon, tax assessor-collector for the District; Mr. Chris Townsend, operator for the District; Mr. Hussain Iftikhar, engineer for the District; Deputy Osbey of the Harris County Sheriff’s Office; Mr. Tim Applewhite of McGrath & Co., PLLC; and Mr. J. Davis Bonham, Jr. and Mr. Austin T. Reed, attorneys for the District.

The President opened the meeting for such business as might come before it.

1. The Board opened the floor for public comment. There was no public comment.
2. The Board reviewed the minutes of the meeting held on October 15, 2024. Upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.
3. Ms. Berry presented the bookkeeper’s report. The Board reviewed the report in detail. Upon motion duly made, seconded and unanimously carried, the Board approved the bookkeeper’s report as presented and authorized payment of invoices as reflected therein.
4. The Board reviewed the amended operating budget for the fiscal year ending August 31, 2025. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the amended operating budget and adopted the resolution adopting amended operating budget for fiscal year ending August 31, 2025.
5. Mr. Applewhite presented the audit report for the fiscal year ended August 31, 2024, which the Board then reviewed in detail. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the audit report.

6. Ms. Leon presented the tax assessor-collector's report. 2023 taxes are 99.698% collected. Upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector's report and the checks drawn on the tax fund.

7. Ms. Leon then presented a revised tax assessor-collector's contract for the Board's consideration, noting included fee increases and costs. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the revised tax assessor-collector's contract.

8. The Board recognized Mr. Townsend who presented the operator's report. Mr. Townsend reviewed maintenance and repairs in detail. The District's water accountability was 96%. The Board addressed a revised draft interlocal agreement received from Harris County Public Health, noting the District's attorney's review. After discussion, the Board noted its approval of the draft agreement and directed that it should be executed when timely. The Board then discussed the District's programmable logic controller. Thereafter, the Board discussed the blower motor issues at the wastewater treatment plant, noting that the District's consultants have isolated the issue as to faulty diffusers and have implemented repairs. The District's operator then noted that the operator and engineer have walked the Prologis site and adjacent District swale and that operations are being monitored pending project completion and full restoration. Upon motion duly made, seconded and unanimously carried, the Board approved the operator's report as presented.

9. Mr. Iftikhar then presented the engineer's report. Cla-Val has provided a quote for supply and installation of a 12-inch Cla-Valve at the District water plant booster pump no. 4, in the amount of \$27,881.92. The engineer then noted that the wastewater treatment plant renewal is underway. Further, design for the disinfection system for the water plant has been approved by the TCEQ. The engineer and operator continue to monitor the drainage pattern at the Prologis work site. Plans for the water plant electrical service connection replacement are ready for bid and on hold and the work plan for the replacement of the existing sanitary force main through the golf course in the District is on hold. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the engineer's report and action items therein.

10. The Board tabled the HOA landscaping and funding matter.

11. Deputy Osbey provided a security report, noting recent law enforcement activity in the District.

12. Mr. Bonham advised the Board regarding the District's insurance renewal proposal, which the Board then reviewed. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the insurance renewal proposal.

13. The Board then noted its annual review of the District's waste collection contract.

There being no further business to come before the Board, the meeting was adjourned.

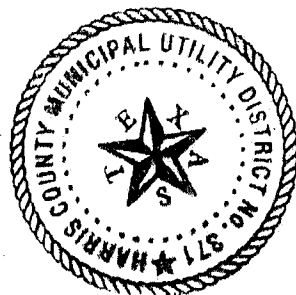
  
Secretary

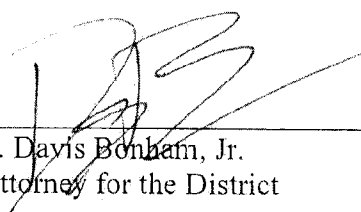
**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 371  
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested parties that the Board of Directors of the captioned District will hold a public meeting at **Saltgrass Steakhouse, 23952 Northwest Freeway, Houston, Texas 77429.**

The meeting will be held at **6:30 p.m. on Tuesday, November 19, 2024.**

1. Public comments
2. Approve minutes of Board meetings held on October 15, 2024
3. Bookkeeper's report; review invoices and authorize payment of bills; review investment report and approve investment of District funds; Deposit of District Funds
4. Resolution Adopting Amended Operating Budget for Fiscal Year Ending August 31, 2025
5. Audit Report for Fiscal Year Ended August 31, 2024
6. Tax Assessor-Collector's report; status of tax collections; review invoices and authorize payment; status of delinquent taxes; authorize litigation as necessary; consider any taxpayer appeals; approve installment payment agreements, as necessary; Depository Pledge Agreement
7. Tax Assessor-Collector Contract
8. Operator's report; review active connections and water accountability; status of operation, maintenance and repair of District facilities; consider customer appeals and accounting issues; approve termination of service on delinquent accounts; Hazardous Operations Review; West Harris County Regional Water Authority; Consumer Confidence Report
9. Engineer's report; authorize preparation of plans as appropriate; authorize advertising for bids; award contracts; approve change orders; Sanitary Forcemain Replacement
10. HOA Landscaping; Request for Funding
11. Security report
12. Renew District Insurance
13. Annual Review of Garbage Contract
14. Pending business



  
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J. Davis Bonham, Jr.  
Attorney for the District