

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 183**  
**Minutes of Meeting of Board of Directors**  
**October 22, 2024**

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 183 (the "District") met in regular session, open to the public on October 22, 2024, in accordance with the duly posted notice of public meeting, and the roll was called of the duly constituted officers and members of said Board of Directors, as follows:

Anthony (Jerry) Langley, President  
Rudy Alvarado, Vice President  
Chad Vowell, Secretary  
Robert Pollard, Assistant Secretary  
Daniel Mushen, Assistant Secretary

all of whom were present except Director Langley and Director Mushen, thus constituting a quorum. Director Mushen entered later in the meeting as noted herein.

Also present was Chad Walker of Quiddity Engineering, LLC ("Quiddity"); Jorge Diaz of McLennan & Associates ("McLennan"); Michelle Guerrero of Bob Leared Interest, Inc. ("Leared"); Wendy Ramirez of Forvis Mazars, LLP ("Forvis"); Debbie Shelton of Masterson Advisors, LLC ("Masterson"); Mike Scott of Si Environmental, LLC ("SE"); and Gina Free and MyMy Pham of Schwartz, Page & Harding, L.L.P. ("SPH").

Following the roll call, the meeting was called to order and declared open for such business as might regularly come before the Board.

**PUBLIC COMMENTS**

The Board began by opening the meeting for public comments. It was noted that no members of the public were present.

**APPROVAL OF MINUTES**

The Board next considered approval of the minutes of the Board meeting held on September 24, 2024. Following discussion, Director Vowell moved that the minutes of the September 24, 2024, meeting be approved, as written. Director Pollard seconded said motion, which unanimously carried.

**BOOKKEEPER'S REPORT AND INVESTMENT REPORT**

Mr. Diaz presented to and reviewed with the Board the Bookkeeper's Report, dated October 22, 2024, a copy of which is attached hereto as **Exhibit A**, including the disbursements presented for payment from the District's various accounts, and the District's Investment Report for the period ended September 30, 2024, a copy of which is included with the Bookkeeper's Report.

A discussion ensued regarding the District's investments. The Board requested that McLennan consider whether the District's funds should be invested in certificates of deposit instead of TexasCLASS. A discussion ensued regarding the TexasCLASS fund and current interest rates. Mr. Diaz advised that McLennan will review the District's investments and report back to the Board.

After discussion, Director Vowell move that (i) the Bookkeeper's Report be approved, and (ii) the disbursements identified in the Report be approved for payment, including check nos. 11570 and 2063 payable to Quiddity. Director Pollard seconded the motion, which unanimously carried.

Ms. Shelton entered the meeting at this time.

**REVIEW OF ORDER ESTABLISHING POLICY FOR INVESTMENT OF DISTRICT FUNDS**

The Board conducted its annual review of its Order Establishing Policy for Investment of District Funds and Appointing Investment Officer ("Investment Policy"). Ms. Free advised the Board that there were no proposed changes to the Investment Policy. Ms. Free then presented for the Board's review a Resolution Regarding Review of Order Establishing Policy for Investment of District Funds and Appointing Investment Officer ("Resolution"), a copy of which is attached hereto as **Exhibit B**. After discussion on the matter, it was moved by Director Vowell, seconded by Director Pollard, and unanimously carried that the Board adopt the Resolution, and the President and Secretary be authorized to execute the Resolution on behalf of the Board and the District.

**TAX ASSESSOR-COLLECTOR'S REPORT**

Ms. Guerrero then reviewed the Tax Assessor-Collector's Report for the month of September 2024, a copy of which is attached hereto as **Exhibit C**, including the disbursements presented for payment. After discussion, Director Vowell moved that the Tax Assessor-Collector's Report be approved and the disbursements identified in the Report be approved for payment. Director Pollard seconded said motion, which unanimously carried.

Director Mushen entered the meeting at this time.

**PUBLIC HEARING REGARDING ADOPTION OF THE DISTRICT'S 2024 TAX RATE AND LEVY OF THE DISTRICT'S 2024 TAX RATE**

The Board conducted a public hearing regarding the imposition of a proposed tax rate for 2024. Ms. Guerrero confirmed that notice of the hearing was duly published in the *Houston Chronicle*, as provided by law. It was noted that no taxpayers presented comments at the hearing. Upon motion by Director Vowell, seconded by Director Powell and unanimously carried, the hearing was closed.

The Board then discussed the setting of the 2024 tax rate. After discussion on the matter, Director Vowell moved that: (i) the Board levy a 2024 debt service tax rate of \$0.1875 per \$100

of assessed valuation and a 2024 maintenance tax rate of \$0.25459 per \$100 of assessed valuation, resulting in a total 2024 tax rate of \$0.44209 per \$100 of valuation; and (ii) the Order Levying Taxes, attached hereto as **Exhibit D**, be adopted in connection therewith and that the Vice President and Secretary be authorized to execute same. Director Pollard seconded said motion, which carried unanimously.

#### **APPROVE AMENDMENT TO DISTRICT INFORMATION FORM**

Ms. Free presented and discussed with the Board an Amendment to the District Information Form ("Amendment") regarding the District's 2024 tax rate. After discussion regarding the Amendment, it was moved by Director Vowell, seconded by Director Pollard, and unanimously carried that the Amendment be approved, and that the Board members present be authorized to execute same on behalf of the Board and the District.

#### **AUDIT REPORT FOR FISCAL YEAR ENDED JUNE 30, 2024**

The Board next considered approval of the District's annual audit report for its fiscal year ended June 30, 2024. In connection therewith, Ms. Ramirez presented to and reviewed with the Board a draft of the District's audit report, a copy of which is attached hereto as **Exhibit E**. She then presented the Board with a draft Management Letter prepared by Forvis, concerning the Board's internal controls over financial reporting. Ms. Ramirez advised the Board that the Management Letter is being submitted in connection with the requirements of Statement on Auditing Standards No. 115, and includes the Management Response language prepared by SPH on behalf of the District, copies of which are attached hereto as **Exhibit F**. After discussion concerning the audit presented, Director Vowell moved that: (i) the audit report for the District's fiscal year ended June 30, 2024, be approved, subject to final review and comment by SPH; (ii) the President be authorized to execute the Annual Filing Affidavit on behalf of the Board and the District; (iii) such audit report and Annual Filing Affidavit be filed with the Texas Commission on Environmental Quality (the "TCEQ") by the applicable deadline; and (iv) the draft Management Response contained in the Management Letter and prepared by SPH be approved, as presented. Director Mushen seconded said motion, which unanimously carried.

#### **CONTINUING DISCLOSURE REPORT**

The Board deferred consideration of the annual continuing disclosure report related to the District's outstanding bonds after noting that no report was received from McCall, Parkhurst & Horton, L.L.P., the District's disclosure counsel.

#### **DELINQUENT TAX COLLECTIONS ATTORNEY'S REPORT**

The Board next considered the Delinquent Tax Collections Attorney's Report (the "Delinquent Report") from Perdue, Brandon, Fielder, Collins & Mott, L.L.P. ("Perdue"), a copy of which is attached hereto as **Exhibit G**. A discussion ensued regarding Perdue's request to terminate water service to certain delinquent tax accounts. Ms. Free reminded the Board of its policy for accounts less than \$500. Following discussion, Director Vowell moved that Perdue and SE be authorized to terminate water service to the delinquent customers listed on the Delinquent

Report in accordance with the provisions of the District's Rate Order. Director Pollard seconded the motion, which unanimously carried.

### **OPERATIONS AND MAINTENANCE REPORT**

Mr. Scott presented to and reviewed with the Board the Operations and Maintenance Report dated October 22, 2024, a copy of which is attached hereto as **Exhibit H**. Mr. Scott advised that SE replaced 55 meters last month. Following discussion, Director Vowell moved that SE be authorized to terminate delinquent accounts in accordance with the District's Rate Order. Director Pollard seconded said motion, which unanimously carried.

### **ENGINEER'S REPORT**

Mr. Walker next presented to and reviewed with the Board the Engineer's Report dated October 18, 2024, a copy of which is attached hereto as **Exhibit I**. He then presented an End-of-Year Operating Reserve Projection (FYE 2025 - FYE 2034) Current Plan (the "Projections"), a copy of which is included with the Engineer's Report. Mr. Walker reviewed the Projections in detail. He then responded to questions from the Board. Following discussion, it was noted that no action was requested of the Board at this time.

### **UTILITY COMMITMENTS**

The Board deferred the issuance of utility commitments, as no new requests for same had been received.

### **DISCUSSION REGARDING THE PROPOSED ADMINISTRATIVE BUILDING**

Ms. Free then presented to and discussed with the Board the Architect Agreement with LDDBlueline, a copy of which is attached hereto as **Exhibit J**. Ms. Free explained that the District's construction counsel, Sara McEown with McEown Law, has revised the Agreement. She then reviewed the Agreement in detail with the Board. Ms. Free discussed scheduling a design kick-off meeting once the Agreement is finalized. Following discussion, Director Vowell moved that the Architect Agreement be approved, subject to minor comment by SPH and the building subcommittee. The motion was seconded by Director Alvarado and unanimously carried.

### **SECURITY REPORT**

Director Mushen then discussed security matters within the District and the functionality of the security cameras. A discussion ensued regarding recent cyber-attacks on other public utilities. Ms. Free advised that SE, Quiddity, and SPH provided a summary of their internal security procedures and protocols to the security subcommittee. She also advised that Director Langley requested that the District's consultants consider and provide their emergency and restoration protocols.

**ATTORNEY'S REPORT**

The Board next considered the Attorney's Report. In connection therewith, Ms. Free advised the Board that she had nothing further to discuss with the Board of a legal nature which was not covered under a specific agenda item.

**FUTURE AGENDA ITEMS**

The Board did not request any items be placed on future agendas other than those already discussed and regular, on-going items.

**ADJOURNMENT**

There being no further business to come before the Board, upon motion made by Director Vowell, seconded by Director Alvarado, and unanimously carried, the meeting was adjourned.

(SEAL)



Secretary, Board of Directors

**Harris County Municipal Utility District No. 183  
EXHIBITS**

- Exhibit A Bookkeeper's Report
- Exhibit B Resolution Regarding Investment of District Funds and Appointing Investment Officer
- Exhibit C Tax Assessor-Collector Report
- Exhibit D Order Levying Taxes
- Exhibit E Draft Audit for fiscal year ended June 30, 2024
- Exhibit F Management Letter and Statement on Auditing Standards Letter
- Exhibit G Delinquent Tax Report
- Exhibit H Operations and Maintenance Report
- Exhibit I Engineer's Report
- Exhibit J Architect Agreement

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