

**WOOD TRACE MUNICIPAL UTILITY DISTRICT NO. 1,
OF MONTGOMERY COUNTY, TEXAS
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the above-captioned District will hold a regular public meeting at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas 77056, said address being a meeting place of the District. The meeting will be held on **Wednesday, January 8, 2025, at 1:00 p.m.**

The Board shall consider and/or act on the following matters:

1. Public comments;
2. Approval of minutes of the meeting of the Board of Directors held December 11, 2024;
3. Bookkeeper's Report, including financial investment reports and authorizing the payment of invoices presented;
4. Adoption of Resolution Adopting List of Qualified Brokers Authorized to Engage in Investment Transactions with District;
5. Tax Assessor-Collector's Report, including authorizing payment of invoices presented and approving moving of accounts to uncollectible roll;
6. Report and legal action taken by the District's delinquent tax collections attorney, including authorizing foreclosure proceedings, installment agreements, and the filing of proofs of claim;
7. Grant exemptions from taxation for 2025, and the adoption of a Resolution in connection therewith;
8. Adoption of Resolution Authorizing an Additional Penalty on Delinquent Personal Property Taxes and authorize delinquent tax attorney to collect delinquent personal property taxes beginning April 1, 2025, including the filing of lawsuits, as necessary;
9. Engineering Report, including:
 - (a) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of a contract for the construction of facilities within the District, and/or ratification of same, and authorize acceptance of TEC Form 1295;
 - (b) Status of construction contracts, including the approval of any pay estimates, change orders and/or acceptance of facilities for operation and maintenance purposes, including:
 - i) Expansions of Wastewater Treatment Plant and Lift Station No. 1 by Gilleland Smith Construction, Inc.;
 - ii) Water Supply Plant No. 1 Phase 4 by Gilleland Smith Construction, Inc.;

- iii) Coe and Wright Roads Waterline Extensions by ICJ Underground Utilities; and
 - iv) Drainage Outfall repairs by Double Oak Erosion;
 - (c) Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District;
 - (d) Acceptance of conveyances of facilities;
 - (e) Status of Decker Lake Dam, Decker Dry Detention Dam and Goodson Branch Dam safety repairs pursuant to TCEQ Dam Safety Inspection Reports and authorize any action necessary in connection with same, including:
 - i) Status of Emergency Action Plan and Operation and Maintenance Plan for Decker Lake Dam filed with the TCEQ on behalf of the District;
 - (f) Discussion regarding erosion concerns;
 - (g) Status of Bond Application Report in connection with the District's Series 2025 Park Bonds;
 - (h) Discussion regarding design and specifications of roadways located within the District and current condition of same, including broken and missing roadway reflectors; and
 - (i) Discussion regarding Capital Improvement Plan;
- 10. Storm Water Management Program;
- 11. Developer's Report;
- 12. Report from Environmental Allies, including authorizing the repair and maintenance of District facilities; status of installation of signage within the District to deter vehicular traffic in unauthorized areas of the District;
- 13. Operator's Report, including:
 - (a) Authorizing the repair and maintenance of District facilities;
 - (b) Compliance with District's water and waste discharge permits;
 - (c) Appeals of District charges;
 - (d) Refer accounts for collection and approve write-offs; and
 - (e) Discussion regarding replacement of signage located within the District;
- 14. Issuance of utility commitments;
- 15. Authorize preparation and submission of District information to Texas Comptroller of Public Accounts as required by Section 403.0241, Texas Government Code, and Chapter 203, Texas Local Government Code, for inclusion in the Special Purpose District Public Information Database;
- 16. Discussion of renewal of District insurance coverages and authorize solicitation of proposals for same;
- 17. Attorney's Report;

18. Matters for possible placement on future agendas.



SCHWARTZ, PAGE & HARDING, L.L.P.

By: _____

Bryan T. Yeates

Attorneys for the District

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.

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