

CY-CHAMP PUBLIC UTILITY DISTRICT
Minutes of Meeting of Board of Directors
June 20, 2024

The Board of Directors of Cy-Champ Public Utility District (the “District”) met at 13455 Cutten Road, Suite 1A, Houston, Texas on June 20, 2024, in accordance with the duly posted notice of said meeting, with a quorum of directors present as follows:

Ron Walkoviak, president*
Richard M. Spurlock, vice president
Shelley Serres, secretary
Harold W. Greer, assistant secretary
Polly Looper, security coordinator

and being absent:

None

Also present were HCCO Sgt. Anthony Sebastian, Michelle Guerrero of Bob Leared Interests, Inc., Tiffany Loggins of L&S District Services, LLC, Mike Plunkett of Eagle Water Management Company, Dennis Sander and Rene Hurtado of Sander Engineering Corporation, Katie Golzarri of Clark Condon Associates, Inc., and Mark W. Brooks of Young & Brooks.

[* indicates attendance by videoconference]

The president called the meeting to order and declared it open for such business as might come before it.

SECURITY REPORT

Security Coordinator Polly Looper and HCCO Sgt. Anthony Sebastian reported as to matters regarding security within the District and responded to questions. After the report was concluded, Sgt. Sebastian excused himself from the meeting.

APPROVAL OF MINUTES

Upon motion duly made, seconded and unanimously carried, the board approved the minutes of the May 16, 2024 meeting as presented.

QUESTIONS/COMMENTS FROM THE PUBLIC

There were no questions or comments from the public.

AGREEMENT FOR LAW ENFORCEMENT SERVICES

After discussion, upon motion duly made, seconded and unanimously carried, the board approved a new Interlocal Agreement with Harris County for Law Enforcement Services during the county's fiscal year ending September 30, 2025, and authorized signature of same on behalf of the District when received.

CONSULTANT/VENDOR CONTRACTS

No action was required.

MONTHLY REPORTS

Michelle Guerrero of Bob Leared Interests, Inc., the District's tax assessor, reported as to the status of District tax collections. She also presented the District's monthly SPA revenue report. The District is 98.373% collected for 2023 taxes, and over 99% collected for all prior years.

Tiffany Loggins of L&S District Services, LLC, the District's bookkeeper, presented their monthly report. She also presented to the board a list of bills for the approval of payment, a copy of which is attached hereto.

Mike Plunkett of Eagle Water Management Company (Eagle), the District's operator, presented a written summary report regarding District operations and facilities. Mr. Plunkett reviewed their report with the board and responded to questions.

Mr. Plunkett presented a request by the customer at 13226 Fawcett for an adjustment to their recent billing from the District, which was unusually high due to a leaking water softener that has since been repaired. After discussion, Mr. Plunkett suggested and the board unanimously authorized an adjustment for the excess usage to the base rate of \$1.00 per 1000 gallons, but without adjustment to the RWA fee, which is a cost incurred by the District and not subject to adjustment.

Michelle Kincer of Storm Water Solutions and Zach Halbert of Champions Hydro-Lawn were not in attendance but had forwarded their reports as to the condition of the storm water detention facilities that they maintain for the District, which the board reviewed.

Rene Hurtado of Sander Engineering Corporation (SEC), the District's engineers, presented a written summary report regarding the status of pending District projects. He reviewed their report with the board and responded to questions.

Katie Golzarri of Clark Condon Associates, Inc. (CCA), the District's landscape architects, reported as to the status of matters pending with respect to the District's park system. Ms. Golzarri reviewed their report with the board and responded to questions.

Ms. Golzarri presented and recommended board approval of the following Pay Application(s) to Texas Wall Systems, LLC dba Texas Wall and Landscape (TWL) on their contract for construction of Parks A and B:

- Pay Application No. 9W in the amount of \$-0- for WSD items
- Pay Application No. 9P in the amount of \$41,085.00 for Park items

Ms. Golzarri presented and recommended board approval of the following Change Orders to the District's contract with Texas Wall Systems, LLC dba Texas Wall and Landscape (TWL) for construction of Parks A and B:

- Change Order No. 7 to add electrical work and replacing lights at the existing monument signs, at a contract price increase of \$6,156.00
- Change Order No. 8 for changes in drainage scope in Park B, at a contract price increase of \$25,116.00.
- Change Order No. 9 for changes in drainage scope along Cutten Road, at a contract price decrease of \$35,484.00

Upon motion duly made, seconded and unanimously carried, the board approved all consultant reports not already approved by separate motion, and all recommended pay estimates, pay applications, change orders, and bills presented.

KLEINWOOD JOINT POWERS REPORT

Board member Richard Spurlock reported as to matters pending before the Kleinwood Joint Powers Board (the "JPB"). Following replacement of the reclaimed water system filters in late February, the system averaged 15.8 backwashes per day in March, 9.5 backwashes per day in April, and 15.0 backwashes per day in May. Total rainfall at the plant in May was 12.0". The operator continues to implement bypass of the filter prior to large forecasted rain events.

Bids were received for the Thickener Rehab project at the Kleinwood plant and the total project cost is now estimated at \$835,000, with \$66,837 in engineering having been spent. The engineers for the plant are recommending removal of the bid item for sludge hauling from the scope of the contract, reducing the project cost by \$118,500. The construction cost with the scope reduction would be \$618,900. The District's estimated share of the remaining costs for the project after removal of the bid item for sludge hauling totals \$143,213.

After discussion, upon motion duly made, seconded and unanimously carried, the board adopted the attached Resolution authorizing the District's representative to vote in favor of proceeding with the proposed Thickener Rehab project at the Kleinwood plant, at an estimated cost to all participants of approximately \$853,000.

There being no further business to come before the board, the meeting was adjourned.

Secretary

Attachments - Bookkeeper's Report
Resolution Authorizing Action by Kleinwood Joint Powers Board Member